

Housing Element and Fair Share Plan

2026 Fourth Round Plan Amendment

Township of Haddon
Camden County, New Jersey

February 8, 2026
Adopted March 5, 2026
Endorsed March 12, 2026

Clarke Caton Hintz



TOWNSHIP OF HADDON PLANNING AND ZONING BOARD

RESOLUTION # 2026-PB-01

**RESOLUTION OF THE TOWNSHIP OF HADDON PLANNING AND ZONING BOARD,
CAMDEN COUNTY, NEW JERSEY, ADOPTING THE 2026 FOURTH ROUND PLAN
AMENDMENT TO THE HOUSING ELEMENT AND FAIR SHARE PLAN AS AN
AMENDMENT TO THE TOWNSHIP'S MASTER PLAN**

WHEREAS, in accordance with the New Jersey Fair Housing Act ("FHA"), N.J.S.A. 52:27D-310, as amended by P.L. 2024 c.2, the Administrative Directive #14-24, and the rules of the New Jersey Council on Affordable Housing ("COAH") contained at N.J.A.C. 5:93 *et seq.*, the Fourth Round Housing Element and Fair Share Plan ("HEFSP" or the "Plan") has been prepared for the Township of Haddon ("Township"), by the Township's Affordable Housing Professional Planning consultants, Mary Beth Lonergan, PP, AICP and Tristan Harrison, PP, AICP of Clarke, Caton, Hintz, PC; and

WHEREAS, the Township has satisfied its obligations for the Prior Round and Third Round through the completion of a mix of various types of affordable housing units (COAH- and Court-approved), including affordable senior rentals, affordable family rentals and prior round bonuses; and

WHEREAS, the 2025 Fourth Round HEFSP was prepared in order to update the Township's Third Round obligation pursuant to a Third Round Settlement Agreement with the Fair Share Housing Center ("FSHC"), dated July 30, 2020, executed August 20, 2020, and approved by Court Order on October 28, 2020 and pursuant to an Amended Third Round Settlement Agreement between the Township and FSHC, dated May 1, 2025, executed May 27, 2025, and approved by Court Order on June 17, 2025; and

WHEREAS, the Haddon Township Planning Board adopted the 2025 Fourth Round HEFSP on June 4, 2025, the Haddon Township Board of Commissioners endorsed the 2025 Fourth Round HEFSP on June 17, 2025, and the Township filed the adopted and endorsed 2025 Fourth Round HEFSP with the Affordable Housing Dispute Resolution Program ("Program") and the Superior Court per the amended FHA; and

WHEREAS, Fair Share Housing Center ("FSHC") filed a challenge to the 2025 Fourth Round HEFSP on August 25, 2025, as permitted under the amended Fair Housing Act, requesting additional documentation and additional compliance mechanisms to address the Township's Fourth Round Unmet Need; and

WHEREAS, a Fourth Round Consent Order with FSHC was filed on December 17, 2025, and granted by the Court on January 15, 2026, in which the Township agreed to update its Affordable Housing Ordinance and Development Fee Ordinance, adopt overlay zoning for inclusionary development, and adopt a Mandatory Affordable Housing Set-Aside Ordinance by March 15, 2026; and

WHEREAS, consistent with the Consent Order entered by the Court, the Township requested that the Township's Affordable Housing Professional Planning consultants, Mary Beth Lonergan, PP, AICP and Tristan Harrison, PP, AICP of Clarke, Caton, Hintz, PC, review the 2025 Fourth Round HEFSP and prepare an Amendment to the Plan to address the issues arising out of the challenge filed by FSHC to the Township's Affordable Housing Plan; and

WHEREAS, the Township's Affordable Housing Professional Planning consultants performed a timely analysis of the existing conditions, the variety of mechanisms and the future opportunities to address the Township's Fourth Round needs and has prepared an Amendment to the HEFSP designed to address those needs in a manner which is both realistic and which complies with the Township's constitution obligation to provide options for Affordable Housing; and

WHEREAS, the cumulative Fourth Round HEFSP has served as the foundation for the Township's submission to the Superior Court of New Jersey and the Affordable Housing Dispute Resolution Program ("Program"); and

WHEREAS, the Township's Affordable Housing Professional Planning consultants, Mary Beth Lonergan, PP, AICP and Tristan Harrison, PP, AICP of Clarke, Caton, Hintz, PC, prepared the 2026 Fourth Round Plan Amendment to the HEFSP, along with the requisite maps and appendices and provided copies of the same to the Municipal Clerk on or about February 20, 2026 to be available for public inspection at least ten days prior to the hearing on the adoption of the 2026 Fourth Round Plan Amendment to the HEFSP; and

WHEREAS, the Haddon Township Planning Board has published and provided the requisite notice to members of the public that it will conduct a hearing at its regular meeting on March 5, 2026 in which the Board will consider the adoption of the 2026 Fourth Round Plan Amendment to the HEFSP; and

WHEREAS, consistent with the requirements of N.J.S.A. 40:55D-13, a copy of the 2026 Fourth Round Plan Amendment to the HEFSP was made available for public inspection during usual business hours at the Municipal Clerk's office at least ten (10) days in advance of the hearing.

NOW THEREFORE, BE IT RESOLVED by the Township of Haddon Planning and Zoning Board, Camden County in the State of New Jersey as follows:

1. Pursuant to the notice of the public hearing on the adoption of the 2026 Fourth Round Plan Amendment to the HEFSP was provided in a manner consistent with the requirements of N.J.S.A. 40:55D-13, the Planning Board conducted a public hearing on March 5, 2026 on the adoption of the 2026 Fourth Round Housing Element and Fair Share Plan Amendment, as an Amendment to the Township's Master Plan, as prepared by the Township's by the Township's Affordable Housing Professional Planning consultants, Mary Beth Lonergan, PP, AICP and Tristan Harrison, PP, AICP of Clarke, Caton, Hintz, PC.

2. At the March 5, 2026 hearing on the adoption of the 2026 Fourth Round Housing Element and Fair Share Plan Amendment, the Planning and Zoning Board heard and considered

the testimony of its Affordable Housing Professional Planning consultant, Tristan Harrison, PP, AICP. At the hearing, the Board also invited public comment on the HEFSP for its consideration.

3. At the March 5, 2026 hearing, the Board that determined that the 2026 Fourth Round Plan Amendment was consistent with the goals and objectives of the Township's Master Plan, and that adoption and implementation of the 2026 Fourth Round Plan Amendment to the HEFSP was in the public interest, protects public health and safety, and promotes the general welfare; and

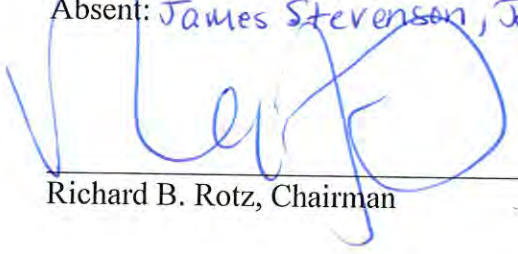
4. Based upon the foregoing, the Planning and Zoning Board hereby adopts the 2026 Fourth Round HEFSP Amendment, as an Amendment to the Township's Master Plan dated February 8, 2026 prepared by its Affordable Housing Professional Planning consultants, Mary Beth Lonergan, PP, AICP and Tristan Harrison, PP, AICP of Clarke, Caton, Hintz, PC.

5. Based upon the foregoing findings, the Board hereby recommends that the 2026 Fourth Round HEFSP Amendment, which serves as an Amendment to the Township's Master Plan, be formally endorsed by the Township Commissioners in furtherance of its constitutional obligations with respect to affordable housing.

6. The Board authorizes the Chairman of the Board to sign the memorializing Resolution adopted at the time of the March 5, 2026 meeting and authorizes the Board Secretary to submit this signed Resolution to the Municipal Clerk for submission to the Township Commissioners and Township Attorney for submission to the Superior Court and Program within 48 hours of adoption of the 2026 HEFSP Amendment by the Board.

Motion to adopt the 2026 Fourth Round HEFSP Amendment, as an Amendment to the Township's Master Plan, for the reasons as stated at the hearing and to submit the recommendation to the governing body to formally endorse the Plan Amendment in furtherance of its obligations with respect to affordable housing and to communication the findings in advance of the next Planning Board meeting was made by: Frank Ryan ; and seconded by Renee Bergmann.

Board members voting in favor: Richard Rotz, Renee Bergmann, Marguerite Downham, Joe Buono, Frank Ryan, Gregory Welts, Maryrita DiAlessandro, Meredith Kirschner
Board members voting against: None
Absent: James Stevenson, John Foley, Commissioner Mulroy and Chris Jandel


Richard B. Rotz, Chairman

CERTIFICATION

I hereby certify that the foregoing is a true, accurate, and complete copy of the resolution of memorialization adopted by the Planning Board at its public meeting on March 5, 2026, memorializing action taken by the Planning Board on March 5, 2026.


Kimberly Schemley, Board Secretary

**RESOLUTION #2026-039
TOWNSHIP OF HADDON
COUNTY OF CAMDEN**

**RESOLUTION OF THE TOWNSHIP OF HADDON, COUNTY OF CAMDEN, AND
STATE OF NEW JERSEY ENDORSING THE 2026 HOUSING ELEMENT AND FAIR
SHARE PLAN AMENDMENT TO THE TOWNSHIP'S MASTER PLAN FOR THE
FOURTH ROUND AFFORDABLE HOUSING OBLIGATION**

WHEREAS, in accordance with the New Jersey Fair Housing Act ("FHA"), N.J.S.A. 52:27D-310, as amended by P.L. 2024 c.2, the Administrative Directive #14-24, and the rules of the New Jersey Council on Affordable Housing ("COAH") contained at N.J.A.C. 5:93 et seq., the Township of Haddon ("Township") Commissioners adopted Resolution #2025-17 on January 28, 2025, accepting the determination of the Township's Fourth Round Present Need/Rehabilitation Obligation and Prospective Need established by the State of New Jersey, Department of Community Affairs ("DCA") and the Township filed its Fourth Round DJ action on January 29, 2025; and

WHEREAS, on March 28, 2025, the Township received a Court order affirming the Township's Fourth Round obligations in the filed Declaratory Judgment Action; and

WHEREAS, a 2025 Fourth Round Housing Element and Fair Share Plan ("HEFSP" or the "Plan") was prepared for the Township by the Township's Affordable Housing Professional Planning consultants, Mary Beth Lonergan, PP AICP and Tristan Harrison, PP, AICP of Clarke, Caton, Hintz, PC; and

WHEREAS, the 2025 Fourth Round HEFSP was prepared in order to address the Township's cumulative Prior Round, Third Round and Fourth Round fair share obligations which included an update to the Township's Third Round obligation pursuant to a Third Round Settlement Agreement with the Fair Share Housing Center ("FSHC"), dated July 30, 2020, executed August 20, 2020, and approved by Court Order on October 28, 2020 and pursuant to an Amended Third Round Settlement Agreement between the Township and FSHC, dated May 1, 2025, executed May 27, 2025, and approved by Court Order on June 17, 2025; and

WHEREAS, the cumulative 2025 Fourth Round HEFSP served as the foundation for the Township's June 2025 submission to the Superior Court of New Jersey and the Affordable Housing Dispute Resolution Program ("Program"); and

WHEREAS, the Township Planning and Zoning Board (the "Board") adopted the 2025 Fourth Round HEFSP on June 4, 2025, the Township Mayor and Commissioners endorsed the 2025 Fourth Round HEFSP on June 17, 2025, and the Township filed the adopted and endorsed 2025 Fourth Round HEFSP with the Program and the Superior Court per the amended FHA; and

WHEREAS, FSHC filed a challenge to the 2025 Fourth Round HEFSP on August 25, 2025, as permitted under the amended FHA, requesting additional documentation and additional compliance mechanisms to address the Township's Fourth Round Unmet Need; and

WHEREAS, a Fourth Round Consent Order with FSHC was filed on December 17, 2025, and granted by the Court on January 15, 2026, in which the Township agreed to amend its 2025 Fourth Round HEFSP and update its Affordable Housing Ordinance and Development Fee Ordinance, adopt overlay zoning for inclusionary development, and adopt a Mandatory Affordable Housing Set-Aside Ordinance by March 15, 2026; and

WHEREAS, consistent with the 2026 Consent Order entered by the Court, the Township's Affordable Housing Professional Planning consultants, Mary Beth Lonergan, PP, AICP and Tristan Harrison, PP, AICP of Clarke, Caton, Hintz, PC, prepared the 2026 Fourth Round HEFSP Amendment; and

WHEREAS the Board, upon notice duly provided consistent with the requirements of N.J.S.A. 40:55D-13, conducted a hearing on March 5, 2026 regarding the 2026 Fourth Round HEFSP Amendment; and

WHEREAS, subsequent to the public hearing, the Board adopted the 2026 Fourth Round HEFSP Amendment, a true and correct copy of the adopted 2026 Fourth Round HEFSP Amendment is attached hereto as Exhibit "A" and the adopting Resolution is attached hereto as Exhibit "B"; and

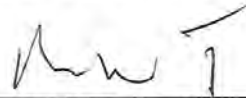
WHEREAS, the Township of Haddon Mayor and Commissioners wish to endorse the above-referenced 2026 Fourth Round HEFSP Amendment.

NOW THEREFORE BE IT RESOLVED, that the Mayor and Commissioners of the Township of Haddon hereby endorse the 2026 Fourth Round Housing Element and Fair Share Plan Amendment as adopted by the Township of Haddon Planning and Zoning Board.

BE IT FURTHER RESOLVED that the Township Municipal Attorney is hereby directed to file this Resolution within 48 hours of adoption with the Court and Program in the Township's Fourth Round Declaratory Judgment Action.

BE IT FURTHER RESOLVED a certified copy of this Resolution shall remain on file with the Township Clerk's Office for the purpose of public inspection.

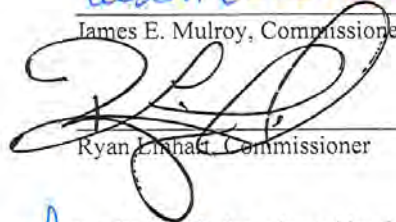
BOARD OF COMMISSIONERS



Randall W. Teague, Mayor

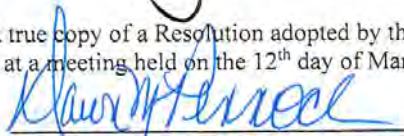
absent (excused)

James E. Mulroy, Commissioner



Ryan Linhart, Commissioner

I hereby certify the foregoing to be a true copy of a Resolution adopted by the Board of Commissioners of the Township of Haddon at a meeting held on the 12th day of March, 2026.



Dawn M. Pennock
Municipal Clerk

Housing Element and Fair Share Plan 2026 Fourth Round Plan Amendment

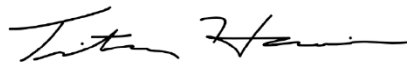
Planning Board
Township of Haddon
Camden County, New Jersey

February 8, 2026
Adopted March 5, 2026
Endorsed March 12, 2026

Prepared by:



Mary Beth Lonergan, PP, AICP
New Jersey Professional Planner License 4288



Tristan Harrison, PP, AICP
New Jersey Professional Planner License No. 6528

CLARKE CATON HINTZ, PC
100 Barrack Street
Trenton, New Jersey 08608
(609) 883-8383

A signed and sealed original is on file with the Township Clerk.

Mayor and Board of Commissioners

Randall W. Teague, Mayor
Ryan Linhart, Commissioner
James Mulroy, Commissioner

Stuart Platt, Esq., Township Attorney
Greg Fusco, PE, Township Engineer
Dawn M. Pennock, Township Clerk

Township Planning and Zoning Board

Richard Rotz, Chair, Class IV
Greg Wells, Vice Chair, Class IV
Frank Ryan, Mayor's Designee, Class I
James Mulroy, Commissioner, Class III
James Stevenson, Municipal Employee, Class II
Marguerite Downham, Environmental Liaison, Class IV
Joe Buono, Class IV
John Foley, Class IV
Renee Bergmann, Class IV
Mary Rita D'Alessandro, Alternate #1
Meredith Kirschner, Alternate #2
Chris Jandoli, Alternate #3
Vacant, Alternate #4

M. Lou Garty, Esq., Board Solicitor
Gregory Fusco, PE, Board Engineer
Lee Palo, Zoning Officer
Kimberly Schemele, Board Secretary

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APPENDICES

- Appendix A – January 2026 Fourth Round FSHC Consent Order
- Appendix B – Cuthbert Boulevard Inclusionary Overlay Zone Ordinance
- Appendix C – Affordable Housing Ordinance, Development Fee Ordinance, and Township-Wide Mandatory Set-Aside Ordinance

Section headers of this 2026 HEFSP Amendment refer to page numbers in the 2025 adopted/endorsed HEFSP.

EXECUTIVE SUMMARY (pp.3-4 of 2025 HEFSP)

This 2026 Fourth Round Housing Element and Fair Share Plan Amendment (“HEFSP Amendment”) has been prepared for the Township of Haddon (“Township”), Camden County, in accordance with the New Jersey Fair Housing Act (“FHA”) at N.J.S.A. 52:27D-310 as amended by P.L. 2024, c.2, Administrative Directive #14-24, the Township’s Fourth Round Consent Order with Fair Share Housing Center (“FSHC”), approved by the Superior Court on January 15, 2026, the rules of the New Jersey Council on Affordable Housing (“COAH”) contained at N.J.A.C. 5:93 *et seq.*, as upheld by the NJ Supreme Court, the new DCA rules contained at N.J.A.C. 5:99 *et seq.*, and the 2025 Uniform Housing Affordability Controls (“UHAC”) contained at N.J.A.C. 5:80-26.1 *et seq.* This plan is an amendment to the Township’s 2025 Fourth Round HEFSP, adopted June 4, 2025, and endorsed June 17, 2025. The adopted/endorsed 2025 Fourth Round HEFSP was submitted to the Superior Court of New Jersey and the Affordable Housing Dispute Resolution Program (“Program”) by the statutory deadline. This cumulative 2026 Fourth Round HEFSP Amendment will serve as the foundation for the Township’s additional submissions to the Superior Court.

...

For its Fourth Round Prospective Need, the Township has proposed a vacant land adjustment which will adjust the Prospective Need of 69 to a realistic development potential (“RDP”) of 5 and an Unmet Need of 64. The Township plans to address the RDP through an existing affordable senior rental unit at Coles Landing, a three-unit proposed market-to-affordable program, and one (1) Fourth Round bonus. The Township proposes a multitude of mechanisms for future opportunities to address the Township’s Fourth Round Unmet Need as well as the balance of the Third Round fair share, including a proposed Mandatory Affordable Housing Set-Aside Ordinance for both formal and informal redevelopment activity and the proposed Cuthbert Boulevard Inclusionary Overlay Zone.

HADDON’S AFFORDABLE HOUSING HISTORY

...

Haddon Township’s Third Round (1999-2025) (p.10 of 2025 HEFSP)

On January 22, 2009, the Township voluntarily filed a Third Round Declaratory Judgment (“DJ”) action, seeking a Judgment of Compliance and Repose (“JOR”) for its Third Round HEFSP. In its 2009 HEFSP, the Township relied on continued participation in the Camden County Home Improvement Program to address its Third Round Present Need of 42, fully addressed its Prior Round Prospective Need of 35, and



relied upon Prior Round surplus credits to address its Third Round growth share obligation of 40.

In or around June 2009, FSHC, Rose Hill Estates LLC and Albertson Urban Renewal LLC, (collectively “Rose Hill”) moved to intervene in the Township’s DJ action, as described in further detail below. The Court filed an Order permitting both FSHC and Rose Hill to intervene. Around the same time, FSHC also filed an action in lieu of prerogative writs, challenging the Planning Board’s approval of a mixed residential and commercial redevelopment without an on-site affordable housing set-aside at the location of the former Dy-Dee Diaper facility. The Township entered into settlement agreements in both matters. Both inclusionary family rental developments are now built and occupied, and both include affordable units.

On July 7, 2015, the Township filed a DJ action in accordance with Mount Laurel IV. Through the DJ process, the Township and FSHC agreed to settle as memorialized in a Settlement Agreement dated July 30, 2020, and signed August 20, 2020. The Court Order approving the Settlement Agreement was issued on October 28, 2020. The court-approved 2020 FSHC Settlement established the Township’s Third Round affordable housing obligations including the Prior Round Prospective Need of 35, per COAH, and the Third Round Gap/Prospective Need of 198.

An Amended Third Round Settlement Agreement with FSHC was executed on May 27, 2025 (Appendix A of the 2025 HEFSP) and Court-approved by fairness order dated June 17, 2025, following a fairness hearing. The 2025 Amended Third Round Settlement contains changes to the Township’s Third Round compliance mechanisms. These changes included replacing a prior undetermined Site Downtown with an inclusionary redevelopment site (“Wells Fargo/600 Cuthbert redevelopment”) to produce between 27 and 36 family affordable rental units, four (4) additional family affordable rental units at the Old Thriftway redevelopment site, and a balance of between 23 and 32 affordable units to be addressed in the 2025 Fourth Round HEFSP. However, additional changes to the Third Round compliance mechanisms are reflected in the Township’s January 2026 Fourth Round FSHC Consent Order (Appendix A of this 2026 HEFSP Amendment).

Haddon Township’s Fourth Round (2025-2035) (p.11 of 2025 HEFSP)

The 2025 Fourth Round HEFSP addresses Haddon Township’s cumulative fair share obligations including the Township’s Fourth Round affordable housing obligations pursuant to the FHA as amended in March 2024 (P.L. 2024, c.2). The 2025 HEFSP was prepared in accordance with the new law and Administrative Directive #14-24, issued by the Administrative Office of the Courts on December 13, 2024. On January 28, 2025, the Haddon Township Board of Commissioners adopted Resolution #2025-17 accepting the determination of the Township’s Fourth Round Present Need of 35, based on the 2020 census and Fourth Round Prospective Need of 69 by DCA pursuant to its October 2024 Fourth Round Methodology Report. On January 29, 2025, the

Township filed its Fourth Round DJ action with the Program/Superior Court, pursuant to the requirements of the amended FHA and the Administrative Directive #14-24. The Township subsequently received a Court order on March 28, 2025, approving the Township's Fourth Round obligations. The Township's Fourth Round DJ Action, binding resolution, and Court Order affirming the Township's Fourth Round obligations are contained in Appendix B of the 2025 HEFSP.

As noted above, the Planning Board adopted the 2025 Fourth Round HEFSP on June 4, 2025, and the Township Board of Commissioners endorsed it on June 17, 2025. The adopted HEFSP and resolutions were filed with the Program and Court within 48 hours of adoption as required by the amended Fair Housing Act.

As permitted under the amended Fair Housing Act, FSHC filed a challenge on August 25, 2025, to the Township's adopted 2025 Fourth Round HEFSP, requesting additional compliance mechanisms to address the Township's Fourth Round Unmet Need and requesting that the Township provide additional documentation.

On October 16, 2025, a Case Management Order was issued by the Honorable Scherri L. Schweitzer, P.J.Ch. On October 29, 2025, the Township filed a letter addressed to Judge Schweitzer that contained responses to the FSHC challenge letter dated August 25, 2025, and included a timeline for the submission of documents that were not available, including documents delayed by the adoption of the new rules from DCA and HMFA that were published in the New Jersey Register on December 15, 2025.

A Fourth Round Consent Order with FSHC was filed on December 17, 2025, and granted by the Court on January 15, 2026. A Case Management Conference was held before Judge Schweitzer on February 3, 2026.

Pursuant to the amended Fair Housing Act and the Fourth Round FSHC Consent Order, and as committed to in the 2025 Fourth Round HEFSP, the Township will adopt all ordinances and resolutions implementing the HEFSP, as amended by this 2026 Fourth Round HEFSP Amendment, by the March 15, 2026, deadline.

CONSIDERATION OF LAND FOR AFFORDABLE HOUSING (P.35 OF 2025 HEFSP)

Pursuant to the FHA at N.J.S.A. 52:27D-310.f, a HEFSP shall contain "a consideration of lands of developers who have expressed a commitment to provide low- and moderate-income housing." As reflected in the June 17, 2025, Amended Third Round Settlement Agreement between the Township and FSHC, there are two (2) significant inclusionary residential redevelopment sites that will come to fruition in the Fourth Round (although technically addressing the Township's Third Round fair share obligations). In order to more quickly react to additional potential redevelopment opportunities, the Township shall adopt a Mandatory Affordable Housing Set-aside Ordinance. At this point in time, the Township is virtually fully developed and

additional opportunities for affordable housing production will come from both formal and informal redevelopment activity. As discussed further below, between the enactment of the Mandatory Affordable Housing Set-aside Ordinance, the adoption of the Haddon Avenue Inclusionary Overlay Ordinance, the proposed Cuthbert Boulevard Inclusionary Overlay Ordinance, the Township’s existing affordable housing development fee ordinance, the Township’s existing rent control ordinance, and these important additional redevelopment sites, the Township is poised to capture all suitable opportunities for affordable housing production throughout the Fourth Round and beyond to address the balance of its Third Round fair share as well as future affordable housing obligations. As part of the 2025 HEFSP, the Township prepared an analysis of its vacant and developable land (known as a “vacant land analysis” or “VLA”), based on the procedures set forth at N.J.A.C. 5:93-4.2, as upheld by the Amended FHA, P.L. 2024, c.2, to determine its realistic development potential (“RDP”) for the Fourth Round (Appendix C of the 2025 HEFSP). Sites that were determined to generate a Fourth Round RDP are summarized in Table 25.

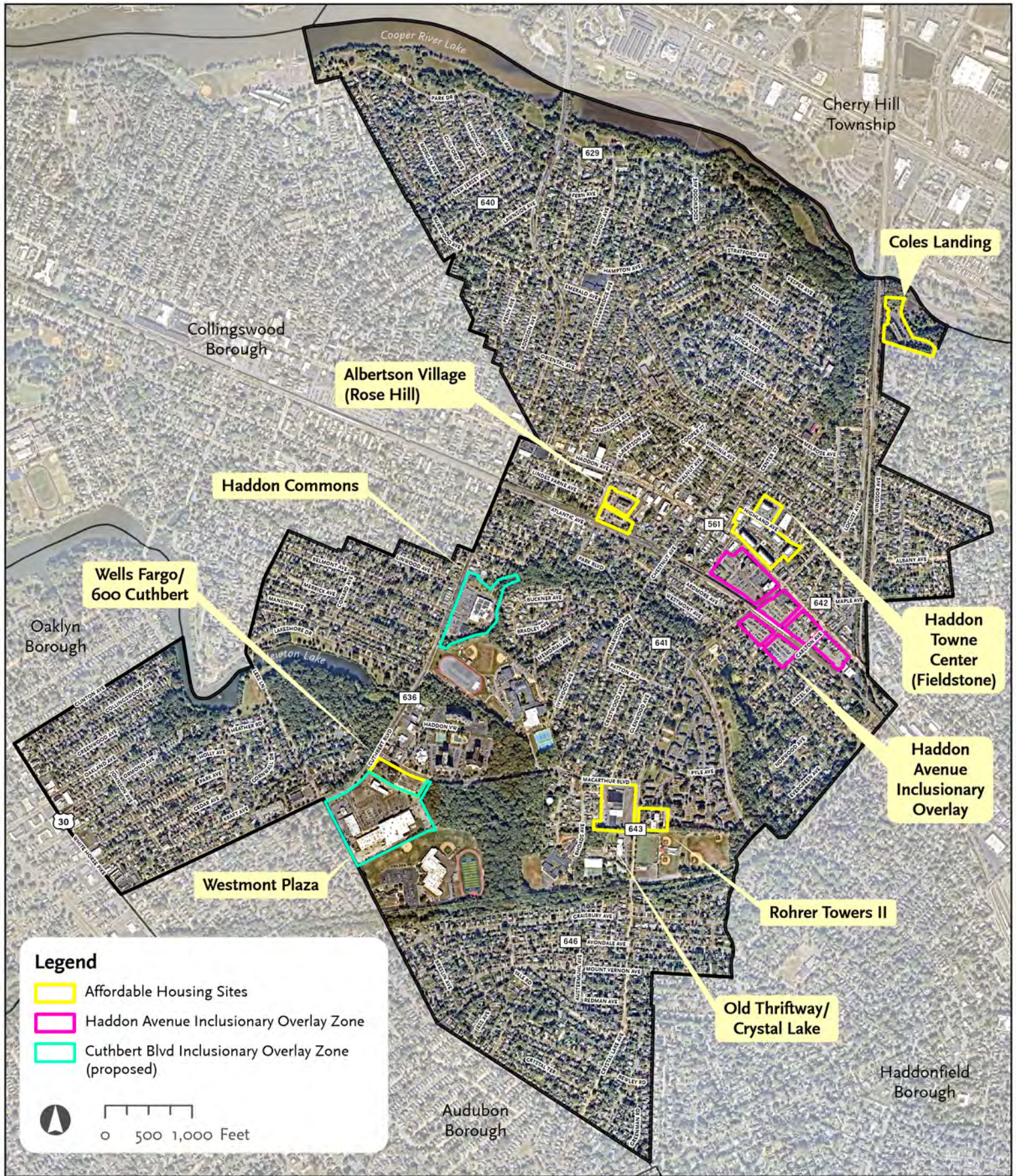
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FAIR SHARE PLAN

...

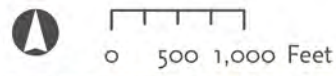
[Amended Affordable Housing Sites map (p. 38 of 2025 HEFSP)]

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Legend

- Affordable Housing Sites
- Haddon Avenue Inclusionary Overlay Zone
- Cuthbert Blvd Inclusionary Overlay Zone (proposed)



Clarke Caton Hintz ● ● ●
 Architecture
 Planning
 Landscape Architecture

FOURTH ROUND HOUSING ELEMENT AND FAIR SHARE PLAN AMENDMENT

Affordable Housing Sites

LOCATION:
 Haddon Township, Camden County, NJ

DATE:
 February 2026

SOURCES:
 Aerial Imagery
 Nearmap (October 9, 2025)
 MOD-IV Tax Parcels (NJOGIS, 2024)

...

Addressing Third Round Prospective Need (p.42 of 2025 HEFSP)

The Township has a Third Round Prospective Need of 198, as established through the Court-approved 2020 Third Round FSHC Settlement Agreement and reaffirmed by the June 17, 2025 Amended Third Round FSHC Settlement Agreement. Pursuant to the January 15, 2026 Fourth Round Consent Order with FSHC, the Township will address this Third Round obligation through a combination of an existing 100% affordable development, the balance of existing affordable units at Haddon Towne Center (formerly Fieldstone), proposed inclusionary redevelopment of the Old Thriftway/Crystal Lake site, proposed inclusionary redevelopment of the Wells Fargo/600 Cuthbert site, permissible Third Round bonuses, and 41 units via other mechanisms as described in this Fourth Round HEFSP Amendment.

Formulas Applicable to the Third Round

In addition to satisfying its Third Round Prospective Need, the Township must adhere to Third Round requirements for a minimum rental obligation, a maximum number of senior units, and a maximum number of bonuses in the Third Round (based on N.J.A.C. 5:93). In addition, the Township must adhere to a minimum number of very low-income units pursuant to the 2008 amended FHA, as well as a minimum number of family units, a minimum number of family rental units, and a minimum number of family very low-income units pursuant to the terms of the Amended Third Round FSHC Settlement Agreement and January 15, 2026, Fourth Round FSHC Consent Order. Units addressing the Township's Third Round Prospective Need must adhere to the following formulas:

Minimum Rental Unit Obligation = 50

= 0.25 (Third Round Prospective Need) = 0.25 (198) = 49.5, rounded up

Maximum Rental Bonus = 50

= No more than the minimum rental obligation = 50 units

With respect to rental bonuses, the housing plan adheres to the following limitations from N.J.A.C. 5:93, a rental unit available to the general public receives one rental bonus.

Minimum Family Rental Unit Obligation = 25

= 0.50 (Third Round Min. Rental Unit Obligation) = 0.50 (50) = 25 units

Minimum Family Unit Obligation = 54

= 0.50 (Third Round Units) = 0.50 (107) = 53.5 round up

Maximum Senior Unit Cap = 49

= 0.25 (Third Round Prospective Need) = 0.25 (198) = 49.5, round down

$$\begin{aligned} \text{Minimum Low-Income Unit Obligation} &= 54 \\ &= 0.50 (\text{Third Round Units}) = 0.50 (107) = 53.5 \text{ round up} \end{aligned}$$

Third Round Compliance Summary (pp.43-44 of 2025 HEFSP)

As summarized in Amended Table 30, the Township will address its Third Round obligation of 198 with 49 of 57 affordable senior units at Coles Landing (senior cap); 15 bal. of 25 affordable family rental units at Haddon Towne Center and 15 associated rental bonuses; 25 affordable family rental units through inclusionary redevelopment of the Old Thriftway/Crystal Lake site, 18 affordable family rental units through proposed inclusionary redevelopment of the Wells Fargo/600 Cuthbert site, with 41 units via other mechanisms as described in this 2026 HEFSP Amendment, and Third Round bonuses.

Haddon Township will address its Third Round minimum rental unit obligation of 50 with a total of 107 rental units, of which 64 are completed and 43 are proposed. The Township will address both its Third Round minimum family unit obligation of 54 and minimum family rental obligation of 25 with at least 58 family rental units, of which 15 are completed, 43 are proposed and the balance will be addressed through Fourth Round mechanisms. The Township's Third Round minimum low-income unit obligation of 54 will be addressed with a total of 79 low-income units including 49 low-income senior rentals credited at Coles Landing, eight (8) low-income units at Haddon Towne Center, 13 low-income units at the Old Thriftway/Crystal Lake site, and 9 low-income units at the Wells Fargo/600 Cuthbert site. The Township has not exceeded its Third Round maximum senior unit cap of 49 with 49 senior units from the existing 57-unit Coles Landing project.

Amended Table 30. Third Round Credit Summary (1999-2025)

Haddon Township Third Round Compliance Mechanisms (Prospective Need = 198)	Credits	Bonuses	Total
Rohrer Towers II – 45 senior rentals, pre-1986 prior cycle credits (not counted for Third Round FSHC settlement purposes)	-	-	-
<i>100% Affordable Site (Completed)</i>			
Coles Landing – 57 affordable senior rentals	49, cap	-	49
<i>Inclusionary Development (Completed)</i>			
Fieldstone (Haddon Towne Center) – 25 affordable family rentals (15 of 25, bal.)	15	15	30
<i>Inclusionary Redevelopment (Proposed)</i>			
Old Thriftway/Crystal Lake mixed-use Redevelopment – 161 total units w/ 15% set-aside = 25 affordable family rentals	25	25	50
Wells Fargo/600 Cuthbert Redevelopment – 120 total units w/ 15% set-aside = 18 affordable family rentals	18	10, cap	28
Total	107	50	157
Balance of 41 to be satisfied via other mechanisms as described in this Fourth Round HEFSP Amendment and Term #9 of the January 15, 2026, Fourth Round FSHC Consent Order.			

...

Wells Fargo/600 Cuthbert Redevelopment (Proposed) (p.48 of 2025 HEFSP)

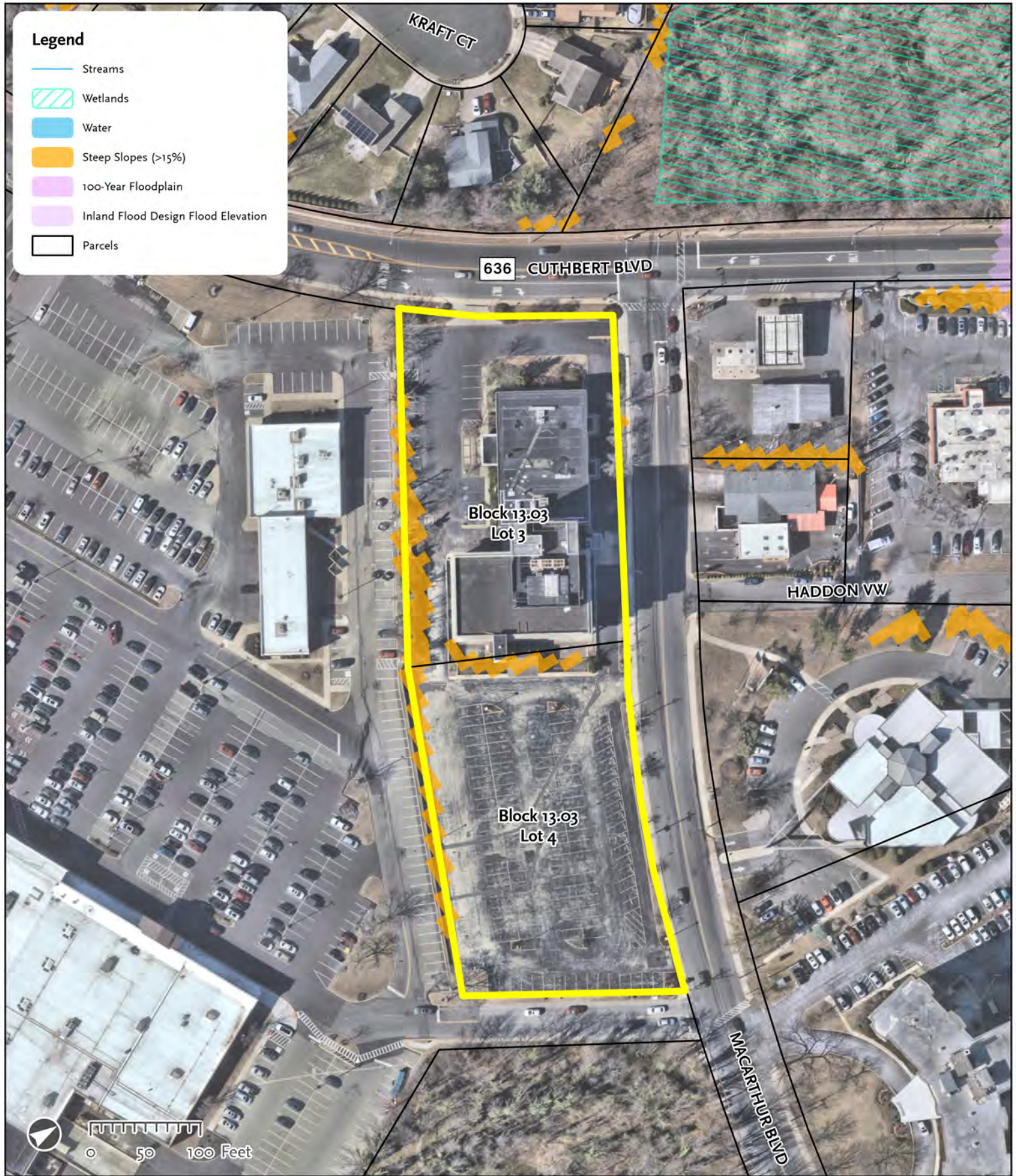
The Wells Fargo/600 Cuthbert redevelopment site consists of approximately 2.75 developed acres located at 600 W Cuthbert Boulevard (Block 13.03, Lots 3 and 4) on the corner of MacArthur Boulevard. The site contains a six-story commercial office building and parking lot. The site is currently zoned C-2 Shopping Center Commercial, which prohibits residential uses.

Pursuant to the terms of the June 17, 2025 Amended Third Round Settlement Agreement with FSHC, the Township will designate the site as an area in need of redevelopment (“AINR”) and adopt a redevelopment plan pursuant to the redevelopment process established by the NJ Local Redevelopment and Housing Law (“LRHL”) at N.J.S.A. 40A:12A-1 *et seq.* The redevelopment plan will permit inclusionary development containing a total of 120 housing units with a 15% set-aside for 18 affordable family rental units.

The site meets the suitability criteria found in N.J.A.C. 5:93-5.3(b) as follows:



- Available – The site is owned by a redeveloper (600 Cuthbert, LLC) who intends to redevelop the site. The owner has provided a commitment letter indicating the intent to develop the site in accordance with the terms of the 2025 Amended Settlement Agreement (Appendix I of the 2025 HEFSP).
- Suitable – The site has frontage on both Cuthbert Boulevard (County Route 636) and MacArthur Boulevard. The site is currently developed with a six-story building and an estimated lot coverage of over 90%. The site is adjacent to a variety of commercial retail uses in the Westmont Plaza shopping center to the south, adjacent to the Camden County Branch Library to the north, and across the street from the 12-story, 3-building Haddonview Apartments complex. Two (2) existing NJ Transit bus stops are located on opposite sides of the property on Cuthbert Boulevard and MacArthur Boulevard. The site is also located within one (1) mile of the Westmont PATCO station, which provides rail service between Lindenwold and Philadelphia and other major transit connections. Per the State Development and Redevelopment Plan, the site is located in the Metropolitan Planning Area (Planning Area 1), where redevelopment is encouraged and affordable housing is preferred.
- Developable – The property is within the Township’s sanitary sewer service area, and currently has both water and sewer service. The Township Engineer has provided a letter dated May 19, 2025, indicating there is sufficient water supply and conveyance capacity to serve the proposed units, and sufficient conveyance capacity for the anticipated sewer flows.
- Approvable – According to the latest data from NJDEP and FEMA, no wetlands, flood hazard areas, Category One streams or riparian zones are present on the site. The site is not on the NJDEP Known Contaminated Sites List. The developer will need all customary approvals from outside agencies, including Camden County approval of stormwater management and access from West Cuthbert Boulevard (County Route 636).
- Administrative Entity – The Township’s experienced Administrative Agent, Triad, will work with the developer of the site to ensure that the affordable units are affirmatively marketed and meet other UHAC regulations pertaining to the affordable units.



Clarke Caton Hintz ● ● ■
 Architecture
 Planning
 Landscape Architecture

FOURTH ROUND HOUSING ELEMENT AND FAIR SHARE PLAN
Site Suitability Analysis:
Wells Fargo/600 Cuthbert
 LOCATION:
 Haddon Township, Camden County, NJ

DATE:
 May 2025

SOURCES:
 Aerial Imagery: Nearmap (October 17, 2024)
 Streams: National Hydrography Dataset (NJDEP, 2015)
 Water/Wetlands: Land Use Land Cover (NJDEP, 2020)
 100-Year Floodplain: Effective FIRM (FEMA, 2019)
 Inland Flood: FEMA 1% Chance Annual Flood Plus 3 Feet (Rutgers/NJAdapt, 2024)
 Steep Slopes: New Jersey DEM (NJOGIS, 2019)
 Parcels: NJ MOD-IV (NJOGIS, 2024)

Addressing Fourth Round Unmet Need (p.53 of 2025 HEFSP)

For potential opportunities to address the Township's Fourth Round Unmet Need of 64, the Township has followed the court-upheld COAH regulations regarding VLAs. Per N.J.A.C. 5:93-4.2(h), COAH "may require at least any combination of the following in an effort to address Unmet Need:

- Zoning amendments that permit apartments or accessory apartments;
- Overlay zoning requiring inclusionary development or the imposition of a development fee consistent with N.J.A.C.5:93-8. In approving an overlay zone, the Council [Program/Court] may allow the existing use to continue and expand as a conforming use, but provide that where the prior use on the site is changed, the site shall produce low- and moderate-income housing or a development fee; or
- Zoning amendments that impose a development fee consistent with N.J.A.C.5:93-8."

The Township will utilize several compliance measures to assist in addressing its Fourth Round Unmet Need obligation, including the adopted Haddon Avenue Inclusionary Overlay Zone, the proposed Cuthbert Boulevard Inclusionary Overlay Zone, the proposed Mandatory Affordable Housing Set-Aside Ordinance, and the Township's adopted Development Fee Ordinance.

Pursuant to the amended FHA at N.J.S.A. 52:27D-310.1, the Township must identify land that is likely to redevelop during the Fourth Round to address at least 25% of the Fourth Round Unmet Need of 64 through realistic zoning or demonstrate why it is unable to do so. This Fourth Round Unmet Need calculation would require 16 potential affordable units that may redevelop over time in the Township [64 Fourth Round Unmet Need x 25% overlay zoning requirement = 16].

The Township will address the 25% minimum Fourth Round Unmet Need obligation through the proposed Cuthbert Boulevard Inclusionary Overlay Zone that will provide the opportunity for up to 99 affordable units through redevelopment as calculated below.

To more quickly react to additional potential redevelopment opportunities, the Township shall adopt a Mandatory Township-wide Affordable Housing Set-aside Ordinance. Due to the Township's limited availability of undeveloped land, additional opportunities for affordable housing production will come from both formal and informal redevelopment activity. As discussed below, the proposed Mandatory Affordable Housing Set-Aside Ordinance, proposed Cuthbert Boulevard Inclusionary Overlay Zone Ordinance, adopted Haddon Avenue Inclusionary Overlay Zone Ordinance, adopted Development Fee Ordinance, and future redevelopment sites will create opportunities to produce affordable housing through the Fourth Round and

beyond to address the balance of the Township's Third Round fair share, Fourth Round Unmet Need, and future affordable housing obligations.

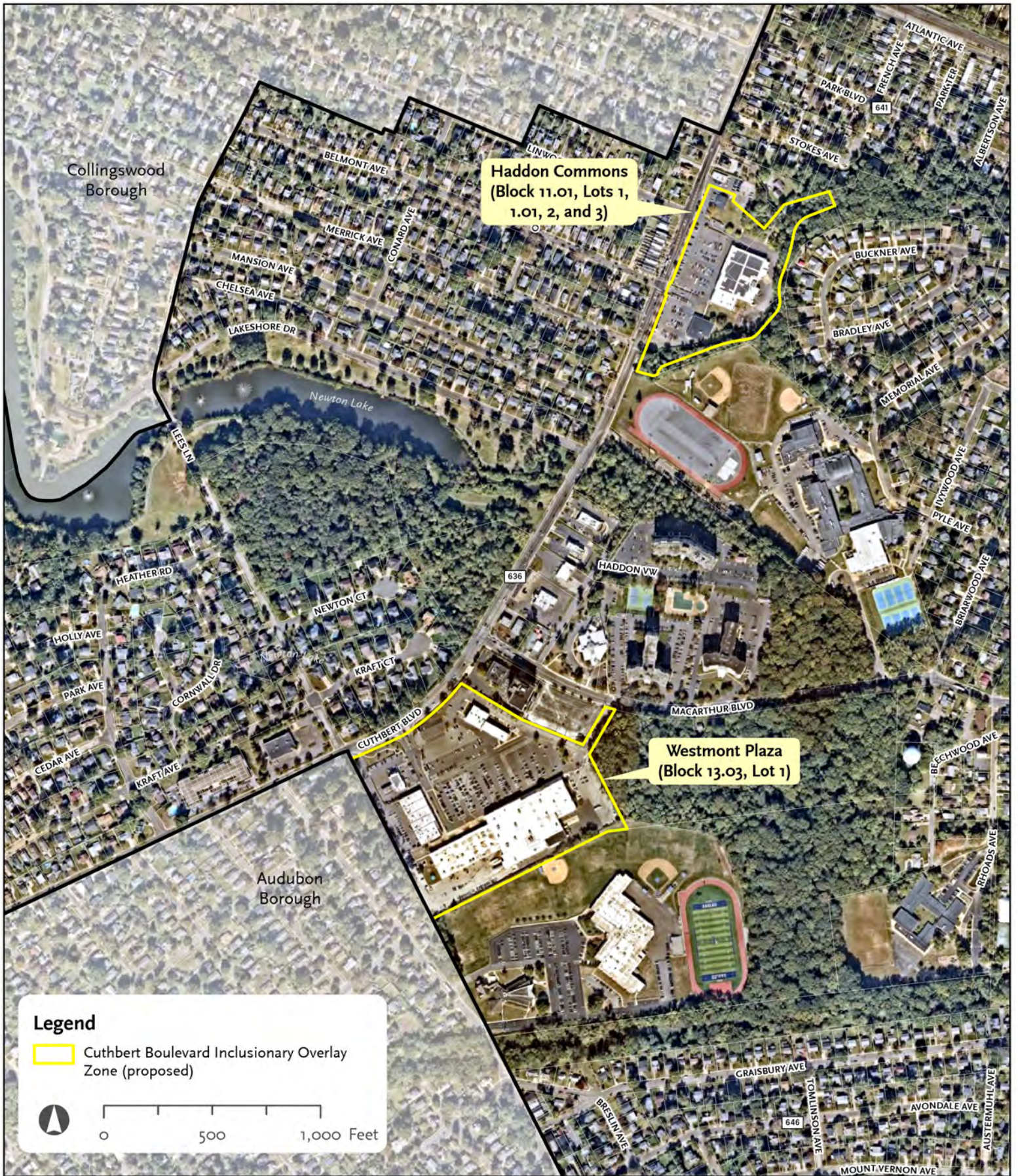
Cuthbert Boulevard Inclusionary Affordable Housing Overlay Zone (Proposed)

To address its Fourth Round Unmet Need, Haddon Township will create opportunities for potential future development of affordable housing through the adoption of mixed-use inclusionary overlay zoning for two commercial shopping centers located on Cuthbert Boulevard – Westmont Plaza and Haddon Commons – as shown in the following map. A draft ordinance establishing the Haddon Commons Overlay Sub-Zone (“AHO-4”) and Westmont Plaza Overlay Sub-Zone (“AHO-5”) is included in Appendix B of this 2026 HEFSP Amendment.

The proposed Haddon Commons Overlay Sub-Zone (“AHO-4”) consists of 8.2 acres south of Cuthbert Boulevard and north of MacArthur Boulevard and approximately 0.43 miles from the Collingswood PATCO station. The zone encompasses Block 11.01, Lots 1, 1.01, 2, and 3 (400 W Cuthbert Boulevard). At a maximum density of 15 dwelling units per acre and a set-aside of 20%, the zone permits up to 25 affordable units (8.2 acres x 15 du/ac = 123 total units x 20% = 25 affordable units).

The proposed Westmont Plaza Overlay Sub-Zone (“AHO-5”) consists of 18.6 acres south of Cuthbert Boulevard and south of MacArthur Boulevard and approximately 0.76 miles from the Collingswood PATCO station. The zone encompasses Block 13.03, Lot 1 (650-690 W Cuthbert Boulevard). At a maximum density of 20 dwelling units per acre and a set-aside of 20%, the zone permits up to 74 affordable units (18.6 acres x 20 du/ac = 372 total units x 20% = 74 affordable units).

Existing uses within the proposed overlay zone include commercial shopping centers with surface parking lots in the underlying C-2 Shopping Center Commercial district. The proposed overlay zone requires commercial uses on the first floor and permits residential uses on the second floor and above. Any new residential development will be required to provide a 20% set-aside for affordable housing, whether rental or for-sale housing. Fractional affordable units are required to round up to provide the affordable housing unit(s) generated by the set-aside requirement.



VERY LOW-INCOME UNITS (p.56 of 2025 HEFSP)

Pursuant to the amended FHA (P.L. 2008, c.46), municipalities must ensure that at least 13% of affordable housing units approved and constructed (or to be constructed) after July 17, 2008, are available to very low-income households. As shown in Amended Table 35, a total of 120 affordable units that were approved, constructed or will be constructed, generate a very low-income requirement of 15.6, rounded up to 16 units. The Township has addressed and/or will address the 16-unit very low-income requirement with 18 very low-income units, which comprises 15.0% of all affordable units approved/constructed/to be constructed after July 17, 2008.

The 18 very low-income units that will satisfy the 13% minimum very low-income unit requirement include: one (1) existing very low-income rental unit at Albertson Village, three (3) existing very low-income rental units at Haddon Towne Center, four (4) proposed very low-income family rental units at the Old Thriftway/Crystal Lake site, one (1) very low-income family rental unit to be created through the proposed market to affordable program, and a proposed total of nine (9) very low-income family rental units consisting of three (3) very low-income units at the Wells Fargo/600 Cuthbert site and six (6) very low-income units to be created through non-RDP Fourth Round compliance mechanisms including, but not limited to, the adopted Haddon Avenue Inclusionary Overlay Zone, proposed Cuthbert Boulevard Overlay Zone, and proposed Township-wide Mandatory Affordable Housing Set-Aside Ordinance.

Amended Table 35. Very Low-Income Units Approved/Constructed/To Be Constructed After July 17, 2008 (Cumulative)

Compliance Mechanism	Total Aff. Units	VLI Units	
		Proposed	Constructed
Albertson Village (Rose Hill)	8	-	1
Haddon Towne Center (Fieldstone)	25	-	3
Old Thriftway/Crystal Lake	25	4	-
Wells Fargo/600 Cuthbert	18	3	-
Inclusionary Overlay Zoning, Mandatory Set-aside Ord, etc. first towards Third Round 41-unit balance	41	6	-
Market to Affordable Program	3	1	-
Total Affordable Units and VLI Units Approved/Constructed/To Be Constructed	120	18 (15.0%)	
VLI Unit Requirement	13% of 120 = 15.6, rounded up = 16		

Per the more recently amended FHA (P.L. 2024, c.2) at N.J.S.A. 52:27D-329.1, at least half of very low-income units addressing a Fourth Round RDP must be “available for families with children.” As shown in the calculation below, Haddon is required to provide one (1) very low-income unit for the Fourth Round, which must be available to families with children.

$$\text{Minimum Fourth Round Very Low-Income Units for Families With Children} = 1 \\ 0.13(\text{Fourth Round RDP Units}) \times 0.50 = (0.13)(4)(0.5) = 0.26, \text{ rounded up} = 1$$

The one (1) very low-income, two-bedroom unit for families with children will be provided through the Township’s proposed market to affordable program addressing Fourth Round RDP.

AFFORDABLE HOUSING ORDINANCES AND AFFIRMATIVE MARKETING (p.60 of 2025 HEFSP)

Haddon Township has adopted ordinance requirements for Affordable Housing and Affirmative Marketing in accordance with N.J.A.C. 5:80-26.1 *et seq.* The Township’s affordable housing regulations are found in §142-49 of its Land Use and Development Ordinance (Appendix O of the 2025 HEFSP). While it governs the creation, administration, and occupancy of affordable units, and the required low- and moderate-income set-asides, and outlines eligibility requirements and occupancy standards, the Township has prepared a draft ordinance (Appendix C of this 2026 HEFSP Amendment) to repeal and replace §142-49 in order to update its regulations to comply with the 2024 FHA amendment and associated rule changes to the DCA rules at N.J.A.C. 5:99 and UHAC at N.J.A.C. 5:80-26.1 *et seq.*

...

APPENDIX A – JANUARY 2026 FOURTH ROUND FSHC CONSENT ORDER

Fair Share Housing Center
510 Park Boulevard
Cherry Hill, New Jersey 08002
P: 856-665-5444
F: 856-663-8182
Attorneys for Fair Share Housing Center
By: Ashley J. Lee, Esq. (375392021)
ashleylee@fairsharehousing.org

In the Matter of the Application
of the Township of Haddon,
County of Camden.

SUPERIOR COURT OF NEW JERSEY
Law Division, Camden County
Docket No. CAM-L-293-25

CIVIL ACTION
(Mount Laurel)

**Consent Order Fourth Round
Conditional Compliance
Certification (N.J.S.A.
52:27D-304.q)**

THIS MATTER having come before the Court via the joint request of the Township of Haddon, via counsel Stuart A. Platt, Esq. (of The Platt Law Group P.C.), as well as Fair Share Housing Center, via counsel Ashley J. Lee, Esq. (on behalf of Fair Share Housing Center); and

WHEREAS, the Township of Haddon (the "Township" or "Haddon") having filed a Fourth Round resolution of participation in the Affordable Housing Dispute Resolution Program (the "Program") which included the Township's acceptance of the Fourth Round fair share obligations prepared by the NJ Department of Community Affairs ("DCA") and a Fourth Round declaratory judgment action pursuant to N.J.S.A. 52:27D-301 et seq. (the "Fair Housing Act") on

January 29, 2025; and

WHEREAS, the Court having entered an order on March 28, 2025 setting the Township's Fourth Round fair share obligations as DCA's calculations which were accepted by the Township and which include a Present Need of thirty-five (35) and a Prospective Need of sixty-nine (69), which no party appealed, and ordering the Township to file a Fourth Round Housing Element and Fair Share Plan ("HEFSP") by June 30, 2025; and

WHEREAS, the Township having filed its adopted HEFSP with the Superior Court and Program on June 6, 2025; and

WHEREAS, Fair Share Housing Center ("FSHC") having filed a letter pursuant to N.J.S.A. 52:27D-304.1.f(2)(b) regarding the Township's HEFSP on August 25, 2025 seeking additional information and documentation before the HEFSP may be approved by the Program and trial court; and

WHEREAS, no other interested-party having filed a challenge or any other communication by the August 31, 2025 statutory deadline; and

WHEREAS, the Court having issued a case management order, dated October 16, 2025, requiring the Township to provide by October 29, 2025 a response to FSHC's letter request for additional information which the Township submitted such response to the Court and FSHC on October 29, 2025; and

WHEREAS, the Court's October 16, 2025 Order also required the Township to work with FSHC to prepare a proposed form of Consent Order by December 19, 2025 that (1) resolves the issues raised in the filing, and (2) sets forth any outstanding conditions to be met prior to the statutory deadlines for adopting all ordinances or resolutions to be adopted by the March 15, 2026 deadline pursuant to N.J.S.A. 52:27D-304.1.f(2)(c), as extended by the Order until March 16, 2026 per R. 1:3-1.; and

WHEREAS, the Court having reviewed the Township's HEFSP, attachments, and proposed implementing ordinances and resolutions and determined that they meet the "objective standard" and are in compliance with the Fair Housing Act and the Mount Laurel doctrine so long as the conditions set forth in this order are met;

WHEREAS, the Court incorporates the Court's prior orders and for good cause shown:

IT IS on this 15th day of January,
2026 **ORDERED** as follows:

1. Subject to the satisfaction of the Conditions in Paragraph 10 of this Order and the deadlines established therein, the Township of Haddon's Fourth Round Housing Element and Fair Share Plan (Exhibit P-1) is hereby approved and deemed to meet the "objective standard" pursuant to N.J.S.A. 52:27D-304.1.f(2)(b) of complying with the Fair Housing Act and the Mount Laurel doctrine and the Township is granted a Compliance

Certification as to its Fourth Round Rehabilitation Obligation ("Present Need"), its Prior Round Obligation (1987-1999), its Third Round Obligation (consisting of both its Gap Obligation for 1999-2015 and its Prospective Need Obligation for 2015-2025), and its Fourth Round Prospective Need Obligation (2025-2035) pursuant to the Fair Housing Act (N.J.S.A. 52:27D-301, et seq.) ("FHA"), the Uniform Housing Affordability Controls (N.J.A.C. 5:80-26.1, et seq.) ("UHAC"), applicable Council on Affordable Housing (hereinafter "COAH") substantive rules, and Mount Laurel case law, including the New Jersey Supreme Court's Mount Laurel IV decision.

2. The Township's Compliance Certification shall remain in effect for ten (10) years beginning on July 1, 2025 and ending on June 30, 2035, and during this ten (10) year period the Township shall have repose from exclusionary zoning litigation, including, but not limited to, Builder's Remedy lawsuits, as provided for in the New Jersey Fair Housing Act, N.J.S.A. 52:27D-301 et seq.
3. The Township's Fourth Round Present Need or Rehabilitation Obligation per DCA is thirty-five (35), the Township's Prior Round Obligation (1987-1999) per COAH is thirty-five (35), the Township's Third Round Obligation (1999-2025) per the court-approved 2020 Third Round FSHC settlement agreement and

the court-approved 2025 amended Third Round FSHC settlement agreement is one hundred ninety-eight (198), the Township's Fourth Round Prospective Need (2025-2035) per DCA is sixty-nine (69)..

4. The Township will address its Fourth Round Present Need/Rehabilitation Obligation via continued participation in the Camden County Home Improvement Program.
5. The Township's Prior Round Obligation is 35 and has been met with the following completed compliance mechanisms:

Mechanism	Type	Units	Bonus	Total
Rohrer Towers II, 100 senior affordable units, capped at 8	Senior rentals	8	-	8
Albertson Village (Rose Hill)	Family rentals	8	8	16
Haddon Towne Center (Fieldstone) 10 of 25 affordable units	Family rentals	10	1	11
TOTAL		26	9	35

6. The Township's Third Round Obligation is 198 and shall be met with the following mechanisms:

Mechanism	Type	Units	Bonus	Total
Rohrer Towers II - 45 senior rentals, pre-1986, not counted for Third Rd settlement purposes	Senior rentals	-	-	-
Coles Landing - completed	Senior rentals	49, cap	-	49
Haddon Towne Center (Fieldstone) (15 of 25, bal.) - completed	Family rentals	15	15	30
Old Thriftway/Crystal Lake mixed-use redevelopment, 15% setaside - prop.	Family rentals	25	25	50
Wells Fargo/600 Cuthbert redevelopment, 15% setaside - prop.	Family rentals	18	10, cap	28
TOTAL		107	50	157
<i>Balance of <u>41</u> to be satisfied via other mechanisms as described in the Fourth Round HEFSP and in term #9 of this Consent Order.</i>				

7. The Township's Fourth Round Prospective Need Obligation of 69 is adjusted through a Vacant Land Adjustment ("VLA"), yielding a Realistic Development Potential ("RDP") of 5 and an Unmet Need of 64.

8. The Township's Fourth Round RDP of 5 shall be met with the following mechanisms:

Haddon Township Fourth Round Compliance Mechanisms (RDP = 5)	Credits	Bonuses	Total
Coles Landing – afford senior rental (1 of 8 bal., of 57, capped)	1	.	1
Proposed Market-to-Affordable Program – afford family rentals	3	1, cap	4
Total	4	1	5

9. The Township's Fourth Round Unmet Need of 64 shall be met with the following mechanisms:

- Mandatory Affordable Housing Set-aside ordinance that requires a 20% affordable housing set-aside for any multi-family development created through any municipal rezoning, Zoning Board action, variance from use and/or density standards, redevelopment plan, or rehabilitation plan that provide for densities at or above six (6) units per acre.
- Overlay zoning for inclusionary development:
 - a. Westmont Plaza (Block 13.03, Lot 1) at 20 du/ac with a 20% set aside for affordable housing.

b. Haddon Commons (Block 11.01, Lots 1, 1.01, 2 and 3) at 15 du/ac with a 20% set aside for affordable housing.

- Zoning amendments that impose a development fee consistent with N.J.A.C. 5:93-8.

10. The Township's Compliance Certification is deemed conditional until the following conditions are met:

- Old Thriftway/Crystal Lake redevelopment: The Township will provide the redevelopment plan and redeveloper agreement. The Township will provide the recorded affordability controls within thirty (30) days of the Township's receipt of same.
- Wells Fargo/600 Cuthbert redevelopment: The Township will provide the redevelopment plan and redeveloper agreement. The Township will provide the recorded affordability controls within thirty (30) days of the Township's receipt of same.
- The Township will provide the overlay zoning ordinances for Westmont Plaza and Haddon Commons within sixty (60) days.
- The Township will provide the market-to-affordable program manual within sixty (60) days.

- If necessary, the Township will prepare and adopt an amended Fourth Round Spending Plan that complies with the forthcoming regulations at N.J.A.C. 5:99 before March 15, 2026.
- The Township will update its Affordable Housing Ordinance, Development Fee Ordinance, Affirmative Marketing Plan, and other administrative documents in accordance with the forthcoming regulations at N.J.A.C. 5:80-26.1, et seq, and N.J.A.C. 5:99 after they are adopted and before March 15, 2026.

11. No later than 48 hours after adoption or March 16, 2026, whichever is sooner, the Township shall file the information required by Paragraph 10 and any other adopted ordinances and resolutions on eCourts.
12. No later than April 15, 2026, the Township and FSHC shall provide via filing on eCourts a form of consent order granting final compliance certification for the Court's review, or identify any remaining issues of compliance that may be disputed at which point the court shall schedule a conference to review any such areas.
13. The Township and FSHC recognize that substantial changes in circumstances affecting the Township's Fourth Round RDP are possible pursuant to the holding in Fair Share Housing Center v. Cherry Hill, 173 N.J. 393, (2002) and related law. In the

event such a substantial changed circumstance occurs, the Township shall have one hundred twenty (120) days to present to the trial court and FSHC a plan to address such change in circumstances on notice and opportunity to be heard from FSHC. The Township agrees that any additional RDP generated due to changed circumstances must be addressed in a manner that is consistent with controlling law.

14. The Township's Compliance Certification shall be subject to required ongoing monitoring as follows:

- The Township by February 15, 2026, and annually, agrees to electronically enter data into the AHMS system of the Department of Community Affairs of a detailed accounting of all development fees and any other payments into its trust fund that have been collected including residential and non-residential development fees, along with the current balance in the municipality's affordable housing trust fund as well as trust funds expended, including purposes and amounts of such expenditures, in the previous year from January 1st to December 31st.
- The Township by February 15, 2026, and annually, agrees to electronically enter data into the AHMS system of the Department of Community Affairs of up-to-date municipal information concerning the number of affordable housing

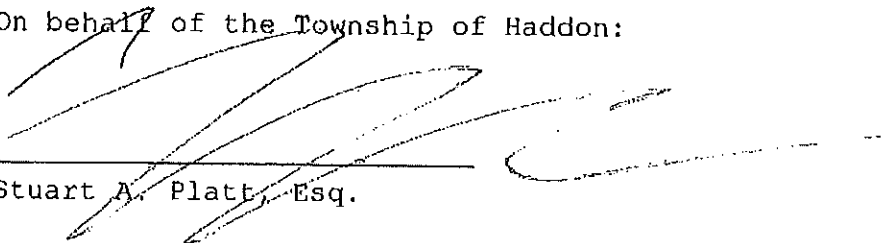
units actually constructed, construction starts, certificates of occupancy granted, and the start and expiration dates of deed restrictions. With respect to units actually constructed, the information shall specify the characteristics of the housing, including housing type, tenure, affordability level, number of bedrooms, date and expiration of affordability controls, and whether occupancy is reserved for families, senior citizens, or other special populations.

- For the midpoint realistic opportunity review as of July 1, 2030, pursuant to N.J.S.A. 52:27D-313, the Township or other interested party may file an action through the Program seeking a realistic opportunity review and shall provide for notice to the public, including a realistic opportunity review of any inclusionary development site as set forth in the adopted HEFSP that has not received preliminary site plan approval prior to the midpoint of the 10-year round. Any such filing shall be through eCourts or any similar system set forth by the Program with notice to any party that has appeared in this matter.


15. A copy of this Order shall be entered on eCourts and shall be effective as of the date of filing.

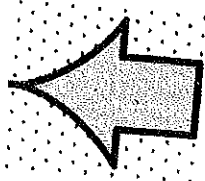

Hon. Sherri L. Schweitzer, P.J.Ch.

On behalf of the Township of Haddon:


Stuart A. Platt, Esq.

On behalf of Fair Share Housing Center:


Ashley J. Lee, Esq.



**APPENDIX B – CUTHBERT BOULEVARD INCLUSIONARY OVERLAY ZONE
ORDINANCE**

ORDINANCE #1480

AN ORDINANCE OF THE TOWNSHIP OF HADDON, COUNTY OF CAMDEN AND STATE OF NEW JERSEY, AMENDING CHAPTER 142, ENTITLED "LAND USE AND DEVELOPMENT" OF THE CODE OF THE TOWNSHIP OF HADDON BY REZONING SITES AND CREATING THE CUTHBERT BOULEVARD INCLUSIONARY AFFORDABLE HOUSING OVERLAY DISTRICT IN FURTHERANCE OF THE FAIR HOUSING ACT

WHEREAS, in accordance with the New Jersey Fair Housing Act ("FHA"), N.J.S.A. 52:27D-310, as amended by P.L. 2024 c.2, the Administrative Directive #14-24, the new DCA rules contained at N.J.A.C. 5:99 et seq., the 2025 updated Uniform Housing Affordability Controls ("UHAC") contained at N.J.A.C. 5:80-26.1 et seq., and the court-upheld rules of the New Jersey Council on Affordable Housing ("COAH") contained at N.J.A.C. 5:93 et seq., a 2025 Fourth Round Housing Element and Fair Share Plan ("HEFSP" or the "Plan") was prepared for the Township of Haddon ("Township"), by the Township's Affordable Housing Professional Planning consultants, Mary Beth Lonergan, PP, AICP, and Tristan Harrison, PP, AICP, of Clarke Caton Hintz, PC; and

WHEREAS, the Haddon Township Planning Board adopted the Fourth Round HEFSP on June 4, 2025, the Haddon Township Board of Commissioners endorsed the Fourth Round HEFSP on June 17, 2025, and the Township filed the 2025 HEFSP with the Affordable Housing Dispute Resolution Program ("Program") and the Superior Court per the amended FHA; and

WHEREAS, Fair Share Housing Center ("FSHC") filed a challenge to the 2025 HEFSP on August 25, 2025, as permitted under the amended Fair Housing Act, requesting additional documentation and additional compliance mechanisms to address the Township's Fourth Round Unmet Need; and

WHEREAS, a Fourth Round Consent Order with FSHC was filed on December 17, 2025, and granted by the Court on January 15, 2026, in which the Township agreed to adopt overlay zoning for inclusionary development on Block 13.03, Lot 1 ("Westmont Plaza") and Block 11.01, Lots 1, 1.01, 2 and 3 ("Haddon Commons"); and

WHEREAS, the Haddon Township Planning Board will consider for adoption a Fourth Round HEFSP Amendment;

WHEREAS, the Township hereby declares that pursuant to the purposes of the Fair Housing Act, N.J.S.A. 52:27D-301 et seq., and the Municipal Land Use Law, N.J.S.A. 40:55D-1 et seq., this Ordinance promotes the public health, safety, morals and general welfare, implements the 2026 Fourth Round HEFSP Amendment, and advances the Township's efforts to meet its constitutional obligation to provide its fair share of very low-, low-, and moderate-income housing; and

WHEREAS, the Haddon Township Board of Commissioners formally referred this Ordinance to the Planning Board for review, discussion, and recommendation in accordance with N.J.S.A. 40:55D-26, and the Planning Board determined the Ordinance to be consistent with the Haddon Township Master Plan; and

WHEREAS, the adoption of this Ordinance was properly noticed pursuant to the Municipal Land Use Law at N.J.S.A. 40:55D-15 and N.J.S.A. 40:55D-62.1.

NOW, THEREFORE, BE IT ORDAINED by the Board of Commissioners of the Township of Haddon, Camden County, New Jersey, as follows:

Section 1. §142-34, Zoning Districts, shall be revised by adding the following overlay districts to the enumerated districts of the Township of Haddon:

AHO-4 (Affordable Housing Overlay 4)
AHO-5 (Affordable Housing Overlay 5)

Section 2. §142-35, Zoning Map, shall be modified to apply the following affordable housing overlay districts to the following blocks and lots on the tax assessment maps of the Township of Haddon, as shown in Exhibit A of this Ordinance:

<u>Block</u>	<u>Lot(s)</u>	<u>Symbol and District</u>
11.01	1, 1.01, 2, 3	AHO-4, Affordable Housing Overlay 4

Section 3. There is hereby created an overlay zoning district entitled AHO-4, Affordable Housing Overlay 4, as § 142-37.P. of the Land Use and Development Ordinance, as follows:

- P. AHO-4, Affordable Housing Overlay 4. This overlay zone is primarily created to provide for apartment dwellings over commercial uses, along with parking, on certain blocks and lots in the Township as enumerated in Section P.(3) of this Ordinance. It is also designed to require a twenty percent (20%) affordable housing set-aside whether the apartments created are rental or for-sale units.
- (1) Additional permitted use: Apartments above first-floor commercial uses.
 - (2) No commercial uses are permitted above the ground floor, and all commercial uses shall front on Cuthbert Boulevard.
 - (3) Required uses: Any new residential development in the AHO-4 District shall include at least twenty percent (20%) of the total number of dwelling units as affordable units, as the term "affordable" is defined in § 142-10 of the Land Use and Development Code of the Township of Haddon and per the November 2025 updated Uniform Housing Affordability Controls ("UHAC") at NJAC 5:80-26.1, as modified by P.L. 2024, c.2.
 - (4) Development standards within the AHO-4 district shall be as permitted by the regulations of the underlying C-2, Shopping Center District, with the following modifications:
 - (a) Minimum tract size: 1 acre
 - (b) Minimum tract frontage (Cuthbert Blvd): 200 feet
 - (c) Maximum residential density: 15 dwellings per acre
 - (d) Maximum building height: 4 stories and 50 feet
 - (e) Front setback (from Cuthbert Blvd): 30 feet
 - (f) Rear setback: 30 feet
 - (g) Side setback: 30 feet
 - (5) Building design:
 - (a) No building façade shall exceed a length of 40 feet without a horizontal break in the facade. The horizontal break shall be a minimum depth of three feet for a minimum length of 20 feet.
 - (b) The minimum requirement for fenestration on residential façades shall be twenty percent (20%) of the total façade area, except that the side façade of end dwelling units that do not contain an entrance may be reduced to a minimum of ten percent (10%) of that façade.
 - (c) Façades shall contain repeating patterns of contrasting materials, material colors, and material textures that visually breakup the horizontal and vertical expanse of the façade.
 - (d) All sides of a building visible to the public shall be designed with the same materials as the front façade.
 - (e) Roofs shall have a pitched appearance from the street. All exterior HVAC and roof-mounted equipment shall be screened from street-level view.
 - (f) Laundry facilities shall be included with each residential unit.
 - (6) Parking.
 - (a) Parking for residential uses shall be provided on-site and shall not be shared on Cuthbert Boulevard and local streets. Parking for residential uses shall be in accordance with the Residential Site Improvement Standards.

Shared parking for commercial uses shall conform to Section 142-39.A.(5) of the ordinance.

- (b) All common parking lots or structures shall be accessible only from existing curb cuts, and shall be screened from public view to the greatest extent possible.
 - (c) A minimum number of bicycle racks shall be incorporated into the plan pursuant to the appropriate guidelines promulgated in the Association of Pedestrian and Bicycle Professionals' Bicycle Parking Guidelines, and shall be installed in safe and convenient locations.
- (7) Enclosures for Trash and Recyclables.
- (a) Trash enclosures or central trash compaction and recycling areas are required and shall comply with the requirements of Chapter 134 of the Township Code.
 - (b) Trash enclosures or compactors shall be sufficiently sized to contain both trash and recyclable materials, such that no dumpsters shall sit in the open.
 - (c) Trash enclosures or central trash compaction/recycling areas shall be masonry structures or opaque fencing, with an exterior color scheme to complement the principal buildings.
 - (d) Trash enclosure gates shall be decorative fencing materials with a steel frame and self-locking gate.
 - (e) Trash enclosures shall be a minimum of six (6) feet in height, or higher to shield the enclosure. Landscaping may also be used in combination with structures to shield the trash and recycling area.
 - (f) Trash enclosures that serve residential units shall be located in a common area and include a door or opening for pedestrian access in addition to the truck access gates.

Section 4. There is hereby created an overlay zoning district entitled AHO-5, Affordable Housing Overlay 5, as § 142-37.Q. of the Land Use and Development Ordinance, as follows:

- Q. AHO-5, Affordable Housing Overlay 5. This overlay zone is primarily created to provide for apartment dwellings over commercial uses, along with parking, on certain blocks and lots in the Township as enumerated in Section Q.(3) of this Ordinance. It is also designed to require a twenty percent (20%) affordable housing set-aside whether the apartments created are rental or for-sale units.
- (1) Additional permitted use: Apartments above first-floor commercial uses.
 - (2) No commercial uses are permitted above the ground floor, and all commercial uses shall front on Cuthbert Boulevard.
 - (3) Required uses: Any new residential development in the AHO-5 District shall include at least twenty percent (20%) of the total number of dwelling units as affordable units, as the term "affordable" is defined in § 142-10 of the Land Use and Development Code of the Township of Haddon and per the 2025 updated Uniform Housing Affordability Controls ("UHAC") at NJAC 5:80-26.1, as modified by P.L. 2024. c.2.
 - (4) Development standards within the AHO-5 district shall be as permitted by the regulations of the underlying C-2, Shopping Center District, with the following modifications:
 - (a) Minimum tract size: 1 acre
 - (b) Minimum tract frontage (Cuthbert Blvd): 200 feet
 - (c) Maximum residential density: 20 dwellings per acre

- (d) Maximum building height: 4 stories and 50 feet
- (e) Front setback (from Cuthbert Blvd): 30 feet
- (f) Rear setback: 30 feet
- (g) Side setback: 30 feet

(5) Building design:

- (a) No building façade shall exceed a length of 40 feet without a horizontal break in the facade. The horizontal break shall be a minimum depth of three feet for a minimum length of 20 feet.
- (b) The minimum requirement for fenestration on residential façades shall be twenty percent (20%) of the total façade area, except that the side façade of end dwelling units that do not contain an entrance may be reduced to a minimum of ten percent (10%) of that façade.
- (c) Façades shall contain repeating patterns of contrasting materials, material colors, and material textures that visually breakup the horizontal and vertical expanse of the façade.
- (d) All sides of a building visible to the public shall be designed with the same materials as the front façade.
- (e) Roofs shall have a pitched appearance from the street. All exterior HVAC and roof-mounted equipment shall be screened from street-level view.
- (f) Laundry facilities shall be included with each residential unit.

(6) Parking.

- (a) Parking for residential uses shall be provided on-site and shall not be shared on Cuthbert Boulevard and local streets. Parking for residential uses shall be in accordance with the Residential Site Improvement Standards. Shared parking for commercial uses shall conform to Section 142-39.A.(5) of the ordinance.
- (b) All common parking lots or structures shall be accessible only from existing curb cuts, and shall be screened from public view to the greatest extent possible.
- (c) A minimum number of bicycle racks shall be incorporated into the plan pursuant to the appropriate guidelines promulgated in the Association of Pedestrian and Bicycle Professionals' Bicycle Parking Guidelines, and shall be installed in safe and convenient locations.

(7) Enclosures for Trash and Recyclables.

- (a) Trash enclosures or central trash compaction and recycling areas are required and shall comply with the requirements of Chapter 134 of the Township Code.
- (b) Trash enclosures or compactors shall be sufficiently sized to contain both trash and recyclable materials, such that no dumpsters shall sit in the open.
- (c) Trash enclosures or central trash compaction/recycling areas shall be masonry structures or opaque fencing, with an exterior color scheme to complement the principal buildings.
- (d) Trash enclosure gates shall be decorative fencing materials with a steel frame and self-locking gate.
- (e) Trash enclosures shall be a minimum of six (6) feet in height, or higher to shield the enclosure. Landscaping may also be used in combination with structures to shield the trash and recycling area.
- (f) Trash enclosures that serve residential units shall be located in a common area and include a door or opening for pedestrian access in addition to the truck access gates.

Section 5: Except as set forth in Sections 1, 2, 3, and 4 above, the balance of the Code of the Township of Haddon shall not be affected by this Ordinance.


Section 6: All Ordinances contrary to the provisions of this Ordinance are hereby repealed to the extent that they are inconsistent herewith.

Section 7: If the provisions of any section, subsection, paragraph, subdivision, or clause of this Ordinance shall be judged invalid by a court of competent jurisdiction, such order of judgment shall not affect or invalidate the remainder of any section, subsection, paragraph, subdivision, or clause of this Ordinance.

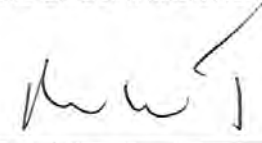
Section 8: This Ordinance shall take effect upon passage and publication according to law.

Date of Introduction: February 24, 2026

Date of Adoption March 12, 2026


Dawn M. Pennock, Municipal Clerk

BOARD OF COMMISSIONERS


Randall W. Teague, Mayor

absent (excused)
James Mulroy, Commissioner


Ryan Linnhart, Commissioner

This ordinance was adopted after a second reading and public hearing by the Board of Commissioners of the Township of Haddon held in the meeting room of 135 Haddon Avenue, in the Township of Haddon on March 12, 2026, at 4 p.m.

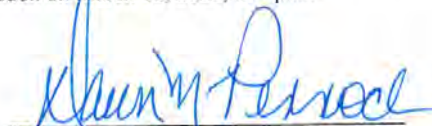
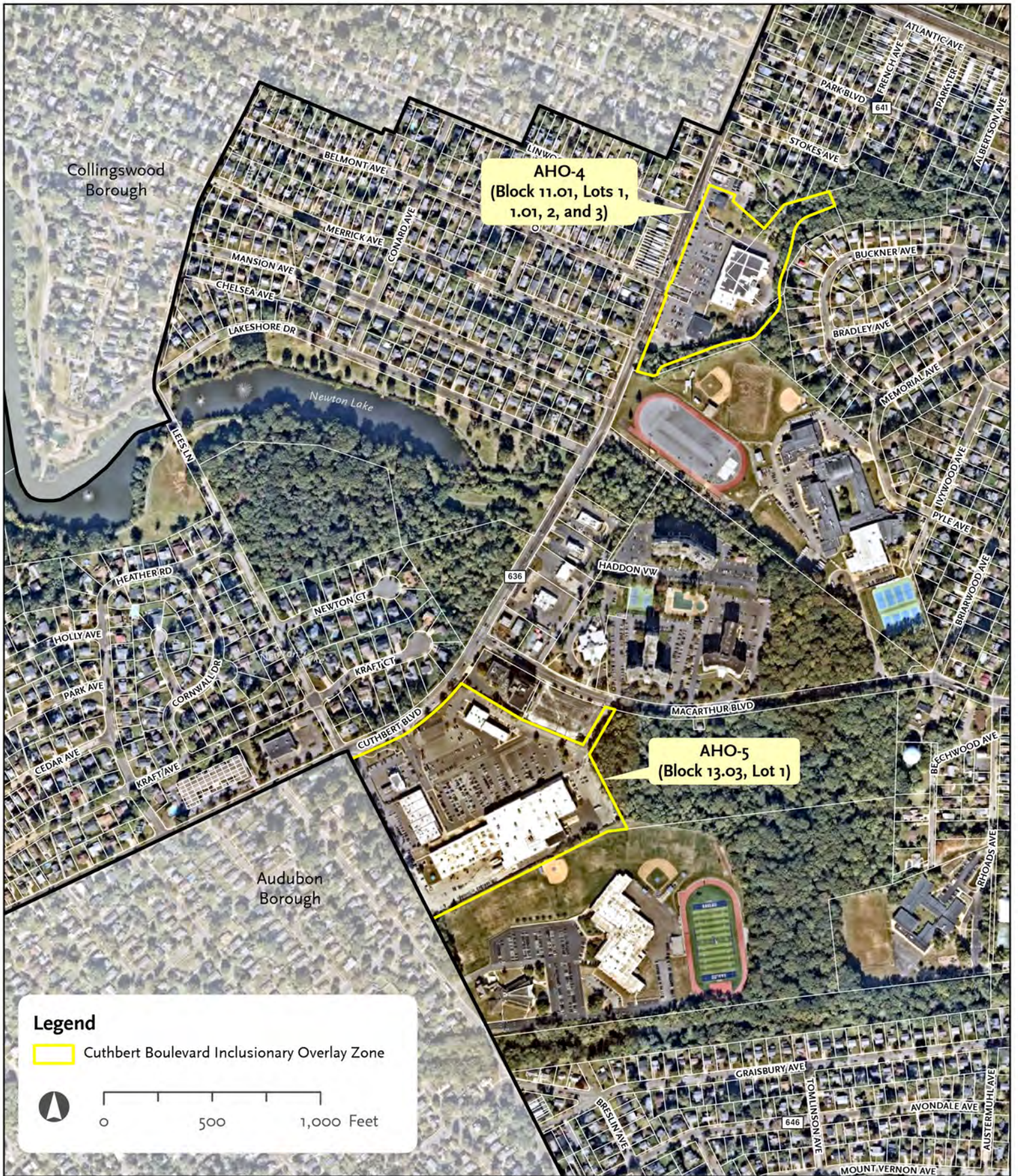

Dawn M. Pennock, RMC, CMR, Clerk

EXHIBIT A



**APPENDIX C – AFFORDABLE HOUSING ORDINANCE, DEVELOPMENT FEE
ORDINANCE, AND TOWNSHIP-WIDE MANDATORY SET-ASIDE ORDINANCE**

ORDINANCE #1479

ORDINANCE OF THE TOWNSHIP OF HADDON, COUNTY OF CAMDEN, AND STATE
OF NEW JERSEY REPEALING AND REPLACING CHAPTER 142, SECTION 49,
"AFFORDABLE HOUSING" AND CHAPTER 142, SECTION 50, "HOUSING
DEVELOPMENT FEE"

WHEREAS, in accordance with the New Jersey Fair Housing Act ("FHA"), N.J.S.A. 52:27D-310, as amended by P.L. 2024 c.2, the Administrative Directive #14-24, the new DCA rules contained at N.J.A.C. 5:99 et seq., the 2025 updated Uniform Housing Affordability Controls ("UHAC") contained at N.J.A.C. 5:80-26.1 et seq., and the court-upheld rules of the New Jersey Council on Affordable Housing ("COAH") contained at N.J.A.C. 5:93 et seq., a 2025 Fourth Round Housing Element and Fair Share Plan ("HEFSP" or the "Plan") was prepared for the Township of Haddon ("Township"), by the Township's Affordable Housing Professional Planning consultants, Mary Beth Lonergan, PP, AICP, and Tristan Harrison, PP, AICP, of Clarke Caton Hintz, PC; and

WHEREAS, the Haddon Township Planning Board adopted the Fourth Round HEFSP on June 4, 2025, the Haddon Township Board of Commissioners endorsed the Fourth Round HEFSP on June 17, 2025, and the Township filed the 2025 HEFSP with the Affordable Housing Dispute Resolution Program ("Program") and the Superior Court per the amended FHA; and

WHEREAS, Fair Share Housing Center ("FSHC") filed a challenge to the 2025 HEFSP on August 25, 2025, as permitted under the amended Fair Housing Act, requesting additional documentation and additional compliance mechanisms to address the Township's Fourth Round Unmet Need; and

WHEREAS, a Fourth Round Consent Order with FSHC was filed on December 17, 2025, and granted by the Court on January 15, 2026, in which the Township agreed to update its Affordable Housing Ordinance and Development Fee Ordinance and adopt a Mandatory Affordable Housing Set-Aside Ordinance; and

WHEREAS, the Haddon Township Planning Board will consider for adoption a Fourth Round HEFSP Amendment;

WHEREAS, the Township hereby declares that pursuant to the purposes of the Fair Housing Act, N.J.S.A. 52:27D-301 et seq., and the Municipal Land Use Law, N.J.S.A. 40:55D-1 et seq., this Ordinance promotes the public health, safety, morals and general welfare, implements the 2026 Fourth Round HEFSP Amendment, and advances the Township's efforts to meet its constitutional obligation to provide its fair share of very low-, low-, and moderate-income housing; and

WHEREAS, the Haddon Township Board of Commissioners formally referred this Ordinance to the Planning Board for review, discussion, and recommendation in accordance with N.J.S.A. 40:55D-26, and the Planning Board determined the Ordinance to be consistent with the Haddon Township Master Plan; and

WHEREAS, the adoption of this Ordinance was properly noticed pursuant to the Municipal Land Use Law at N.J.S.A. 40:55D-15 and N.J.S.A. 40:55D-62.1.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Board of Commissioners of the Township of Haddon, County of Camden, State of New Jersey, as follows:

Section 1. Chapter 142, Section 49, entitled "Affordable Housing," Repealed and Replaced. That Chapter 142, Section 49, entitled "Affordable Housing," is hereby repealed and replaced to read as follows:

§ 142-49 Affordable housing.

A. Introduction & Applicability

- (1) This section of the Code sets forth regulations regarding the very low-, low- and moderate-income housing units in the Township of Haddon consistent with the provisions outlined in P.L. 2024, Chapter 2, including the amended Fair Housing Act ("FHA") at N.J.S.A. 52:27D-301 et seq., as well as the Department of Community Affairs, Division of Local Planning Services ("LPS") at N.J.A.C. 5:99 et seq., statutorily upheld existing regulations of the now-defunct Council on Affordable Housing ("COAH") at N.J.A.C. 5:93 and 5:97, the Uniform Housing Affordability Controls ("UHAC") at N.J.A.C. 5:80-26.1 et seq., and as reflected in the adopted municipal Fourth Round Housing Element and Fair Share Plan ("HEFSP").
- (2) This section is intended to ensure that very low-, low- and moderate-income units ("affordable units") are created with controls on affordability over time and that very low-, low- and moderate-income households shall occupy these units pursuant to statutory requirements. This section shall apply to all inclusionary developments, individual affordable units, and 100% affordable housing

developments except where inconsistent with applicable law. Low-Income Housing Tax Credit financed developments shall adhere to the provisions set forth below in item 5.c. below.

- (3) The Haddon Township Planning Board has adopted a HEFSP pursuant to the Municipal Land Use Law at N.J.S.A. 40:55D-1, et seq. The Fair Share Plan describes the ways the municipality shall address its fair share of very low-, low- and moderate-income housing as approved by the Superior Court and documented in the Housing Element.
- (4) This section implements and incorporates the relevant provisions of the HEFSP and addresses the requirements of P.L. 2024, Chapter 2, the FHA, N.J.A.C. 5:99, NJ Supreme Court upheld COAH regulations at N.J.A.C. 5:93 and 5:97, and UHAC at N.J.A.C. 5:80-26.1, as may be amended and supplemented.
- (5) Applicability
 - (a) The provisions of this section shall apply to all affordable housing developments and affordable housing units that currently exist and that are proposed to be created pursuant to the municipality's most recently adopted HEFSP.
 - (b) This section shall apply to all developments that contain very low-, low- and moderate-income housing units included in the Municipal HEFSP, including any unanticipated future developments that will provide very low-, low- and moderate-income housing units.
 - (c) Projects receiving federal Low Income Housing Tax Credit financing and are proposed for credit shall comply with the low/moderate split and bedroom distribution requirements, maximum initial rents and sales prices requirements, affirmative fair marketing requirements of UHAC at N.J.A.C. 5:80-26.16 and the length of the affordability controls applicable to such projects shall be not less than a 30-year compliance period plus a 15-year extended-use period, for a total of not less than 45 years.

B. Definitions

As used herein the following terms shall have the following meanings:

"Accessory apartments" means a residential dwelling unit that provides complete independent living facilities with a private entrance for one or more persons, consisting of provisions for living, sleeping, eating, sanitation, and cooking, including a stove and refrigerator, and is located within a proposed preexisting primary dwelling, within an existing or proposed structure that is an accessory to a dwelling on the same lot, constructed in whole or part as an extension to a proposed or existing primary dwelling, or constructed as a separate detached structure on the same lot as the existing or proposed primary dwelling. Accessory apartments are also referred to as "accessory dwelling units".

"Act" means the New Jersey Fair Housing Act, N.J.S.A. 52:27D-301 et seq.

"Adaptable" means constructed in compliance with the technical design standards of the barrier free subcode adopted by the Commissioner of Community Affairs pursuant to the "State Uniform Construction Code Act," P.L.1975, c. 217 (C.52:27D-119 et seq.) and in accordance with the provisions of section 5 of P.L.2005, c. 350 (C.52:27D-123.15).

"Administrative agent" means the entity approved by the Division responsible for the administration of affordable units, in accordance with N.J.A.C. 5:99-7, and UHAC at N.J.A.C. 5:80-26.15.

"Affirmative marketing" means a regional marketing strategy designed to attract buyers and/or renters of affordable units pursuant to N.J.A.C. 5:80-26.16.

"Affirmative Marketing Plan" means the municipally adopted plan of strategies from which the administrative agent will choose to implement as part of the Affirmative Marketing requirements.

"Affirmative Marketing Process" or "Program" means the actual undertaking of Affirmative Marketing activities in furtherance of each project with very low- low- and moderate-income units.

"Affordability assistance" means the use of funds to render housing units more affordable to low- and moderate-income households and includes, but is not limited to, down payment assistance, security deposit assistance, low interest loans, rental assistance, assistance with homeowner's association or condominium fees and special assessments, common maintenance expenses, and assistance with emergency repairs and rehabilitation to bring deed-restricted units up to code, pursuant to N.J.A.C. 5:99-2.5.

"Affordability average" means an average of the percentage of regional median income at which restricted units in an affordable development are affordable to low- and moderate-income households.

"Affordable" means, in the case of an ownership unit, that the sales price for the unit conforms to the standards set forth at N.J.A.C. 5:80-26.7 and, in the case of a rental unit, that the rent for the unit conforms to the standards set forth at N.J.A.C. 5:80-26.13.

"Affordable housing development" means a development included in a municipality's housing element and fair share plan, and includes, but is not limited to, an inclusionary development, a municipally sponsored affordable housing project, or a 100 percent affordable development. This includes

developments with affordable units on-site, off-site, or provided as a payment in-lieu of construction only if such a payment-in-lieu option has been previously approved by the Program or Superior Court as part of the HEFSP. Payments in lieu of construction were invalidated per P.L. 2024, c.2.

"Affordable Housing Dispute Resolution Program" or "the Program" refers to the dispute resolution program established pursuant to N.J.S.A. 52:27D-313.2.

"Affordable Housing Monitoring System" or "AHMS" means the Department's cloud-based software application, which shall be the central repository for municipalities to use for reporting detailed information regarding affordable housing developments, affordable housing unit completions, and the collection and expenditures of funds deposited into the municipal affordable housing trust fund.

"Affordable Housing Trust Fund" or "AHTF" means that non-lapsing, revolving trust fund established in DCA pursuant to N.J.S.A. 52:27D-320 and N.J.A.C. 5:43 to be the repository of all State funds appropriated for affordable housing purposes. All references to the "Neighborhood Preservation Nonlapsing Revolving Fund" and "Balanced Housing" mean the AHTF.

"Affordable unit" means a housing unit proposed or developed pursuant to the Act, including units created with municipal affordable housing trust funds.

"Age-restricted housing" means a housing unit that is designed to meet the needs of, and is exclusively for, an age-restricted segment of the population such that: 1. All the residents of the development where the unit is situated are 62 years or older; 2. At least 80 percent of the units are occupied by one person that is 55 years or older; or 3. The development has been designated by the Secretary of HUD as "housing for older persons" as defined in Section 807(b)(2) of the Fair Housing Act, 42 U.S.C. § 3607.

"Agency" means the New Jersey Housing and Mortgage Finance Agency established by P.L.1983, c. 530 (C.55:14K-1 et seq.).

"Assisted living residence" means a facility licensed by the New Jersey Department of Health to provide apartment-style housing and congregate dining and to ensure that assisted living services are available when needed for four or more adult persons unrelated to the proprietor. Apartment units must offer, at a minimum, one unfurnished room, a private bathroom, a kitchenette, and a lockable door on the unit entrance.

"Barrier-free escrow" means the holding of funds collected to adapt affordable unit entrances to be accessible in accordance with N.J.S.A. 52:27D-311a et seq. Such funds shall be held in a municipal affordable housing trust fund pursuant to N.J.A.C. 5:99-2.6.

"Builder's remedy" means court-imposed site-specific relief for a litigant who seeks to build affordable housing for which the court requires a municipality to utilize zoning techniques, such as mandatory set-asides or density bonuses, including techniques which provide for the economic viability of a residential development by including housing that is not for low- and moderate-income households.

"Certified household" means a household that has been certified by an administrative agent as a very-low-income household, a low-income household, or a moderate-income household.

"CHOICE" means the no-longer-active Choices in Homeownership Incentives for Everyone Program, as it was authorized by the Agency.

"COAH" or the "Council" means the Council on Affordable Housing established in, but not of, DCA pursuant to the Act and that was abolished effective March 20, 2024, pursuant to section 3 at P.L. 2024, c. 2 (N.J.S.A. 52:27D-304.1).

"Commissioner" means the Commissioner of the Department of Community Affairs.

"Compliance certification" means the certification obtained by a municipality pursuant to section 3 of P.L.2024, c. 2 (C.52:27D-304.1), that protects the municipality from exclusionary zoning litigation during the current round of present and prospective need and through July 1 of the year the next round begins, which is also known as a "judgment of compliance" or "judgment of repose." The term "compliance certification" shall include a judgment of repose granted in an action filed pursuant to section 13 of P.L.1985, c. 222 (C.52:27D-313).

"Construction" means new construction and additions, but does not include alterations, reconstruction, renovations, conversion, relocation, or repairs, as those terms are defined in the State Uniform Construction Code promulgated pursuant to the State Uniform Construction Code Act, P.L. 1975, c. 217(N.J.S.A. 52:27D-119 et seq.).

"County-level housing judge" means a judge appointed pursuant to section 5 at P.L. 2024, c. 2, to resolve disputes over the compliance of municipal fair share affordable housing obligations and municipal Fair Share plans and housing elements with the Act.

"DCA" and "Department" mean the State of New Jersey Department of Community Affairs.

"Deficient housing unit" means a housing unit with health and safety code violations that require the repair or replacement of a major system. A major system includes weatherization, roofing, plumbing

(including wells), heating, electricity, sanitary plumbing (including septic systems), lead paint abatement and/or load bearing structural systems.

"Department" means the New Jersey Department of Community Affairs.

"Developer" means the legal or beneficial owner or owners of a lot or of any land proposed to be included in a proposed development, including the holder of an option or contract to purchase, or other person having an enforceable proprietary interest in such land.

"Development" means the division of a parcel of land into two or more parcels, the construction, reconstruction, conversion, structural alteration, relocation, or enlargement of any building or other structure, or of any mining, excavation, or landfill, and any use or change in the use of any building or other structure, or land or extension of use of land, for which permission may be required pursuant to the Municipal Land Use Law, N.J.S.A. 40:55D-1 et seq.

"Development fee" means money paid by a developer for the improvement of residential and non-residential property as permitted pursuant to N.J.S.A. 52:27D-329.2 and 40:55D-8.1 through 40:55D-8.7 and N.J.A.C. 5:99-3.

"Dispute Resolution Program" means the Affordable Housing Dispute Resolution Program, established pursuant to section 5 at P.L. 2024, c. 2 (N.J.S.A. 52:27D-313.2).

"Division" means the Division of Local Planning Services within the Department of Community Affairs.

"Emergent opportunity" means a circumstance that has arisen whereby affordable housing will be able to be produced through a delivery mechanism not originally contemplated by or included in a fair share plan that has been the subject of a compliance certification.

"Equalized assessed value" or "EAV" means the assessed value of a property divided by the current average ratio of assessed to true value for the municipality in which the property is situated, as determined in accordance with sections 1, 5, and 6 at P.L. 1973, c. 123 (N.J.S.A. 54:1-35a, 54:1-35b, and 54:1-35c). Estimates at the time of building permit may be obtained by the tax assessor using construction cost estimates. Final EAV shall be determined at project completion by the municipal assessor.

"Equity share amount" means the product of the price differential and the equity share, with the equity share being the whole number of years that have elapsed since the last non-exempt sale of a restricted ownership unit, divided by 100, except that the equity share may not be less than five percent and may not exceed 30 percent.

"Exit sale" means the first authorized non-exempt sale of a restricted unit following the end of the control period, which sale terminates the affordability controls on the unit.

"Exclusionary zoning litigation" means litigation challenging the fair share plan, housing element, ordinances, or resolutions that implement the fair share plan or housing element of a municipality based on alleged noncompliance with the Act or the Mount Laurel doctrine, which litigation shall include, but shall not be limited to, litigation seeking a builder's remedy.

"Extension of expiring controls" means extending the deed restriction period on units where the controls will expire in the current round of a housing obligation, so that the total years of a deed restriction is at least 60 years.

"Fair share obligation" means the total of the present need and prospective need, including prior rounds, as determined by the Affordable Housing Dispute Resolution Program, or a court of competent jurisdiction.

"Fair share plan" means the plan or proposal, with accompanying ordinances and resolutions, by which a municipality proposes to satisfy its constitutional obligation to create a realistic opportunity to meet its fair share of low- and moderate-income housing needs of its region and which details the affirmative measures the municipality proposes to undertake to achieve its fair share of low- and moderate-income housing, as provided in the municipal housing element, and which addresses the development regulations necessary to implement the housing element, including, but not limited to, inclusionary requirements and development fees, and the elimination of unnecessary housing cost-generating features from the municipal land use ordinances and regulations.

"FHA" means the New Jersey Fair Housing Act, N.J.S.A. 52:27D-301 et seq.

"Green Building Strategies" means the strategies that minimize the impact of development on the environment, and enhance the health, safety and well-being of residents by producing durable, low-maintenance, resource-efficient housing while making optimum use of existing infrastructure and community services.

"HMFA" or "the Agency" means the New Jersey Housing and Mortgage Finance Agency established pursuant to P.L. 1983, c. 530 (N.J.S.A. 55:14K-1 et seq.).

"Household income" means a household's gross annual income calculated in a manner consistent with the determination of annual income pursuant to section 8 of the United States Housing Act of 1937 (Section 8), not in accordance with the determination of gross income for Federal income tax liability.

"Housing element" means the portion of a municipality's master plan adopted in accordance with the Municipal Land Use Law (MLUL) at N.J.S.A. 40:55D-28.b(3) and the Act consisting of reports, statements proposals, maps, diagrams, and text designed to meet the municipality's fair share of its region's present and prospective housing needs, particularly with regard to low- and moderate-income housing, which shall include the municipal present and prospective obligation for affordable housing, determined pursuant to subsection f. at N.J.S.A. 52:27D-304.1.

"Housing region" means a geographic area established pursuant to N.J.S.A. 52:27D-304.2b.

"Inclusionary development" means a residential housing development in which a substantial percentage of the housing units are provided for a reasonable income range of low- and moderate- income households.

"Judgment of compliance" or "judgment for repose" means a determination issued by the Superior Court approving a municipality's fair share plan to satisfy its affordable housing obligation for a particular 10-year round.

"Low-income household" means a household with a household income equal to 50 percent or less of the regional median income.

"Low-income unit" means a restricted unit that is affordable to a low-income household.

"Major system" means the primary structural, mechanical, plumbing, electrical, fire protection, or occupant service components of a building which include but are not limited to, weatherization, roofing, plumbing (including wells), heating, electricity, sanitary plumbing (including septic systems), lead paint abatement or load bearing structural systems.

"Mixed use development" means any development that includes both a non-residential development component and a residential development component, and shall include developments for which: (1) there is a common developer for both the residential development component and the non-residential development component, provided that for purposes of this definition, multiple persons and entities maybe considered a common developer if there is a contractual relationship among them obligating each entity to develop at least a portion of the residential or non-residential development, or both, or otherwise to contribute resources to the development; and (2) the residential and non-residential developments are located on the same lot or adjoining lots, including, but not limited to, lots separated by a street, a river, or another geographical feature.

"Moderate-income household" means a household with a household income in excess of 50 percent but less than 80 percent of the regional median income.

"Moderate-income unit" means a restricted unit that is affordable to a moderate-income household.

"MONI" means the no-longer-active Market Oriented Neighborhood Investment Program, as it was authorized by the Agency.

"Municipal housing liaison" or "MHL" means an appointed municipal employee who is, pursuant to N.J.A.C. 5:99-6, responsible for oversight and/or administration of the affordable units created within the municipality.

"Municipal affordable housing trust fund" means a separate, interest-bearing account held by a municipality for the deposit of development fees, payments in lieu of constructing affordable units on sites zoned for affordable housing previously approved prior to March 20, 2024 (per P.L. 2024, c.2), barrier-free escrow funds, recapture funds, proceeds from the sale of affordable units, rental income, repayments from affordable housing program loans, enforcement fines, unexpended RCA funds remaining from a completed RCA project, application fees, and any other funds collected by the municipality in connection with its affordable housing programs, which shall be used to address municipal low- and moderate-income housing obligations within the time frames established by the Legislature and this chapter.

"Municipal development fee ordinance" means an ordinance adopted by the governing body of a municipality that authorizes the collection of development fees.

"New construction" means the creation of a new housing unit under regulation by a code enforcement official regardless of the means by which the unit is created. Newly constructed units are evidenced by the issuance of a certificate of occupancy and may include new residences created through additions and alterations, adaptive reuse, subdivision, or conversion of existing space, and moving a structure from one location to another.

"New Jersey Affordable Housing Trust Fund" means an account established pursuant to N.J.S.A. 52:27D-320.

"New Jersey Housing Resource Center" or "Housing Resource Center" means the online affordable housing listing portal, or its successor, overseen by the Agency pursuant to N.J.S.A. 52:27D-321.3 et seq.

"95/5 restriction" means a deed restriction governing a restricted ownership unit that is part of a housing element that received substantive certification from COAH pursuant to N.J.A.C. 5:93, as it was in effect at the time of the receipt of substantive certification, before October 1, 2001, or any other deed restriction governing a restricted ownership unit with a seller repayment option requiring 95 percent of the price differential to be paid to the municipality or an instrument of the municipality at the closing of a sale at market price.

"Non-exempt sale" means any sale or transfer of ownership of a restricted unit to one's self or to another individual other than the transfer of ownership between spouses or civil union partners; the transfer of ownership between former spouses or civil union partners ordered as a result of a judicial decree of divorce or judicial separation, but not including sales to third parties; the transfer of ownership between family members as a result of inheritance; the transfer of ownership through an executor's deed to a class A beneficiary; and the transfer of ownership by court order.

"Nonprofit" means an organization granted nonprofit status in accordance with section 501(c)(3) of the Internal Revenue Code.

"Non-residential development" means:

Any building or structure, or portion thereof, including, but not limited to, any appurtenant improvements, which is designated to a use group other than a residential use group according to the State Uniform Construction Code, N.J.A.C. 5:23, promulgated to effectuate the State uniform Construction Code Act, N.J.S.A. 52:27D-119 et seq., including any subsequent amendments or revisions thereto;

Hotels, motels, vacation timeshares, and child-care facilities; and

The entirety of all continuing care facilities within a continuing care retirement community which is subject to the Continuing Care Retirement Community Regulation and Financial Disclosure Act, N.J.S.A.52:27D-330 et seq.

"Non-residential development fee" means the fee authorized to be imposed pursuant to N.J.S.A. 40:55D-8.1 through 40:55D-8.7.

"Order for repose" means the protection a municipality has from a builder's remedy lawsuit for a period of time from the entry of a judgment of compliance by the Superior Court. A judgment of compliance often results in an order for repose.

"Payment in lieu of constructing affordable units" means the prior approval of the payment of funds to the municipality by a developer when affordable units were not produced on a site zoned for an inclusionary development. The statutory permission for payments in lieu of constructing affordable units was eliminated per P.L. 2024, c.2.

"Prospective need" means a projection of housing needs based on development and growth which is reasonably likely to occur in a region or a municipality, as the case may be, as a result of actual determination of public and private entities. Prospective need shall be determined by the methodology set forth pursuant to sections 6 and 7 of P.L.2024, c. 2 (C.52:27D-304.2 and C.52:27D-304.3) for the fourth round and all future rounds of housing obligations.

"Qualified Urban Aid Municipality" means a municipality that meets the criteria established pursuant to N.J.S.A. 52:27D-304.3.c(1).

"Person with a disability" means a person with a physical disability, infirmity, malformation, or disfigurement which is caused by bodily injury, birth defect, aging, or illness including epilepsy and other seizure disorders, and which shall include, but not be limited to, any degree of paralysis, amputation, lack of physical coordination, blindness or visual impairment, deafness or hearing impairment, the inability to speak or a speech impairment, or physical reliance on a service animal, wheelchair, or other remedial appliance or device.

"Price differential" means the difference between the controlled sale price of a restricted unit and the contract price at the exit sale of the unit, determined as of the date of a proposed contract of sale for the unit. If there is no proposed contract of sale, the price differential is the difference between the controlled sale price of a restricted unit and the appraised value of the unit as if it were not subject to UHAC, determined as of the date of the appraisal. If the controlled sale price exceeds the contract price or, in the absence of a contract price, the appraised value, the price differential is zero dollars.

"Prior round unit" means a housing unit that addresses a municipality's fair share obligation from a round prior to the fourth round of affordable housing obligations, including any unit that: (1) received substantive certification from COAH; (2) is part of a third-round settlement agreement or judgment of compliance approved by a court of competent jurisdiction, inclusive of units created pursuant to a zoning designation adopted as part of the settlement agreement or judgment of compliance to create a realistic opportunity for development; (3) is subject to a grant agreement or other contract with either

the State or a political subdivision thereof entered into prior to July 1, 2025, pursuant to either item (1) or (2) above; or (4) otherwise addresses a municipality's fair share obligation from a round prior to the fourth round of affordable housing obligations. A unit created after the enactment of P.L. 2024, c. 2 (N.J.S.A. 52:27D-304.1) on March 20, 2024, is not a prior round unit unless: (1) it is created pursuant to a prior round development plan or zoning designation that received COAH or court approval on or before the cutoff date of June 30, 2025, or the date that the municipality adopts the implementing ordinances and resolutions for the fourth round of affordable housing obligations, whichever occurs sooner; and (2) its siting and creation are consistent with the form of the prior round development plan or zoning designation in effect as of the cutoff date, without any amendment or variance.

"Program" means the Affordable Housing Dispute Resolution Program, established pursuant to section 5 of P.L.2024, c. 2 (C.52:27D-313.2).

"Random selection process" means a lottery process by which currently income-eligible applicant-households are selected, at random, for placement in affordable housing units such that no preference is given to one applicant over another, except in the case of a veterans' preference where such an agreement exists; for purposes of matching household income and size with an appropriately priced and sized affordable unit; or another purpose allowed pursuant to N.J.A.C. 5:80-26.7(k)3. This definition excludes any practices that would allow affordable housing units to be leased or sold on a first-come, first-served basis.

"RCA administrator" means an appointed municipal employee who is responsible for oversight and/or administration of affordable units and associated revenues and expenditures within the municipality that were funded through regional contribution agreements.

"RCA project plan" means a past application, submitted by a receiving municipality in an RCA, delineating the manner in which the receiving municipality intended to create or rehabilitate low- and moderate-income housing.

"Receiving municipality" means, for the purposes of an RCA, a municipality that contractually agreed to assume a portion of another municipality's fair share obligation.

"Reconstruction" means any project where the extent and nature of the work is such that the work area cannot be occupied while the work is in progress and where a new certificate of occupancy is required before the work area can be reoccupied, pursuant to the Rehabilitation Subcode of the uniform Construction Code, N.J.A.C. 5:23-6. Reconstruction shall not include projects comprised only of floor finish replacement, painting or wallpapering, or the replacement of equipment or furnishings. Asbestos hazard abatement and lead hazard abatement projects shall not be classified as reconstruction solely because occupancy of the work area is not permitted.

"Recreational facilities and community centers" means any indoor or outdoor buildings, spaces, structures, or improvements intended for active or passive recreation, including, but not limited to, ballfields, meeting halls, and classrooms, accommodating either organized or informal activity.

"Regional contribution agreement" or "RCA" means a contractual agreement, pursuant to the Act, into which two municipalities voluntarily entered into and was approved by COAH and/or Superior Court prior to July 18, 2008, to transfer a portion of a municipality's affordable housing obligation to another municipality within its housing region.

"Regional median income" means the median income by household size for an applicable housing region, as calculated annually in accordance with N.J.A.C. 5:80-26.3.

"Rehabilitation" means the repair, renovation, alteration, or reconstruction of any building or structure, pursuant to the Rehabilitation Subcode, N.J.A.C. 5:23-6.

"Rent" means the gross monthly cost of a rental unit to the tenant, including the rent paid to the landlord, as well as an allowance for tenant-paid utilities computed in accordance with allowances published by DCA for its Section 8 program. With respect to units in assisted living residences, rent does not include charges for food and services.

"Residential development fee" means money paid by a developer for the improvement of residential property as permitted pursuant to N.J.S.A. 52:27D-329.2 and N.J.A.C. 5:99-3.2.

"Restricted unit" means a dwelling unit, whether a rental unit or ownership unit, that is subject to the affordability controls of this subchapter but does not include a market-rate unit that was financed pursuant to UHORP, MONI, or CHOICE.

"Spending plan" means a method of allocating funds contained in an affordable housing trust fund account, which includes, but is not limited to, development fees collected and to be collected pursuant to an approved municipal development fee ordinance, or pursuant to N.J.S.A. 52:27D-329.1 et seq., for the purpose of meeting the housing needs of low- and moderate-income individuals.

"State Development and Redevelopment Plan" or "State Plan" means the plan prepared pursuant to sections 1 through 12 of the "State Planning Act," P.L.1985, c. 398 (C.52:18A-196 et al.), designed to represent a balance of development and conservation objectives best suited to meet the needs of the State, and for the purpose of coordinating planning activities and establishing Statewide planning

objectives in the areas of land use, housing, economic development, transportation, natural resource conservation, agriculture and farmland retention, recreation, urban and suburban redevelopment, historic preservation, public facilities and services, and intergovernmental coordination pursuant to subsection f. of section 5 of P.L.1985, c. 398 (C.52:18A-200).

“Supportive housing household” means a very low-, low- or moderate-income household certified as income eligible by an administrative agent in accordance with N.J.A.C. 5:80-26.14, in which at least one member is an individual who requires supportive services to maintain housing stability and independent living and who is part of a population identified by federal or state statute, regulation, or program guidance as eligible for supportive or special needs housing. Such populations include, but are not limited to: persons with intellectual or developmental disabilities, persons with serious mental illness, person with head injuries (as defined in Section 2 of P.L. 1977), persons with physical disabilities or chronic health conditions, persons who are homeless as defined by the U.S. Department of Housing and Urban Development at 24 C.F.R. Part 578, survivors of domestic violence, youth aging out of foster care, and other special needs populations recognized under programs administered by the U.S. Department of Housing and Urban Development, the Low-Income Housing Tax Credit Program, the McKinney–Vento Act, or the New Jersey Department of Human Services. A supportive housing household may include family members, unrelated individuals, or live-in aides, provided that the household meets the income eligibility requirements of this subchapter, except that in the case of unrelated individuals not operating as a family unit, income eligibility shall be tested on an individual basis rather than in the aggregate; the unit is leased or sold subject to the affordability controls established herein; and the supportive services available to the household are designed to promote housing stability, independent living, and community integration. The determination of whether unrelated individuals are operating as a family unit shall be made based on the applicant’s self-identification of household members on the affordable housing application.

“Supportive housing sponsoring program” means grant or loan program which provided financial assistance to the development of the unit.

“Supportive housing unit” means a restricted rental unit, as defined by N.J.S.A. 34:1B-21.24, that is affordable to very low-, low- or moderate-income households and is reserved for occupancy by a supportive housing household. Supportive housing units are also referred to as permanent supportive housing units.

“Transitional housing” means temporary housing that: (1) includes, but is not limited to, single-room occupancy housing or shared living and supportive living arrangements; (2) provides access to on-site or off-site supportive services for very low-income households who have recently been homeless or lack stable housing; (3) is licensed by the department; and (4) allows households to remain for a minimum of six months.

"Treasurer" means the Treasurer of the State of New Jersey.

"UHAC" means the Uniform Housing Affordability Controls set forth at N.J.A.C. 5:80-26.

"UHORP" means the Agency's Urban Homeownership Recovery Program, as it was authorized by the Agency Board.

“Unit type” means type of dwelling unit with various building standards including but not limited to single-family detached, single-family attached/townhouse, stacked townhouse (attached building containing 2 units each with separate entrances), duplex (detached building containing 2 units each with separate entrances), triplex (3 units each with separate entrance), quadplex (4 units each with separate entrance), multifamily / flat (2 or more units with a shared entrance). Inclusion of a garage, or not, shall not define the unit type.

"Very-low-income household" means a household with a household income less than or equal to 30 percent of the regional median income.

"Very-low-income housing" means housing affordable according to the Federal Department of Housing and Urban Development or other recognized standards for home ownership and rental costs and occupied or reserved for occupancy by households with a gross household income equal to 30 percent or less of the median gross household income for households of the same size within the housing region in which the housing is located.

"Very-low-income unit" means a restricted unit that is affordable to a very-low-income household.

"Veteran" means a veteran as defined at N.J.S.A. 54:4-8.10.

"Veterans' preference" means the agreement between a municipality and a developer or residential development owner that allows for low- to moderate-income veterans to be given preference for up to 50 percent of rental units in relevant projects, as provided for at N.J.S.A. 52:27D-311.j.

“Weatherization” means building insulation (for attic, exterior walls and crawl space), siding to improve energy efficiency, replacement storm windows, replacement storm doors, replacement windows and replacement doors and is considered a major system for rehabilitation.

C. Monitoring and Reporting Requirements

- (1) The municipality shall comply with the following monitoring and reporting requirements regarding the status of the implementation of its court-approved Housing Element and Fair Share Plan:
 - (a) The municipality shall provide electronic monitoring data with the Department pursuant to P.L. 2024, Chapter 2 and N.J.A.C. 5:99 through the Affordable Housing Monitoring System (AHMS). All monitoring information required to be made public by the FHA shall be available to the public on the Department's website at <https://www.nj.gov/dca/dlps/hss/MuniStatusReporting.shtml>.
 - (b) On or before February 15 of each year, the municipality shall provide annual reporting of its municipal Affordable Housing Trust Fund activity to the Department on the AHMS portal. The reporting shall include an accounting of all municipal Affordable Housing Trust Fund activity, including the sources and amounts of funds collected and the amounts and purposes for which any funds have been expended, for the previous year from January 1st to December 31st.
 - (c) On or before February 15 of each year, the annual reporting of the status of all affordable housing activity shall be provided to the Department on the AHMS portal, for the previous year from January 1st to December 31st.

D. Township-wide Mandatory Set-Aside

- (1) A multi-family development providing a minimum of five new housing units created through any municipal rezoning or Zoning Board action, use or density variance, redevelopment plan, or rehabilitation plan that provides for densities at or above six units per acre, is required to include an affordable housing set-aside of 20%.
- (2) Any affordable units generated through such mandatory set-aside shall be subject to all other provisions of this section.
- (3) All such affordable units shall be governed by this section the controls on affordability, including bedroom distribution, and affirmatively marketed to the housing region in conformance with UHAC at N.J.A.C. 5:80-26.1 et seq., any successor regulation, and all other applicable laws.
- (4) No subdivision shall be permitted or approved for the purpose of avoiding compliance with this requirement. Developers cannot, for example, subdivide a project into two lots and then make each of them a number of units just below the threshold.
- (5) The mandatory set-aside requirements of this section do not give any developer the right to any rezoning, variance or other relief, or establish any obligation on the part of the municipality to grant such rezoning, variance or other relief.
- (6) This municipality-wide mandatory set-aside requirement does not apply to any sites or specific zones otherwise identified in the HEFSP, for which density and set-aside requirements shall be governed by the specific standards as set forth therein.
- (7) In the event that the inclusionary set-aside of 20% of the total number of residential units does not result in a full integer, the developer shall choose one of two options for addressing the fractional unit:
 - (a) The developer may round the set-aside upward to construct a whole additional affordable unit; or
 - (b) If the set-aside includes a fractional unit equal to 0.49 or less, the developer may round the set-aside downward and construct the lesser whole number of affordable units and shall also contribute the fractional subsidy payment ("fractional subsidy payment") to be made to the municipality and deposited in the municipal Affordable Housing Trust Fund. The fractional subsidy payment amount shall be calculated as the fractional unit multiplied by the base subsidy payment amount currently established by the municipality as the average subsidy reflected in financial pro formas for 100% affordable housing or subsidized developments in the municipality or region on file with the municipality.

For example, if seven total units are developed at an inclusionary site, a 20% set-aside would require 1.4 affordable units. Per the requirements above: The developer shall round up the 0.4 unit to one whole affordable unit so as to construct a total of two (2) affordable housing units; or The developer shall round the set-aside downward so as to construct only one affordable unit AND shall pay into the municipal affordable housing trust fund a fractional subsidy payment equal to the dollar amount established by the municipality multiplied by 0.4.

- E. New Construction (per N.J.A.C. 5:93 as may be updated per various sections in N.J.A.C. 5:97 and N.J.S.A. 52:27D-301 et seq.) Per the definition of "New Construction," this section governs the creation of new affordable housing units regardless of the means by which the units are created. Newly constructed units may include new residences constructed or created through other means.
 - (1) The following requirements shall apply to all new or planned developments that contain very low-, low- and moderate-income housing units. To the extent possible, details related to the adherence to the requirements below shall be outlined in the resolution granting municipal subdivision or site

plan approval of the project to assist municipal representatives, developers and Administrative Agents.

- (2) Completion Schedule (previously known as phasing). Final site plan or subdivision approval shall be contingent upon the affordable housing development meeting the following completion schedule for very low-, low- and moderate-income units whether developed in a single-phase development, or in a multi-phase development:

Maximum Percentage of Market-Rate Units Issued a Temporary or Final Certificate of Occupancy	Minimum Percentage of Affordable Units Issued a Temporary or Final Certificate of Occupancy
25+1	10
50	50
75	75
90	100

- (3) Design. The following design requirements apply to affordable housing developments, excluding prior round units.

- (a) Design of 100 percent affordable developments:

- i. Restricted units must meet the minimum square footage required for the number of inhabitants for which the unit is marketed and the minimum square footage required for each bedroom, as set forth in the Neighborhood Preservation Balanced Housing rules at N.J.A.C. 5:43-2.4.
- ii. Each bedroom in each restricted unit must have at least one window.
- iii. Restricted units must include adequate air conditioning and heating.

- (b) Design of developments comprising market-rate rental units and restricted rental units. The following does not apply to prior round units, unless stated otherwise.

- i. Restricted units must use the same building materials and architectural design elements (for example, plumbing, insulation, or siding) as market-rate units of the same unit type (for example, flat or townhome) within the same development, except that restricted units and market-rate units may use different interior finishes. This shall apply to prior round units.
- ii. Restricted units and market-rate units within the same affordable development must be sited such that restricted units are not concentrated in less desirable locations.
- iii. Restricted units may not be physically clustered so as to segregate restricted and market-rate units within the same development or within the same building, but must be interspersed throughout the development, except that age-restricted and supportive housing units may be physically clustered if the clustering facilitates the provision of on-site medical services or on-site social services. Prior round affordable units shall be integrated with market rate units to the extent feasible.
- iv. Residents of restricted units must be offered the same access to communal amenities as residents of market-rate units within the same affordable development. Examples of communal amenities include, but are not limited to, community pools, fitness and recreation centers, playgrounds, common rooms and outdoor spaces, and building entrances and exits. This shall apply to prior round units.
- v. Restricted units must include adequate air conditioning and heating and must use the same type of cooling and heating sources as market-rate units of the same unit type. This shall apply to prior round units.
- vi. Each bedroom in each restricted unit must have at least one window.
- vii. Restricted units must be of the same unit type as market-rate units within the same building.
- viii. Restricted units and bedrooms must be no less than 90 percent of the minimum size prescribed by the Neighborhood Preservation Balanced Housing rules at N.J.A.C. 5:43-2.4.

- (c) Design of developments containing for-sale units, including those with a mix of rental and for-sale units. Restricted rental units shall meet the requirements of section b above. Restricted sale units shall comply with the below:

- i. Restricted units must use the same building standards as market-rate units of the same unit type (for example, flat, townhome, or single-family home), except that restricted units and market-rate units may use different interior finishes. This shall apply to prior round units.

- ii. Restricted units may be clustered, provided that the buildings or housing product types containing the restricted units are integrated throughout the development and are not concentrated in an undesirable location or in undesirable locations. Prior round affordable units shall be integrated with market rate units to the extent feasible.
- iii. Restricted units may be of different unit housing product types than market-rate units, provided that there is a restricted option available for each market rate housing type. Developments containing market-rate duplexes, townhomes, and/or single-family homes shall offer restricted housing options that also include duplexes, townhomes, and/or single-family homes. Penthouses and higher priced end townhouses may be exempt from this requirement. The proper ratio for restricted to market-rate unit type shall be subject to municipal ordinance or, if not specified, shall be determined at the time of site plan approval.
- iv. Restricted units must meet the minimum square footage required for the number of inhabitants for which the unit is marketed and the minimum square footage required for each bedroom, as set forth in the Neighborhood Preservation Balanced Housing rules at N.J.A.C. 5:43-2.4.
- v. Penthouse and end units may be reserved for market-rate sale, provided that the overall number, value, and distribution of affordable units across the development is not negatively impacted by such reservation(s).
- vi. Residents of restricted units must be offered the same access to communal amenities as residents of market-rate units within the same affordable development. Examples of communal amenities include, but are not limited to, community pools, fitness and recreation centers, playgrounds, common rooms and outdoor spaces, and building entrances and exits. This shall apply to prior round units.
- vii. Each bedroom in each restricted unit must have at least one window; and
- viii. Restricted units must include adequate air conditioning and heating.

(4) Utilities.

- (a) Affordable units shall utilize the same type of cooling and heating source as market-rate units within the affordable housing development.
- (b) Tenant-paid utilities that are included in the utility allowance shall be so stated in the lease and shall be consistent with the utility allowance in accordance with N.J.A.C 5:80-26.13(e).

(5) Low/moderate split and bedroom distribution.

- (a) Affordable units shall be divided equally between low- and moderate-income units, except that where there is an odd number of affordable housing units, the extra unit shall be a low-income unit.
- (b) In each affordable housing development, at least 50% of the restricted units within each bedroom distribution rounded up to the nearest whole number shall be very low- or low-income units.
- (c) Within rental developments, of the total number of affordable rental units, at least 13%, rounded up to the nearest whole number, shall be affordable to very low-income households. The very low-income units shall be distributed between each bedroom count as proportionally as possible, to the nearest whole unit, to the total number of restricted units within each bedroom count, and counted as part of the required number of low-income units within the development.
- (d) Affordable housing developments that are not age-restricted or supportive housing shall be structured such that:
 - i. At a minimum, the number of bedrooms within the restricted units equals twice the number of restricted units;
 - ii. Two-bedroom and/or three-bedroom units compose at least 50 percent of all restricted units;
 - iii. The combined number of efficiency and one-bedroom units shall be no greater than 20%, rounded down, of the total number of low- and moderate-income units.
 - iv. At least 30% of all low- and moderate-income units, rounded up shall be two-bedroom units.
 - v. At least 20% of all low- and moderate-income units, rounded up shall be three-bedroom units.
 - vi. The remaining units may be allocated among two- and three- bedroom units at the discretion of the developer.

- (e) Affordable housing developments that are age-restricted or supportive housing, except those supportive housing units whose sponsoring program determines the unit arrangements, shall be structured such that, at a minimum, the number of bedrooms shall equal the number of age-restricted or supportive housing low- and moderate-income units within the inclusionary development. Supportive housing units whose sponsoring program determines the unit arrangement shall comply with all requirements of the sponsoring program. The standard may be met by having all one-bedroom units or by having a two-bedroom unit for each efficiency unit. In affordable housing developments with 20 or more restricted units that are age-restricted or supportive housing, two-bedroom units must comprise at least 5% of those restricted units.
- (6) Accessibility requirements.
- (a) Any new construction shall be adaptable; however, elevators shall not be required in any building or within any dwelling unit for the purpose of compliance with this section. In buildings without elevator service, only ground floor dwelling units shall be required to be constructed to conform with the technical design standards of the barrier free subcode. "Ground floor" means the first floor with a dwelling unit or portion of a dwelling unit, regardless of whether that floor is at grade. A building may have more than one ground floor.
 - (b) Notwithstanding the exemption for townhouse dwelling units in the barrier free subcode, the first floor of all townhouse dwelling units and of all other multifloor dwelling units that are attached to at least one other dwelling unit shall be subject to the technical design standards of the barrier free subcode and shall include the following features:
 - i. An adaptable toilet and bathing facility on the first floor;
 - ii. An adaptable kitchen on the first floor;
 - iii. An interior accessible route of travel however an interior accessible route of travel shall not be required between stories;
 - iv. An adaptable room that can be used as a bedroom, with a door, or the casing for the installation of a door that is compliant with the Barrier Free Subcode, on the first floor;
 - v. If not all of the foregoing requirements in b.i. through b.iv. can be satisfied, then an interior accessible route of travel shall be provided between stories within an individual unit; and
 - vi. An accessible entranceway as set forth in P.L. 2005, c. 350 (N.J.S.A. 52:27D-31 1a et seq.) and the Barrier Free Subcode, N.J.A.C. 5:23-7, or evidence that the municipality has collected funds from the developer sufficient to make 10% of the adaptable entrances in the development accessible:
 - (a) Where a unit has been constructed with an adaptable entrance, upon the request of a disabled person who is purchasing or will reside in the dwelling unit, an accessible entrance shall be installed.
 - (b) To this end, the builder of restricted units shall deposit funds within the Affordable Housing Trust Fund sufficient to install accessible entrances in 10% of the affordable units that have been constructed with adaptable entrances.
 - (c) The funds deposited shall be expended for the sole purpose of making the adaptable entrance of an affordable unit accessible when requested to do so by a person with a disability who occupies or intends to occupy the unit and requires an accessible entrance.
 - (d) The developer of the restricted units shall submit to the Construction Official a design plan and cost estimate for the conversion from adaptable to accessible entrances.
 - (e) Once the Construction Official has determined that the design plan to convert the unit entrances from adaptable to accessible meets the requirements of the Barrier Free Subcode, N.J.A.C. 5:23-7, and that the cost estimate of such conversion is reasonable, payment shall be made to the Affordable Housing Trust Fund and earmarked appropriately.
 - vii. Full compliance with the foregoing provisions shall not be required where an entity can demonstrate that it is "site-impracticable" to meet the requirements. If full compliance with this section would be site impracticable, compliance with this section for any portion of the dwelling shall be required to the extent that it is not site impracticable. Determinations of site impracticability shall comply with the Barrier Free Subcode at N.J.A.C. 5:23-7.

F. Affordable Housing Programs

- (1) Pursuant to amended UHAC regulations at N.J.A.C. 5:80-26.1 et seq. and, in addition, pursuant to P.L. 2024, c.2 and specifically to the amended FHA at N.J.S.A. 52:27D-311.m, "All parties shall be entitled to rely upon regulations on municipal credits, adjustments, and compliance mechanisms adopted by the Council on Affordable Housing unless those regulations are contradicted by statute, including but not limited to P.L. 2024, c.2, or binding court decisions." The following are many of

the main provisions of the COAH regulations at either N.J.A.C. 5:93 or 5:97 that have been upheld by the NJ Supreme Court. Municipalities should consult the cited full COAH regulations when preparing the HEFSP for required documentation, etc. Additional compliance details may also be included in the specific municipal program manual.

- (2) Rehabilitation Programs (per N.J.A.C. 5:93-5.2 with updated provisions herein per N.J.A.C. 5:97-6.2 related to credit towards a municipal present need obligation).
 - (a) The rehabilitation program shall be designed to renovate deficient housing units occupied or intended to be occupied by very low-, low- and moderate-income households such that, after rehabilitation, these units will comply with the New Jersey State Housing Code pursuant to N.J.A.C. 5:28-1.1 et seq or the Rehabilitation Subcode, N.J.A.C. 5:23-6 to the extent applicable.
 - (b) Both ownership and rental units shall be eligible for rehabilitation funds.
 - (c) All rehabilitated units shall remain affordable to very low-, low- and moderate-income households for a period of 10 years (the control period). For owner-occupied units, the control period shall be enforced with a mortgage and note and for renter-occupied units the control period will be enforced with a deed restriction.
 - (d) The municipality shall dedicate a minimum average hard cost of \$10,000 for each unit to be rehabilitated through this program and in addition shall dedicate associated rehabilitation program soft costs such as case management, inspection fees and work write-ups.
 - (e) The municipality shall designate, subject to the approval of the Department, one or more Administrative Agents to administer the rehabilitation program in accordance with P.L. 2024, Chapter 2. The Administrative Agent(s) shall provide rehabilitation manuals for ownership and rental rehabilitation programs. Manuals shall be adopted by resolution of the governing body. Both rehabilitation manuals shall be available for public inspection in the Office of the Municipal Clerk and on the municipal affordable housing web page.
 - (f) Households determined to be very low-, low-, or moderate-income may participate in a rehabilitation program. Rehabilitated units shall be exempt from the very low-income requirements, low/mod split, and bedroom distribution requirements of UHAC, but shall be administered in accordance with the following:
 - i. If a unit is vacant at the time of rehabilitation, or if a rehabilitated unit becomes vacant and is re-rented before the expiration of the affordability controls, the deed restriction shall require that the unit be rented to a low- or moderate-income household at an affordable rent.
 - ii. If a rental unit is occupied by a tenant at the time rehabilitation is completed, the rent charged after rehabilitation shall not exceed the lesser of the tenant's current rent or the maximum rent permitted under UHAC.
 - iii. Rents in rehabilitated units may increase annually based on the standards in UHAC.
 - iv. At the time of application, applicant households and/or tenant households shall be subject to income eligibility determinations in accordance with UHAC.
- (3) Market to Affordable program (per N.J.A.C. 5:97-6.9).
 - (a) The market to affordable program permits the purchase or subsidization of unrestricted units through a mortgage write-down provided to an income-certified buyer or through a sale or rental as a very low-, low- or moderate-income unit to an income-eligible household. The market to affordable program shall produce very low-, low- and moderate-income units.
 - (b) At the time they are offered for sale or rental, eligible units may be new, pre-owned or vacant.
 - (c) The units shall be certified to be in sound condition as a result of an inspection performed by a licensed building inspector.
 - (d) A minimum subsidy of \$25,000 per moderate-income unit and/or \$30,000 per low-income unit shall be provided, with additional subsidy depending on the market prices or rents in a municipality.
 - (e) The units shall comply with UHAC with the following exceptions:
 - i. Bedroom distribution (N.J.A.C. 5:80-26.4), although bedroom distribution shall address the Township's Fourth Round HEFSP.
 - ii. Low/moderate income split (N.J.A.C. 5:80-26.4), although bedroom distribution shall address the Township's Fourth Round HEFSP.
 - (f) Affordability average (N.J.A.C. 5:80-26.4); however:
 - i. The maximum rent for a moderate-income unit shall be affordable to households earning no more than 60 percent of median income, the maximum rent for a low-income unit shall

- be affordable to households earning no more than 44 percent of median income, and the maximum rent for a very low-income unit shall be affordable to households earning no more than 30 percent of median income; and
- ii. The maximum sales price for a moderate-income unit shall be affordable to households earning no more than 70 percent of median income and the maximum sales price for a low-income unit shall be affordable to households earning no more than 40 percent of median income.
- (4) Extension of Controls Program (for ownership units per N.J.A.C. 5:97-6.14 and UHAC at N.J.A.C. 5:80-26.6(h) through (k) and (m); and for rental units per N.J.A.C. 5:97-6.14 and N.J.A.C. 5:80-26.12(h) through (k)).
- (a) An extension of affordability controls program is established to maintain and extend the affordability of deed restricted units scheduled to come out of their affordability control period, subject to N.J.A.C. 5:97-6.14 and UHAC, including the following:
 - i. The affordable unit meets the criteria for prior cycle (April 1, 1980 - December 15, 1986) or post December 15, 1986 credits set forth in N.J.A.C. 5:97.
 - ii. The affordability controls for the unit are scheduled to expire in the current round; or in the next round of housing obligations if the municipal election to extend controls is made no earlier than one year before the end of the current round;
 - iii. The municipality shall obtain a continuing certificate of occupancy or a certified statement from the municipal building inspector stating that the restricted unit meets all code standards.
 - iv. If a unit requires repair and/or rehabilitation work in order to receive a continuing certificate of occupancy or certified statement from the municipal building inspector, the municipality shall fund and complete the work.
 - v. The municipality shall adhere to the process for extending controls pursuant to UHAC for extending ownership units and rental units, either inclusionary or 100% affordable developments.
 - vi. The deed restriction for the extended control period shall be filed with the County Clerk.
- (5) Supportive Housing and Group Homes (per N.J.A.C. 5:97-6.10).
- (a) The following provisions shall apply to group homes, residential health care facilities, and supportive shared living housing:
 - i. The unit of credit shall be the bedroom. However, the unit of credit shall be the unit if occupied by a single person or household.
 - ii. Housing that is age-restricted shall be included with the maximum number of units that may be age-restricted pursuant to the Act.
 - iii. Occupancy shall not be restricted to youth under 18 years of age.
 - iv. In affordable developments with 20 or more restricted units that are supportive housing, two-bedroom units must compose at least five percent of those restricted units.
 - v. The bedrooms and/or units shall comply with UHAC with the following exceptions:
 - (a) Affirmative marketing; however, group homes, residential health care facilities, permanent supportive housing and supportive shared living housing shall be affirmatively marketed to broadest possible population of qualified individuals with special needs in accordance with a plan approved by the sponsoring program;
 - (b) Affordability average and bedroom distribution (N.J.A.C. 5:80-26.4).
 - vi. With the exception of units established with capital funding through a 20-year operating contract with the Department of Human Services, Division of Developmental Disabilities, group homes, residential health care facilities, supportive shared living housing and permanent supportive housing shall have the appropriate controls on affordability in accordance with the Act. In the event that a supportive housing provider is unable to record or execute a long-term deed restriction, the units shall be subject to annual recertification by the Municipal Housing Liaison to confirm continued occupancy and compliance with this Section.
 - vii. Objective standards shall be applied in the selection of tenants for supportive housing units and shall be designed to ensure that individuals are not excluded in an arbitrary or capricious manner.
 - viii. The following documentation shall be submitted by the sponsor to the municipality prior to marketing the completed units or facility:

- (a) An Affirmative Marketing Plan in accordance with D1 above; and
- (b) If applicable, proof that the supportive and/or special needs housing is regulated by the New Jersey Department of Health and Senior Services, the New Jersey Department of Human Services or another State agency in accordance with the requirements of this section, which includes validation of the number of bedrooms or units in which low- or moderate-income occupants reside.

ix. The sponsor/owner shall complete annual monitoring as directed by the MHL.

G. Regional Income Limits.

- (1) Administrative agents shall use the current regional income limits for the purpose of pricing affordable units and determining income eligibility of households.
- (2) Regional income limits are based on regional median income, which is established by a regional weighted average of the "median family incomes" published by HUD. The procedure for computing the regional median income is detailed in N.J.A.C. 5:80-26.3.
- (3) Updated regional income limits are effective as of the effective date of the regional Section 8 income limits for the year, as published by HUD, or 45 days after HUD publishes the regional Section 8 income limits for the year, whichever comes later. The new income limits may not be less than those of the previous year.

H. Maximum Initial Rents And Sales Prices.

- (1) In establishing rents and sales prices of affordable housing units, the Administrative Agent shall follow the procedures set forth in UHAC N.J.A.C. 5:80-26.4.
- (2) The average rent for all restricted units within each affordable housing development shall be affordable to households earning no more than 52 percent of regional median income.
- (3) The maximum rent for restricted rental units within each affordable housing development shall be affordable to households earning no more than 60% of regional median income. The maximum rent may be increased to be affordable to households earning no more than 70 percent of regional median income for moderate-income units within affordable developments where very-low-income units compose at least 13 percent of the restricted units; however, the number of units with rent affordable to households earning 70 percent of regional median income may not exceed the number of very-low-income units in excess of 13 percent (rounded up) of the restricted units.
- (4) The developers and/or municipal sponsors of restricted rental units shall establish at least one rent for each bedroom type for both low-income and moderate-income units, provided that at least 13% of all low- and moderate-income rental units shall be affordable to households earning no more than 30% of median income. These very low-income units shall be part of the low-income requirement and very-low-income units should be distributed between each bedroom count as proportionally as possible, to the nearest whole unit, to the total number of restricted units within each bedroom count.
- (5) The maximum sales price of restricted ownership units within each affordable housing development shall be affordable to households earning no more than 70% of median income, and each affordable housing development must achieve an affordability average that does not exceed 55% for all restricted ownership units. In achieving this affordability average, moderate-income ownership units must be available for at least three different prices for each bedroom type, and low-income ownership units must be available for at least two different prices for each bedroom type when the number of low- and moderate-income units permits.
- (6) The master deeds and declarations of covenants and restrictions for affordable developments may not distinguish between restricted units and market-rate units in the calculation of any condominium or homeowner association fees and special assessments to be paid by low- and moderate-income purchasers and those to be paid by market-rate purchasers. Notwithstanding the foregoing sentence, condominium units subject to a municipal ordinance adopted before December 20, 2004, which ordinance provides for condominium or homeowner association fees and/or assessments different from those provided for in this subsection are governed by the ordinance.
- (7) In determining the initial sales prices and rents for compliance with the affordability average requirements for restricted family units, the following standards shall be met:
 - (a) A studio or efficiency unit shall be affordable to a one-person household;
 - (b) A one-bedroom unit shall be affordable to a one and one-half person household;
 - (c) A two-bedroom unit shall be affordable to a three-person household;
 - (d) A three-bedroom unit shall be affordable to a four and one-half person household; and
 - (e) A four-bedroom unit shall be affordable to a six-person household.

- (8) In determining the initial rents and sales prices for compliance with the affordability average requirements for restricted units in assisted living facilities and age-restricted and special needs and supportive housing developments, the following standards shall be met:
 - (a) A studio or efficiency unit shall be affordable to a one-person household;
 - (b) A one-bedroom unit shall be affordable to a one and one-half person household; and
 - (c) A two-bedroom unit shall be affordable to a two-person household or to two one-person households. Where pricing is based on two one-person households, the developer shall provide a list of units so priced to the Municipal Housing Liaison and the Administrative Agent.
 - (9) The initial purchase price for all restricted ownership units shall be calculated so that the monthly carrying cost of the unit, including principal and interest (based on a mortgage loan equal to 95 percent of the purchase price and the FreddieMac 30-Year Fixed Rate-Mortgage rate of interest), property taxes, homeowner and private mortgage insurance and condominium or homeowner association fees do not exceed 30 percent of the eligible monthly income of the appropriate size household as determined pursuant to N.J.A.C. 5:80-26.7, as may be amended and supplemented; provided, however, that the price shall be subject to the affordability average requirement of N.J.A.C. 5:80-26.4, as may be amended and supplemented.
 - (10) The initial rent for a restricted rental unit shall be calculated so that the total monthly housing expense, including an allowance for tenant-paid utilities, does not exceed 30 percent of the gross monthly income of a household of the appropriate size whose income is targeted to the applicable percentage of median income for the unit, as determined pursuant to N.J.A.C. 5:80-26.3, as may be amended and supplemented. The rent shall also comply with the affordability average requirement of N.J.A.C. 5:80-26.4, as may be amended and supplemented. The initial rent for a restricted rental unit shall be calculated so the eligible monthly housing expenses/income, including an allowance for tenant-paid utilities does not exceed 30 percent of gross income of and the appropriate household size as determined pursuant to N.J.A.C. 5:80-26.3, as may be amended and supplemented.
 - (11) At the anniversary date of the tenancy of the certified household occupying a restricted rental unit, following proper notice provided to the occupant household pursuant to N.J.S.A. 2A:18-61.1.f, the rent may be increased to an amount commensurate with the annual percentage increase in the Consumer Price Index for All Urban Consumers (CPI-U), specifically U.S. Bureau of Labor Statistics Series CUUR0100SAH, titled "Housing in Northeast urban, all urban consumers, not seasonally adjusted." Rent increases for units constructed pursuant to Low-Income Housing Tax Credit regulations shall be indexed pursuant to the regulations governing Low-Income Housing Tax Credits.
- I. Affirmative Marketing.
- (1) The municipality shall adopt, by resolution, an Affirmative Marketing Plan, subject to approval of the Superior Court, compliant with N.J.A.C. 5:80-26.16, as may be amended and supplemented.
 - (2) The Affirmative Marketing Plan is a regional marketing strategy designed to attract buyers and/or renters of all majority and minority groups, regardless of race, creed, color, national origin, ancestry, marital or familial status, gender, affectional or sexual orientation, disability, age, or number of children, to housing units which are being marketed by a developer, sponsor or owner of affordable housing. The Affirmative Marketing Plan is intended to target those potentially eligible persons who are least likely to apply for affordable units in that region. It is a continuing program that directs all marketing activities toward Housing Region 5 and is required to be followed throughout the period of deed restriction.
 - (3) The Affirmative Marketing Plan provides the following preferences, provided that units that remain unoccupied after these preferences are exhausted may be offered to households without regard to these preferences.
 - (a) Where the municipality has entered into an agreement with a developer or residential development owner to provide a preference for very-low-, low-, and moderate-income veterans who served in time of war or other emergency, pursuant to N.J.S.A. 52:27D-311.j, there shall be a preference for veterans for up to 50 percent of the restricted rental units in a particular project.
 - (b) There shall be a regional preference for all households that live and/or work in Housing Region 5 comprising Burlington, Camden, and Gloucester Counties.
 - (c) Subordinate to the regional preference, there shall be a preference for households that live and/or work in New Jersey.
 - (d) With respect to existing restricted units undergoing approved rehabilitation for the purpose of preservation or to restricted units newly created to replace existing restricted units undergoing demolition, a preference for the very-low-, low-, and moderate-income households that are displaced by the rehabilitation or demolition and replacement.

- (4) The municipality has the ultimate responsibility for adopting the Affirmative Marketing Plan and for the proper administration of the Affirmative Marketing Process, including the marketing of initial sales and rentals and resales and re-rentals. The Administrative Agent designated by the municipality shall implement the Affirmative Marketing Process to ensure the Affirmative Marketing of all affordable units, with the exception of affordable programs that are exempt from Affirmative Marketing as noted herein.
- (5) The Affirmative Marketing Process shall describe the media to be used in advertising and publicizing the availability of housing. In implementing the Affirmative Marketing Process, the Administrative Agent shall consider the use of language translations where appropriate.
- (6) Applications for affordable housing or notices thereof, if offered online, shall be available in several locations, including, at a minimum, the County Administration Building and/or the County Library for each county within the housing region; the municipal administration building and municipal library in the municipality in which the units are located; and the developer's rental or sales office. The developer shall mail applications to prospective applicants upon request and shall make applications available through a secure online website address.
- (7) In addition to other Affirmative Marketing strategies, the Administrative Agent shall provide specific notice of the availability of affordable housing units on the New Jersey Housing Resource Center website. Any other entities, including developers or persons or companies retained to implement the Affirmative Marketing Process, shall comply with this paragraph. The affirmative marketing plan shall at minimum include the following community and regional organizations: Fair Share Housing Center, the New Jersey State Conference of the NAACP, the Latino Action Network, Camden County NAACP, Willingboro NAACP, Southern Burlington County NAACP, the Supportive Housing Association, and the New Jersey Housing Resource Center.
- (8) In implementing the Affirmative Marketing Process, the Administrative Agent shall provide a list of counseling services to low- and moderate-income applicants on subjects such as budgeting, credit issues, mortgage qualification, rental lease requirements, and landlord/tenant law.
- (9) The Affirmative Marketing Process for available affordable units shall begin at least four months (120 days) prior to the expected date of occupancy.
- (10) The cost to affirmatively market the affordable units shall be the responsibility of the developer, sponsor or owner, with the exception of Affirmative Marketing for resales, unless otherwise determined or agreed to by the Township of Haddon and specified by resolution of approval by the Planning Board and/or Zoning Board of Adjustment.

J. Selection of Occupants of Affordable Housing Units.

- (1) The Administrative Agent shall use a random selection process to select occupants of very low-, low- and moderate-income housing.
- (2) A pool of interested households will be maintained in accordance with the provisions of N.J.A.C. 5:80-26.16.

K. Occupancy Standards.

- (1) In referring certified households to specific restricted units, to the extent feasible, and without causing an undue delay in occupying the unit, the Administrative Agent shall strive to:
 - (a) Ensure each bedroom is occupied by at least one person, except for age-restricted and supportive and special needs housing units;
 - (b) Provide a bedroom for every two adult occupants;
 - (c) With regard to occupants under the age of 18, accommodate the household's requested arrangement, except that such arrangement may not result in more than two occupants under the age of 18 occupying any bedroom; and
 - (d) Avoid placing a one-person household into a unit with more than one bedroom.

L. Control Periods for Restricted Ownership Units and Enforcement Mechanisms.

- (1) Control periods for restricted ownership units shall be in accordance with N.J.A.C. 5:80-26.6, as may be amended and supplemented, and each restricted ownership unit shall remain subject to the controls on affordability for a period of at least 30 years subject to the requirements of N.J.A.C. 5:80-26.6, as may be amended and supplemented.
- (2) Rehabilitated housing units that are improved to code standards shall be subject to affordability controls for a period of not less than 10 years (crediting towards present need only).
- (3) The affordability control period for a restricted ownership unit shall commence on the date the initial certified household takes title to the unit. The date of commencement shall be identified in the deed restriction.

- (4) If existing affordability controls are being extended, the extended control period for a restricted ownership unit commences on the effective date of the extension, which is the end of the original control period.
- (5) After the end of any control period, the restricted ownership unit remains subject to the affordability controls set forth in this subchapter until the owner gives notice of their intent to make an exit sale, at which point:
 - (a) If the municipality exercises the right to extend the affordability controls on the unit, no exit sale occurs and a new control period commences; or
 - (b) If the municipality does not exercise the right to extend the affordability controls on the unit, the affordability controls terminate following the exit sale.
- (6) Prior to the issuance of any building permit for the construction/rehabilitation of restricted ownership units, the developer/owner and the municipality shall record a preliminary instrument provided by the Administrative Agent.
- (7) Prior to the issuance of the initial certificate of occupancy for a restricted ownership unit and upon each successive sale during the period of restricted ownership, the Administrative Agent shall determine the restricted price for the unit and shall also determine the nonrestricted, fair market value of the unit based on either an appraisal or the unit's equalized assessed value without the restrictions in place.
- (8) At the time of the initial sale of the unit and upon each successive price-restricted sale, the initial purchaser shall execute and deliver to the Administrative Agent a recapture note obliging the purchaser, as well as the purchaser's heirs, successors, and assigns, to repay, upon the first non-exempt sale after the unit's release from the restrictions set forth in this Chapter, an amount equal to the difference between the unit's non-restricted fair market value and its restricted price, and the recapture note shall be secured by a recapture lien evidenced by a duly recorded mortgage on the unit.
- (9) The affordability controls set forth in this section shall remain in effect despite the entry and enforcement of any judgment of foreclosure with respect to price-restricted ownership units.

M. Price Restrictions for Restricted Ownership Units and Resale Prices.

- (1) Price restrictions for restricted ownership units shall be in accordance with N.J.A.C. 5:80-26.7, as may be amended and supplemented, including:
 - (a) The initial purchase price and affordability percentage for a restricted ownership unit shall be set by the Administrative Agent.
 - (b) The Administrative Agent shall approve all resale prices, in writing and in advance of the resale, to assure compliance with the standards set forth in N.J.A.C. 5:80-26.7.
 - i. If the resale occurs prior to the one-year anniversary of the date on which title to the unit was transferred to a certified household, the maximum resale price for a is the most recent non-exempt purchase price.
 - ii. If the resale occurs on or after such anniversary date, the maximum resale price is the most recent non-exempt purchase price increased to reflect the cumulative annual percentage increases to the regional median income, effective as of the same date as the regional median income calculated pursuant to N.J.A.C. 5:80-26.3
 - (c) The owners of restricted ownership units may apply to the Administrative Agent to increase the maximum sales price for the unit on the basis of anticipated capital improvements. Eligible capital improvements shall be:
 - i. those that render the unit suitable for a larger household or the addition of a bathroom.
 - ii. The maximum resale price may be further increased by an amount up to the cumulative dollar value of approved capital improvements made after the last non-exempt sale for improvements and/or upgrades to the unit, excluding capital improvements paid for by the entity favored on the recapture note and recapture lien described at N.J.A.C. 5:80-26.6(d);
 - (d) No increase for capital improvements is permitted if the maximum resale price prior to adjusting for capital improvements already exceeds whatever initial purchase price the unit would have if it were being offered for purchase for the first time at the initial affordability percentage. All adjustments for capital improvements are subject to 10-year, straight-line depreciation.
- (2) Upon the resale of a restricted ownership unit, all items of property that are permanently affixed to the unit or were included when the unit was initially restricted (for example, refrigerator, range, washer, dryer, dishwasher, wall-to-wall carpeting) shall be included in the maximum allowable resale price. Other items may be sold to the purchaser at a reasonable price that has been approved by the Administrative Agent at the time of the signing of the agreement to purchase but shall be

separate and apart from any contract of sale for the underlying real estate. The purchase of central air conditioning installed subsequent to the initial sale of the unit and not included in the base price may be made a condition of the unit resale provided the price of the air conditioning equipment, which shall be subject to 10-year, straight-line depreciation, has been approved by the Administrative Agent. Unless otherwise approved by the Administrative Agent, the purchase of any property other than central air conditioning shall not be made a condition of the unit resale. The seller and the purchaser must personally certify at the time of closing that no unapproved transfer of funds for the purpose of selling and receiving property has taken place at the time of or as a condition of resale.

N. Buyer Income Eligibility.

- (1) Buyer income eligibility for restricted ownership units shall be established pursuant to N.J.A.C. 5:80-26.17, as may be amended and supplemented, such that very low-income ownership units shall be reserved for occupancy by households with a gross household income less than or equal to 30% of median income, low-income ownership units shall be reserved for occupancy by households with a gross household income less than or equal to 50% of median income and moderate-income ownership units shall be reserved for occupancy by households with a gross household income less than 80% of median income.
- (2) Notwithstanding the foregoing, the Administrative Agent may, upon approval by the municipality, and subject to the Division's approval, permit a moderate-income purchaser to buy a low-income unit if and only if the Administrative Agent can demonstrate that there is an insufficient number of eligible low-income purchasers in the housing region to permit prompt occupancy of the unit and all other reasonable efforts to attract a low-income purchaser, including pricing and financing incentives, have failed. Any such low-income unit that is sold to a moderate-income household shall retain the required pricing and pricing restrictions for a low-income unit. Similarly, the administrative agent may permit low-income purchasers to buy very-low-income units in housing markets where, as determined by the Division, units are reserved for very-low-income purchasers, but there is an insufficient number of very-low-income purchasers to permit prompt occupancy of the units. In such instances, the purchased unit must be maintained as a very-low-income unit and sold at a very-low-income price point such that on the next resale the unit will still be affordable to very-low-income households and able to be purchased by a very-low-income household. A very-low-income unit that is seeking bonus credit pursuant to N.J.S.A. 52:27D-311.k(9) must first be advertised exclusively as a very-low-income unit according to the Affirmative Marketing requirements at N.J.A.C. 5:80-26.16, then advertised as a very-low-income or low-income unit for at least 30 additional days prior to referring any low-income household to the unit.
- (3) A certified household that purchases a restricted ownership unit must occupy it as the certified household's principal residence and shall not lease the unit; provided, however, that the Administrative Agent may permit the owner of a restricted ownership unit, upon application and a showing of hardship, to lease the restricted unit to another certified household for a period not to exceed one year.
- (4) The Administrative Agent shall certify a household as eligible for a restricted ownership unit when the household is a low-income household or a moderate-income household, as applicable to the unit, and the estimated monthly housing cost for the particular unit (including principal, interest, property taxes, homeowner and private mortgage insurance and condominium or homeowner association fees, as applicable) does not exceed 35 percent of the household's eligible monthly income; provided, however, that this limit may be exceeded if one or more of the following circumstances exists:
 - (a) The household currently pays more than 35% (40% for households eligible for age-restricted units) of its gross household income for housing expenses, and the proposed housing expenses will reduce its housing costs;
 - (b) The household has consistently paid more than 35% (40% for households eligible for age-restricted units) of eligible monthly income for housing expenses in the past and has proven its ability to pay; or
 - (c) The household is currently in substandard or overcrowded living conditions;
 - (d) The household documents the existence of assets, within the asset limitation otherwise applicable, with which the household proposes to supplement the rent payments

O. Limitations on Indebtedness Secured by Ownership Unit: Subordination.

- (1) Prior to incurring any indebtedness to be secured by a restricted ownership unit, the owner shall apply to the Administrative Agent for a determination in writing that the proposed indebtedness complies with the provisions of this Section, and the Administrative Agent shall issue such determination prior to the owner incurring such indebtedness.
- (2) With the exception of original purchase money mortgages, neither an owner nor a lender shall at any time during the control period cause or permit the total indebtedness secured by a restricted

ownership unit to exceed 95% of the maximum allowable resale price of that unit, as such price is determined by the Administrative Agent in accordance with N.J.A.C. 5:80-26.7(c).

P. Control Periods for Restricted Rental Units.

- (1) Control periods for units that meet the definition of prior round units shall be pursuant to the 2001 UHAC rules originally adopted October 1, 2001, 33 N.J.R. 3432 and shall remain subject to the requirements of this section for a period of at least 30 years as applicable unless otherwise indicated.
- (2) Other than for prior round units, control periods for restricted rental units shall be in accordance with N.J.A.C. 5:80-26.12, as may be amended and supplemented, and each restricted rental unit shall remain subject to the requirements of this section for a period of at least 40 years. Restricted rental units created as part of developments receiving 9% Low-Income Housing Tax Credits must comply with a control period of not less than a 30-year compliance period plus a 15-year extended use period for a total of 45 years.
- (3) The affordability control period for a restricted rental unit shall commence on the first date that a unit is issued a certificate of occupancy following the execution of the deed restriction or, if affordability controls are being extended, on the effective date of the extension, which is the end of the original control period.
- (4) Rehabilitated renter-occupied housing units that are improved to code standards shall be subject to affordability controls for a period of not less than 10 years.
- (5) Prior to the issuance of any building permit for the construction/rehabilitation of restricted rental units, the developer/owner and the municipality shall record a preliminary instrument provided by the Administrative Agent.
- (6) Deeds of all real property that include restricted rental units shall contain deed restriction language. The deed restriction shall have priority over all mortgages on the property. The deed restriction shall be recorded by the developer with the county records office, and provided as filed and recorded, to the Administrative Agent within 30 days of the receipt of a certificate of occupancy.
- (7) A restricted rental unit shall remain subject to the affordability controls of this section despite the occurrence of any of the following events:
 - (a) Sublease or assignment of the lease of the unit;
 - (b) Sale or other voluntary transfer of the ownership of the unit;
 - (c) The entry and enforcement of any judgment of foreclosure on the property containing the unit;
or
 - (d) The end of the control period, until the occupant household vacates the unit, or is certified as over-income and the controls are released in accordance with UHAC.

Q. Rent Restrictions for Rental Units; Leases and Fees.

- (1) The initial rent for a restricted rental unit shall be set by the Administrative Agent.
- (2) A written lease shall be required for all restricted rental units, except for units in an assisted living residence, and tenants shall be responsible for security deposits and the full amount of the rent as stated on the lease. A copy of the current lease for each restricted rental unit shall be retained on file by the Administrative Agent.
- (3) No additional fees, operating costs, or charges shall be added to the approved rent (except, in the case of units in an assisted living residence, to cover the customary charges for food and services) without the express written approval of the Administrative Agent.
 - (a) Operating costs, for the purposes of this section, include certificate of occupancy fees, move-in fees, move-out fees, mandatory internet fees, mandatory cable fees, mandatory utility submetering fees, and for developments with more than one and a half off-street parking spaces per unit, parking fees for one parking space per household.
- (4) Any fee structure that would remove or limit affordable unit occupant access to any amenities or services that are required or included for market-rate unit occupants is prohibited. Application fees (including the charge for any credit check) shall not exceed 5% of the monthly rent of the applicable restricted unit to be applied to the costs of administering the controls applicable to the unit as set forth in this section.
- (5) Fees for unit-specific, non-communal items that are charged to market-rate unit tenants on an optional basis, such as pet fees for tenants with pets, storage spaces, bicycle-share programs, or one-time rentals of party or media rooms, may also be charged to affordable unit tenants, if applicable.
- (6) Pet fees may not exceed \$30.00 per month and associated one-time payments for optional fees pertaining to pets, such as a pet cleaning fee, are prohibited.

- (7) Fees charged to affordable unit tenants for other optional, unit-specific, non-communal items shall not exceed the amounts charged to market-rate tenants.
- (8) For any prior round rental unit leased before December 20, 2024, elements of the existing fee structure that are consistent with prior rules, but inconsistent with 5:80-26.13(c)1, may continue until the occupant household's current lease term expires or that occupant household vacates the unit, whichever occurs later.

R. Tenant Income Eligibility.

- (1) Tenant income eligibility shall be determined pursuant to N.J.A.C. 5:80-26.14, as may be amended and supplemented, and shall be determined as follows:
 - (a) Very low-income rental units shall be reserved for households with a gross household income less than or equal to 30% of the regional median income by household size.
 - (b) Low-income rental units shall be reserved for households with a gross household income less than or equal to 50% of the regional median income by household size.
 - (c) Moderate-income rental units shall be reserved for households with a gross household income less than 80% of the regional median income by household size.
- (2) The Administrative Agent shall certify a household as eligible for a restricted rental unit when the household is a very low-income, low-income or moderate-income household, as applicable to the unit, and the rent proposed for the unit does not exceed 35% (40% for age-restricted units) of the household's eligible monthly income as determined pursuant to N.J.A.C. 5:80-26.17, as may be amended and supplemented; provided, however, that this limit may be exceeded if one or more of the following circumstances exists:
 - (a) The household currently pays more than 35% (40% for households eligible for age-restricted units) of its gross household income for rent, and the proposed rent will reduce its housing costs;
 - (b) The household has consistently paid more than 35% (40% for households eligible for age-restricted units) of eligible monthly income for rent in the past and has proven its ability to pay;
 - (c) The household is currently in substandard or overcrowded living conditions;
 - (d) The household documents the existence of assets with which the household proposes to supplement the rent payments; or
 - (e) The household documents reliable anticipated third-party assistance from an outside source such as a family member in a form acceptable to the Administrative Agent and the owner of the unit.
- (3) The applicant shall file documentation sufficient to establish the existence of any of the circumstances in 2.a. through 2.e. above with the Administrative Agent, who shall counsel the household on budgeting.

S. Municipal Housing Liaison.

- (1) The Municipal Housing Liaison shall be approved by municipal resolution.
- (2) The Municipal Housing Liaison shall be approved by the Division, or is in the process of getting approval, and fully or conditionally meets the requirements for qualifications, including initial and periodic training as set forth in N.J.A.C. 5:99-1 et seq.
- (3) The Municipal Housing Liaison shall be responsible for oversight and administration of the affordable housing program, including the following responsibilities, which may not be contracted out to the Administrative Agent:
 - (a) Serving as the primary point of contact for all inquiries from the Affordable Housing Dispute Resolution Program, the State, affordable housing providers, administrative agents and interested households.
 - (b) The oversight of the Affirmative Marketing Plan and affordability controls.
 - (c) When applicable, overseeing and monitoring any contracting Administrative Agent.
 - (d) Overseeing the monitoring of the status of all restricted units listed in the Fair Share Plan.
 - (e) Verifying, certifying and providing annual information within AHMS at such time and in such form as required by the Division.
 - (f) Coordinating meetings with affordable housing providers and administrative agents, as needed.
 - (g) Attending continuing education opportunities on affordability controls, compliance monitoring, and affirmative marketing as offered or approved by the Division.
 - (h) Overseeing the recording of a preliminary instrument in the form set forth at N.J.A.C. 5:80-26.1 for each affordable housing development.

- (i) Coordinating with the Administrative Agent, municipal attorney and municipal Construction Code Official to ensure that permits are not issued unless the document required in C.8. above has been duly recorded.
 - (j) Listing on the municipal website contact information for the MHL and Administrative Agents.
- T. Administrative Agent.
- (1) All municipalities that have created or will create affordable housing programs and/or affordable units shall designate or approve, for each project within its HEFSP, an administrative agent to administer the affordable housing program and/or affordable housing units in accordance with the requirements of the FHA, NJAC 5:99-1 et seq. and UHAC.
 - (2) The fees for administrative agents shall be paid as follows:
 - (a) Administrative agent fees related to rental units shall be paid by the developer/owner.
 - (b) Administrative agent fees related to initial sale of units shall be paid by the developer.
 - (c) Administrative agent fees related to resales shall be paid by the seller of the affordable home.
 - (d) Administrative agent fees related to ongoing administration and enforcement shall be paid by the municipality.
 - (3) An Operating Manual for each affordable housing program shall be provided by the Administrative Agent(s). The Operating Manual(s) shall be available for public inspection in the Office of the Clerk and in the office(s) of the Administrative Agent(s). Operating manuals shall be adopted by resolution of the Governing Body.
 - (4) Subject to the role of the Administrative Agent(s), the duties and responsibilities as are set forth in N.J.A.C. 5:99-7 and which are described in full detail in the Operating Manual, including those set forth in UHAC, include:
 - (a) Attending continuing education opportunities on affordability controls, compliance monitoring, and affirmative marketing as offered or approved by the Division;
 - (b) Affirmative marketing:
 - i. Conducting an outreach process to affirmatively market affordable housing units in accordance with the Affirmative Marketing Plan of the municipality and the provisions of N.J.A.C. 5:80-26.16.
 - ii. Providing counseling, or contracting to provide counseling services, to low- and moderate-income applicants on subjects such as budgeting, credit issues, mortgage qualification, rental lease requirements; and landlord/tenant law.
 - (c) Household certification.
 - i. Soliciting, scheduling, conducting and following up on interviews with interested households.
 - ii. Conducting interviews and obtaining sufficient documentation of gross income and assets upon which to base a determination of income eligibility for a low- or moderate-income unit;
 - iii. Providing written notification to each applicant as to the determination of eligibility or non-eligibility within 5 days of the determination thereof.
 - iv. Requiring that all certified applicants for restricted units execute a certificate substantially in the form, as applicable, of either the ownership or rental certificates set forth in the Appendices J and K of N.J.A.C. 5:80-26.1 et seq.
 - v. Creating and maintaining a referral list of eligible applicant households living in the housing region, and eligible applicant households with members working in the housing region, where the units are located.
 - vi. Employing a random selection process as provided in the Affirmative Marketing Plan when referring households for certification to affordable units.
 - (d) Affordability controls.
 - i. Furnishing to attorneys or closing agents forms of deed restrictions and mortgages for the recording at the time of conveyance of title of each restricted unit.
 - ii. Ensuring that the removal of the deed restrictions and cancellation of the mortgage note are effectuated and filed properly with the County Register of Deeds or County Clerk's office after the termination of the affordability controls for each restricted unit in accordance with UHAC.
 - iii. Communicating with lenders and the Municipal Housing Liaison regarding foreclosures.

- iv. Ensuring the issuance of Continuing Certificates of Occupancy or certifications pursuant to N.J.A.C. 5:80-26.11.
- (e) Records retention.
 - i. Creating and maintaining a file on each restricted unit for its control period, including the recorded deed with restrictions, recorded recapture mortgage, and note, as appropriate.
 - ii. Records received, retained, retrieved, or transmitted in furtherance of crediting affordable units of a municipality constitute public records of the municipality as defined by N.J.S.A. 47:3-16, and are legal property of the municipality.
- (f) Resales and re-rentals.
 - i. Instituting and maintaining an effective means of communicating information between owners and the Administrative Agent regarding the availability of restricted units for resale or re-rental.
 - ii. Instituting and maintaining an effective means of communicating information to very low-, low-, or moderate-income households regarding the availability of restricted units for resale or re-rental.
- (g) Processing requests from unit owners.
 - i. Reviewing and approving requests from owners of restricted units who wish to refinance or take out home equity loans during the term of their ownership to determine that the amount of indebtedness to be incurred will not violate the terms of this section.
 - ii. Reviewing and approving requests to increase sales prices from owners of restricted units who wish to make capital improvements to the units that would affect the selling price, such authorizations to be limited to those improvements resulting in additional bedrooms or bathrooms and the depreciated cost of central air conditioning systems.
 - iii. Notifying the municipality of an owner's intent to sell a restricted unit.
 - iv. Making determinations on requests by owners of restricted units for hardship waivers.
- (h) Enforcement.
 - i. Securing annually from the municipality a list of all affordable ownership units for which property tax bills are mailed to absentee owners, and notifying all such owners that they must either move back to their unit or sell it;
 - ii. Securing from all developers and sponsors of restricted units, at the earliest point of contact in the processing of the project or development, written acknowledgement of the requirement that no restricted unit can be offered, or in any other way committed, to any person, other than a household duly certified to the unit by the Administrative Agent;
 - iii. Sending annual mailings to all owners of affordable dwelling units reminding them of the notices and requirements outlined in N.J.A.C. 5:80-26.19(d)4;
 - iv. Establishing a program for diverting unlawful rent payments to the municipal Affordable Housing Trust Fund; and
 - v. Creating and publishing a written operating manual for each affordable housing program administered by the Administrative Agent setting forth procedures for administering the affordability controls.
- (i) The Administrative Agent(s) shall, as delegated by the municipality, have the authority to take all actions necessary and appropriate to carry out its/their responsibilities, herein.
- U. Responsibilities of The Owner of a development containing affordable units.
 - (1) The owner of all developments containing affordable units subject to this subchapter or the assigned management company thereof shall provide to the administrative agent:
 - (a) Site plan, architectural plan, or other plan that identifies the location of each affordable unit, if subject to the site plan approval, settlement agreement, or other applicable document regulating the location of affordable units. The administrative agent shall determine the location of affordable units if not set forth in the site plan approval, settlement agreement, or other applicable document.
 - (b) The total number of units in the project and the number of affordable units.
 - (c) The breakdown of the affordable units by or identification of affordable unit locations by bedroom count and income level, including street addresses / unit numbers, if subject to the site plan approval, settlement agreement, or other applicable document regulating the breakdown of affordable units. The administrative agent shall determine the bedroom and income distribution if not set forth in the site plan approval, settlement agreement, or other applicable document.

- (d) Floor plans of all affordable units, including complete and accurate identification of all rooms and the dimensions thereof.
 - (e) A projected construction schedule.
 - (f) The location of any common areas and elevators.
 - (g) The name of the person who will be responsible for official contact with the administrative agent for the duration of the project, which must be updated if the contact changes.
- (2) In addition to A above, the owner of rental developments containing affordable rental units subject to this subchapter or the assigned management company thereof shall:
- (a) Send to all current tenants in all restricted rental units an annual mailing containing a notice as to the maximum permitted rent and a reminder of the requirement that the unit must remain their principal place of residence, which is defined as residing in the unit at least 260 days out of each calendar year, together with the telephone number, mailing address, and email address of the administrative agent to whom complaints of excess rent can be issued.
 - (b) Provide to the administrative agent a description of any applicable fees.
 - (c) Provide to the administrative agent a description of the types of utilities and which utilities will be included in the rent.
 - (d) Agree and ensure that the utility configuration established at the start of the rent-up process not be altered at any time throughout the restricted period.
 - (e) Provide to the administrative agent a proposed form of lease for any rental units.
 - (f) Ensure that the tenant selection criteria for the applicants for affordable units not be more restrictive than the tenant selection criteria for applicants for non-restricted units.
 - (g) Strive to maintain the continued occupancy of the affordable units during the entire restricted period.
- (3) In addition to A, above, the owner of affordable for-sale developments containing affordable for-sale units subject to this subchapter or the assigned management company thereof shall provide the administrative agent:
- (a) Proposed pricing for all units, including any purchaser options and add-on items.
 - (b) Condominium or homeowner association fees and any other applicable fees.
 - (c) Estimated real property taxes.
 - (d) Sewer, water, trash disposal, and any other utility assessments.
 - (e) Flood insurance requirement, if applicable.
 - (f) The State-approved planned real estate development public offering statement and/or master deed, where applicable, as well as the full build-out budget.

V. Enforcement of Affordable Housing Regulations

- (1) Upon the occurrence of a breach of any of the regulations governing the affordable unit by an owner, developer or tenant, the municipality shall have all remedies provided at law or equity, including but not limited to foreclosure, tenant eviction, municipal fines, a requirement for household recertification, acceleration of all sums due under a mortgage, recoupment of any funds from a sale in the violation of the regulations, injunctive relief to prevent further violation of the regulations, entry on the premises, and specific performance.
- (2) After providing written notice of a violation to an owner, developer or tenant of an affordable unit and advising the owner, developer or tenant of the penalties for such violations, the municipality may take the following action against the owner, developer or tenant for any violation that remains uncured for a period of 60 days after service of the written notice:
- (a) The municipality may file a court action pursuant to N.J.S.A. 2A:58-11 alleging a violation, or violations, of the regulations governing the affordable housing unit. If the owner, developer or tenant is found by the Court to have violated any provision of the regulations governing affordable housing units the owner, developer or tenant shall be subject to one or more of the following penalties, at the discretion of the Court:
 - i. A fine of not more than \$500 or imprisonment for a period not to exceed 90 days, or both, unless otherwise specified below, provided that each and every day that the violation continues or exists shall be considered a separate and specific violation of these provisions and not a continuation of the initial offense;
 - ii. In the case of an owner who has rented his or her low- or moderate-income unit in violation of the regulations governing affordable housing units, payment into the Affordable Housing Trust Fund of the gross amount of rent illegally collected;

- iii. In the case of an owner who has rented his or her affordable unit in violation of the regulations governing affordable housing units, payment of an innocent tenant's reasonable relocation costs, as determined by the Court.
- (3) The municipality shall have the authority to levy fines against the owner of the development for instances of noncompliance with NJHRC advertising requirements (N.J.S.A. 52:27D-321.6.e.(2)), following written notice to the owner. The fine for the first offense of noncompliance shall be \$5,000, the fine for the second offense of noncompliance shall be \$10,000, and the fine for each subsequent offense of noncompliance shall be \$15,000.
- (4) The municipality may file a court action in the Superior Court seeking a judgment, which would result in the termination of the owner's equity or other interest in the unit, in the nature of a mortgage foreclosure. Any judgment shall be enforceable as if the same were a judgment of default of the first purchase money mortgage and shall constitute a lien against the low- or moderate-income unit.
- (a) Such judgment shall be enforceable, at the option of the municipality, by means of an execution sale by the Sheriff, at which time the affordable unit of the violating owner shall be sold at a sale price which is not less than the amount necessary to fully satisfy and pay off any first purchase money mortgage and prior liens and the costs of the enforcement proceedings incurred by the municipality, including attorney's fees. The violating owner shall have the right to possession terminated as well as the title conveyed pursuant to the Sheriff's sale.
- (b) The proceeds of the Sheriff's sale shall first be applied to satisfy the first purchase money mortgage lien and any prior liens upon the low- or moderate-income unit. The excess, if any, shall be applied to reimburse the municipality for any and all costs and expenses incurred in connection with either the court action resulting in the judgment of violation or the Sheriff's sale. In the event that the proceeds from the Sheriff's sale are insufficient to reimburse the municipality in full as aforesaid, the violating owner shall be personally responsible for the full extent of such deficiency, in addition to any and all costs incurred by the municipality in connection with collecting such deficiency. In the event that a surplus remains after satisfying all of the above, such surplus shall be placed in escrow by the municipality for the owner and shall be held in such escrow for a maximum period of two years or until such earlier time as the owner shall make a claim with the municipality for such. Failure of the owner to claim such balance within the two year period shall automatically result in a forfeiture of such balance to the municipality. Any interest accrued or earned on such balance while being held in escrow shall belong to and shall be paid to the municipality, whether such balance shall be paid to the owner or forfeited to the municipality.
- (c) Foreclosure due to violation of the regulations governing affordable housing units shall not extinguish the restrictions of the regulations governing affordable housing units as they apply to the low- and moderate-income unit. Title shall be conveyed to the purchaser at the Sheriff's sale, subject to the restrictions and provisions of the regulations governing the affordable housing unit. The owner determined to be in violation of the provisions of this plan and from whom title and possession were taken by means of the Sheriff's sale shall not be entitled to any right of redemption.
- (d) If there are no bidders at the Sheriff's sale, or if insufficient amounts are bid to satisfy the first purchase money mortgage and any prior liens, the municipality may acquire title to the affordable unit by satisfying the first purchase money mortgage and any prior liens and crediting the violating owner with an amount equal to the difference between the first purchase money mortgage and any prior liens and costs of the enforcement proceedings, including legal fees and the maximum resale price for which the affordable unit could have been sold under the terms of the regulations governing affordable housing units. This excess shall be treated in the same manner as the excess that would have been realized from an actual sale as previously described.
- (e) Failure of the low- or moderate-income unit to be either sold at the Sheriff's sale or acquired by the municipality shall obligate the owner to accept an offer to purchase from any qualified purchaser that may be referred to the owner by the municipality, with such offer to purchase being equal to the maximum resale price of the low- or moderate-income unit as permitted by the regulations governing affordable housing units.
- (f) The affordable unit owner shall remain fully obligated, responsible and liable for complying with the terms and restrictions of governing affordable housing units until such time as title is conveyed from the owner.
- (5) It is the responsibility of the municipal housing liaison and the administrative agent(s) to ensure that affordable housing units are administered properly. All affordable units must be occupied within a reasonable amount of time and be re-leased within a reasonable amount of time upon the vacating of the unit by a tenant. If an administrative agent or municipal housing liaison becomes aware of or suspects that a developer, landlord, or property manager has not complied with these regulations, it shall report this activity to the Division. The Division must notify the developer, landlord, or property manager, in writing, of any violation of these regulations and provide a 30-

day cure period. If, after the 30-day cure period, the developer, landlord, or property manager remains in violation of any terms of this subchapter, including by keeping a unit vacant, the developer, landlord, or property manager may be fined up to the amount required to construct a comparable affordable unit of the same size and the deed-restricted control period will be extended for the length of the time the unit was out of compliance, in addition to the remedies provided for in this section. For the purposes of this subsection, a reasonable amount of time shall presumptively be 60 days, unless a longer period of time is required due to demonstrable market conditions and/or failure of the municipal housing liaison or the administrative agent to refer a certified tenant.

- (6) Banks and other lending institutions are prohibited from issuing any loan secured by owner occupied real property subject to the affordability controls set forth in this subchapter if such loan would be in excess of amounts permitted by the restriction documents recorded in the deed or mortgage book in the county in which the property is located. Any loan issued in violation of this subsection is void as against public policy.
- (7) The Agency and the Department hereby reserve, for themselves and for each administrative agent appointed pursuant to this subchapter, all of the rights and remedies available at law and in equity for the enforcement of this subchapter, including, but not limited to, fines, evictions, and foreclosures as approved by a county-level housing judge.
- (8) Appeals
 - (a) Appeals from all decisions of an administrative agent appointed pursuant to this subchapter must be filed, in writing, with the municipal housing liaison. A decision by the municipal housing liaison may be appealed to the Division. A written decision of the Division Director upholding, modifying, or reversing an administrative agent's decision is a final administrative action.

W. Unnecessary Cost Generative Features. the FHA at N.J.S.A. 52:27D-301 et seq., incorporates the need to eliminate unnecessary cost-generating features from Haddon Township's land use ordinances. Accordingly, Haddon Township will eliminate development standards that are not essential to protect the public welfare and to expedite or fast-track municipal reviews on inclusionary development applications. Haddon Township will adhere to the components of N.J.A.C. 5:93-10.1-10.3.

Section 2. Chapter 142, Section 50, entitled "Housing Development Fee," Repealed and Replaced. That Chapter 142, Section 50, is hereby repealed and replaced to read as follows:

§ 142-50 Housing development fee.

A. Purpose

- (1) This section establishes standards for the collection, maintenance, and expenditure of development fees that are consistent with the amended Fair Housing Act (P.L.2024, c.2), N.J.A.C. 5:99, and the Statewide Non-Residential Development Fee Act (C. 40:55D-8.1 through 8.7). Fees collected pursuant to this Ordinance shall be used for the sole purpose of providing very low-, low- and moderate-income housing in accordance with a Court-approved Spending Plan.

B. Basic Requirements

- (1) Haddon Township previously adopted a development fee ordinance, which established the Municipal Affordable Housing Trust Fund. Such development fee ordinance was previously approved by COAH/Superior Court.
- (2) Haddon Township previously adopted a Third Round spending plan that was approved by COAH/Superior Court. Haddon Township shall not spend development fees on new Fourth Round compliance mechanisms until the court has approved a plan for spending such fees pursuant to N.J.A.C. 5:99-2.1(f).

C. Definitions. Terms used in this section shall be defined as set forth in Chapter 142, Section 49 "Affordable housing."

D. Residential Development Fees

(1) Imposed fees

- (a) Residential developers, except for developers of the types of development specifically exempted below, shall pay a fee of 1.5% of the equalized assessed value for residential development, provided no increased density is permitted. Development fees shall also be imposed and collected when an additional dwelling unit is added to an existing residential structure; in such cases, the fee shall be calculated based on the increase in the equalized assessed value of the property due to the additional dwelling unit.

- (b) When an increase in residential density is permitted pursuant to a “d” variance granted under N.J.S.A. 40:55D-70d(5), developers shall be required to pay a “bonus” development fee of 6.0% of the equalized assessed value for each additional unit that may be realized, except that this provision shall not be applicable to a development that will include affordable housing. If the zoning on a site has changed during the two-year period preceding the filing of such a variance application, the base density for the purposes of calculating the bonus development fee shall be the highest density permitted by right during the two-year period preceding the filing of the variance application.

Example: If an approval allows four units to be constructed on a site that was zoned for two units, the fees could equal 1.5% of the equalized assessed value on the first two units; and the specified higher percentage of 6% of the equalized assessed value for the two additional units, provided zoning on the site has not changed during the two-year period preceding the filing of such a variance application.

(2) Eligible exactions, ineligible exactions and exemptions for residential development

- (a) Affordable housing developments, developments where the developer is providing for the construction of affordable units elsewhere in the municipality, and developments where the developer has made an eligible payment in lieu of on-site construction of affordable units, if permitted by ordinance, or by agreement with the municipality and if approved by a municipality prior to the statutory elimination of payments in-lieu on March 20, 2024 per P.L.2024, c.2, shall be exempt from development fees.
- (b) Developments that have received preliminary or final site plan approval prior to the adoption of this section and any preceding ordinance permitting the collection of development fees shall be exempt from the payment of development fees, unless the developer seeks a substantial change in the original approval. Where a site plan approval does not apply, the issuance of a zoning and/or building permit shall be synonymous with preliminary or final site plan approval for the purpose of determining the right to an exemption. In all cases, the applicable fee percentage shall be determined based upon the development fee ordinance in effect on the date that the construction permit is issued.
- (c) Development fees shall be imposed and collected when an existing structure undergoes a change to a more intense use, is demolished and replaced, or is expanded, if the expansion is not otherwise exempt from the development fee requirement. The development fee shall be calculated on the increase in the equalized assessed value of the improved structure.
- (d) No development fee shall be collected for the demolition and replacement of a residential building resulting from a fire or natural disaster.

E. Non-Residential Development Fees

(1) Imposition of fees

- (a) Within all zoning districts, non-residential developers, except for developers of the types of development specifically exempted, shall pay a fee equal to 2.5% of the equalized assessed value of the land and improvements, for all new non-residential construction on an unimproved lot or lots.
- (b) Within all zoning districts, non-residential developers, except for developers of the types of development specifically exempted, shall also pay a fee equal to 2.5% of the increase in equalized assessed value resulting from any additions to existing structures to be used for non-residential purposes.
- (c) Development fees shall be imposed and collected when an existing structure is demolished and replaced. The development fee of 2.5% shall be calculated on the difference between the equalized assessed value of the pre-existing land and improvements and the equalized assessed value of the newly improved structure; i.e., land and improvements; and such calculation shall be made at the time a final certificate of occupancy is issued. If the calculation required under this section results in a negative number, the non-residential development fee shall be zero.

(2) Eligible exactions, ineligible exactions and exemptions for non-residential development

- (a) The non-residential portion of a mixed-use inclusionary or market-rate development shall be subject to a 2.5% development fee, unless otherwise exempted below.
 - (b) The 2.5% fee shall not apply to an increase in equalized assessed value resulting from alterations, change in use within existing footprint, reconstruction, renovations and repairs.
- (3) Non-residential developments shall be exempt from the payment of non-residential development fees in accordance with the exemptions required pursuant to the Statewide Non-Residential Development Fee Act (N.J.S.A. 40:55D-8.1 through 8.7), as specified in Form N-RDF "State of New Jersey Non-Residential Development Certification/Exemption." Any exemption claimed by a developer shall be substantiated by that developer.

- (4) A developer of a non-residential development exempted from the non-residential development fee pursuant to the Statewide Non-Residential Development Fee Act shall be subject to the fee at such time as the basis for the exemption no longer applies, and shall make the payment of the non-residential development fee, in that event, within three years after that event or after the issuance of the final certificate of occupancy of the non-residential development, whichever is later.
- (5) If a property that was exempted from the collection of a non-residential development fee thereafter ceases to be exempt from property taxation, the owner of the property shall remit the fees required pursuant to this section within 45 days of the termination of the property tax exemption. Unpaid non-residential development fees under these circumstances may be enforceable by the municipality as a lien against the real property of the owner.

F. Collection Procedures

- (1) Upon the granting of a preliminary, final or other applicable approval for a development, the applicable approving authority shall direct its staff to notify the construction official responsible for the issuance of a building permit.
- (2) For non-residential developments only, the developer shall also be provided with a copy of Form N-RDF, "State of New Jersey Non-Residential Development Certification/Exemption," to be completed by the developer as per the instructions provided in the Form N-RDF. The construction official shall verify the information submitted by the non-residential developer as per the instructions provided on Form N-RDF. The tax assessor shall verify exemptions and prepare estimated and final assessments as per the instructions provided in Form N-RDF.
- (3) The construction official responsible for the issuance of a building permit shall notify the tax assessor of the issuance of the first construction permit for a development that is subject to a development fee.
- (4) Within 90 days of receipt of that notice, the tax assessor shall provide an estimate, based on the plans filed, of the equalized assessed value of the development.
- (5) The construction official responsible for the issuance of a final certificate of occupancy shall notify the tax assessor of any and all requests for the scheduling of a final inspection on property that is subject to a development fee.
- (6) Within 10 business days of a request for the scheduling of a final inspection, the tax assessor shall confirm or modify the previously estimated equalized assessed value of the improvements associated with the development; calculate the development fee; and thereafter notify the developer of the amount of the fee.
- (7) Should the municipality fail to determine or notify the developer of the amount of the development fee within 10 business days of the request for final inspection, the developer may estimate the amount due and pay that estimated amount consistent with the dispute process set forth in Subsection b. of section 37 of P.L.2008, c.46 (N.J.S.A. 40:55D-8.6).
- (8) Fifty percent (50%) of the development fee shall be collected at the time of issuance of the construction permit. The remaining portion shall be collected at the time of issuance of the certificate of occupancy. The developer shall be responsible for paying the difference between the fee calculated at the time of issuance of the construction permit and that determined at the time of issuance of certificate of occupancy.

G. Appeal of development fees

- (1) A developer may challenge residential development fees imposed by filing a challenge with the County Board of Taxation. Pending a review and determination by that board, collected fees shall be placed in an interest-bearing escrow account by the municipality. Appeals from a determination of the board may be made to the Tax Court in accordance with the provisions of the State Tax Uniform Procedure Law, R.S. 54:48-1 et seq., within 90 days after the date of such determination. Interest earned on amounts escrowed shall be credited to the prevailing party.
- (2) A developer may challenge non-residential development fees imposed by filing a challenge with the director of the Division of Taxation. Pending a review and determination by the director, which shall be made within 45 days of receipt of the challenge, collected fees shall be placed in an interest-bearing escrow account by the municipality. Appeals from a determination of the director may be made to the Tax Court in accordance with the provisions of the State Tax Uniform Procedure Law, R.S. 54:48-1 et seq., within 90 days after the date of such determination. Interest earned on amounts escrowed shall be credited to the prevailing party.

H. Affordable Housing Trust Fund

- (1) A separate, interest-bearing Municipal Affordable Housing Trust Fund shall be maintained by the chief financial officer of the municipality for the purpose of depositing development fees collected from residential and non-residential developers and proceeds from the sale of units with extinguished controls.

- (2) The following additional funds shall be deposited in the Municipal Affordable Housing Trust Fund and shall at all times be identifiable by source and amount:
 - (a) Payments in lieu of on-site construction of an affordable unit, where previously permitted by ordinance or by agreement with the municipality and if approved by a municipality prior to the statutory elimination of payments in-lieu on March 20, 2024 per P.L.2024, c.2;
 - (b) Funds contributed by developers to make 10% of the adaptable entrances in a townhouse or other multistory attached dwelling unit development accessible;
 - (c) Rental income from municipally operated units;
 - (d) Repayments from affordable housing program loans;
 - (e) Recapture funds;
 - (f) Proceeds from the sale of affordable units; and
 - (g) Any other funds collected in connection with the municipal affordable housing program including but not limited to interest earned on fund deposits.
 - (3) The municipality shall provide the Division with written authorization, in the form of a tri-party escrow agreement(s) between the municipality, the Division and the financial institution in which the municipal affordable housing trust fund has been established to permit the Division to direct the disbursement of the funds as provided for in N.J.A.C. 5:99-2.1 et seq.
 - (4) Occurrence of any of the following deficiencies may result in the Division requiring the forfeiture of all or a portion of the funds in the municipal Affordable Housing Trust Fund:
 - (a) Failure to meet deadlines for information required by the Division in its review of a development fee ordinance;
 - (b) Failure to commit or expend development fees within four years of the date of collection in accordance with N.J.A.C. 5:99-5.5;
 - (c) Failure to comply with the requirements of the Non-Residential Development Fee Act and N.J.A.C. 5:99-3;
 - (d) Failure to submit accurate monitoring reports pursuant to this subchapter within the time limits imposed by the Act, this chapter, and/or the Division;
 - (e) Expenditure of funds on activities not approved by the Superior Court or otherwise permitted by law;
 - (f) Revocation of compliance certification or a judgment of compliance and repose;
 - (g) Failure of a municipal housing liaison or administrative agent to comply with the requirements set forth at N.J.A.C. 5:99-6, 7, and 8;
 - (h) Other good cause demonstrating that municipal affordable housing funds are not being used for an approved purpose.
 - (5) All interest accrued in the housing trust fund shall only be used on eligible affordable housing purposes approved by the Court.
- I. Use of Funds
- (1) The expenditure of all funds shall conform to a Spending Plan approved by Superior Court. Funds deposited in the municipal Affordable Housing Trust Fund may be used for any activity approved by the Court to address the fair share obligation and may be set up as a grant or revolving loan program. Such activities include, but are not limited to: preservation or purchase of housing for the purpose of maintaining or implementing affordability controls; housing rehabilitation; new construction of affordable housing units and related costs; accessory apartments; a market-to-affordable program; conversion of existing non-residential buildings to create new affordable units; green building strategies designed to be cost-saving and in accordance with accepted national or state standards; purchase of land for affordable housing; improvement of land to be used for affordable housing; extensions or improvements of roads and infrastructure to affordable housing sites; financial assistance designed to increase affordability; administration necessary for implementation of the Housing Element and Fair Share Plan; and/or any other activity permitted by Superior Court and specified in the approved Spending Plan.
 - (2) Funds shall not be expended to reimburse the municipality or activities that occurred prior to the authorization of a municipality to collect development fees.
 - (3) At least a portion of all development fees collected and interest earned shall be used to provide affordability assistance to very low-, low- and moderate-income households in affordable units included in the municipal Fair Share Plan. A portion of the development fees which provide affordability assistance shall be used to provide affordability assistance to very low-income households.

- (a) Affordability assistance programs may include down payment assistance, security deposit assistance, low-interest loans, rental assistance, assistance with homeowners association or condominium fees and special assessments, infrastructure assistance, and assistance with emergency repairs. The specific programs to be used for affordability assistance shall be identified and described within the Spending Plan.
- (b) Affordability assistance for very low income households may include producing very low-income units or buying down the cost of low- or moderate-income units in the municipal Fair Share Plan to make them affordable to households earning 30% or less of median income.
- (4) No more than 20% of all affordable housing trust funds, exclusive of those collected to fund an RCA prior to July 17, 2008, shall be expended on administration, including, but not limited to, salaries and benefits for municipal employees or consultants' fees necessary to develop or implement a new construction program, prepare and implement a Housing Element and Fair Share Plan, administer an Affirmative Marketing Program and for compliance with the Superior Court and the Program including the costs to the municipality of resolving a challenge.

J. Monitoring

- (1) On or before February 15 of each year, the municipality shall provide annual electronic data reporting of trust fund activity for the previous year from January 1st to December 31st through the AHMS Reporting System. This reporting shall include an accounting of all Municipal Affordable Housing Trust Fund activity, including the sources and amounts of all funds collected and the amounts and purposes for which any funds have been expended. Such reporting shall include an accounting of development fees collected from residential and non-residential developers, previously eligible payments in lieu of constructing affordable units on site (if permitted by ordinance or by agreement with the municipality prior to the March 20, 2024 statutory elimination per P.L. 2024, c.4), funds from the sale of units with extinguished controls, barrier-free escrow funds, rental income from municipally-owned affordable housing units, repayments from affordable housing program loans, interest and any other funds collected in connection with municipal housing programs, as well as an accounting of the expenditures of revenues and implementation of the Spending Plan approved by the Court.

K. Ongoing Collection of Fees

- (1) The ability to impose, collect and expend development fees shall continue so long as the municipality retains authorization from the Court in the form of Compliance Certification or the good faith effort to obtain it.
- (2) If the municipality fails to renew its ability to impose and collect development fees prior to the expiration of its Judgment of Compliance, it may be subject to forfeiture of any or all funds remaining within its Affordable Housing Trust Fund. Any funds so forfeited shall be deposited into the New Jersey Affordable Housing Trust Fund established pursuant to section 20 of P.L.1985, c.222 (C. 52:27D-320).

- L. Emergent Affordable Housing Opportunities. Requests to expend affordable housing trust funds on emergent affordable housing opportunities not included in the municipal fair share plan shall be made to the Division and shall be in the form of a governing body resolution. Any request shall be consistent with N.J.A.C. 5:99-4.1.

Section 3. Repealer. All ordinances or Code provisions or parts thereof inconsistent with this Ordinance are hereby repealed to the extent of such inconsistency.

Section 4. Severability. If any section, subsection, paragraph, sentence or any other part of this ordinance is adjudged unconstitutional or invalid, such judgment shall not affect, impair or invalidate the remainder of this ordinance.

Section 5. Effective Date. This ordinance shall take effect upon its passage and publication, as required by law.

SIGNATURES ON NEXT PAGE

Date of Introduction: February 24, 2026

Date of Adoption *March 12, 2026*

Dawn M. Pennock

Dawn M. Pennock, Municipal Clerk

BOARD OF COMMISSIONERS

RWT

Randall W. Teague, Mayor

absent (excused)

James Mulroy, Commissioner

[Signature]

Ryan Linhart, Commissioner

This ordinance was adopted after a second reading and public hearing by the Board of Commissioners of the Township of Haddon held in the meeting room of 135 Haddon Avenue, in the Township of Haddon on March 12, 2026, at 4 p.m.

Dawn M. Pennock

Dawn M. Pennock, RMC, CMR, Clerk