

Haddon Township Municipal Pocket Park

Township responses to RFP inquiries submitted on or before August 17th, 2022.

1. Is there an estimated construction budget?
 - A. **No. Total and Phasing costs for construction is to be determined by the RFP applicant.**
2. Is the consultant responsible for designing the sculptures?
 - A. **No.**
3. Is it anticipated that this project will be constructed in phases?
 - A. **Yes, project phasing is preferred. During design development, identify future phased scope areas/items are out of the Phase 1 construction budget that will be determined by the Township. Propose fees for Construction Documentation, Bidding Phase and Construction Administration services for ONLY the Phase 1 construction phase.**
4. Does the Pocket Park Committee have a specific product in mind for the pervious pavers?
 - A. **No product has been selected. Note that pervious pavers are a preference for sustainability reasons but not required by our township civil engineer because the project is below impervious coverage and project area thresholds. Stormwater calculations may not be necessary; for the purposes of the applicants' Proposal, exclude stormwater calculations from the proposed services (this is a change from text in the RFP).**
5. Have the site amenities been chosen?
 - A. **No.**
6. Will the anticipated storage structure be prefabricated, or stick built? The RFP states "by others". Will there be any input from the awarded consultant?
 - A. **No design has been determined, but cinder block construction and a brick façade has been considered. Ideas may be proposed by the RFP applicants, but these services are NOT part of this RFP. The storage structures are NOT to be designed or documented by the RFP applicants (indicate structure outlines only).**
7. Is the awarded consultant designing the driveway and fencing behind the storage area?
 - A. **Yes.**
8. We understand that the Township Engineer will be performing the existing conditions survey, which should include utilities and the nearby stormwater infrastructure and infiltration testing. Please confirm that this information will define the area of the improvements and will be provided once the consultant is determined.
 - A. **Yes, the township engineer will facilitate and share the testing studies.**
9. Will the water features be connected to existing service within the building, or will a new service be required? If it currently exists, please identify the location of the tie-in to the water service.
 - A. **Water connection is flexible. The water utility is owned by the township and may be easy to facilitate a new service line.**
10. If the electric will be tied into the existing building service, has the available load been determined within the existing service panel? Where is the existing building breaker panel located?
 - A. **Current service panel is located on the east wall of the municipal building, next to the pocket park. New service panel in storage structure may be incorporated.**

Addendum – Inquiry Responses

11. The RFP states that there is an anticipated month for landscaping installation. Will this be part of the same or a different construction contract?
 - A. **Landscaping (floral) and construction (hardscaping) are anticipated to be separate construction contracts, so two bid packages will be required for Phase 1 construction.**
12. Have there been any environmental assessments performed, or will they be required under the consultant contract for this project?
 - A. **Previous environment remediation has been completed as of 2021.**
13. What is the source of the water for the fountain?
 - A. **The water connection is flexible. The Township owns the water utility, and it may be easy to facilitate a new service line.**
14. If the water source for the fountain is inside the municipal building, can the consultant exclude design of interior plumbing, backflow preventer and stub out at the building?
 - A. **Yes.**
15. What is the source of the electrical for the fountain and lights?
 - A. **The source of electricity for park amenities is negotiable and may use the municipal building or a new service in the storage structure.**
16. If the electrical source for fountain and lights is inside the municipal building, can the consultant exclude design of interior electrical work?
 - A. **Yes**
17. Is it anticipated that the project will require Municipal review and approval?
 - A. **Yes**
18. What is the role of the Township engineer for the project?
 - A. **The township engineer may be asked to review plans but will not have a deciding role in the process.**
19. Who are the project stakeholders?
 - A. **The Haddon Township Board of Commissioners, Haddon Township Police Department (storage needs only), Haddon Township Public Works, residents of Haddon Township, and the pocket park task force, all who will use the completed space.**
20. Will the design process include public review and comment?
 - A. **No, the design process will be reviewed by members of the Pocket Park Task Force.**
21. The concept plan submitted would indicate potential construction costs in excess of \$200,000. What should we assume for a project construction budget?
 - A. **A budget has not been determined for the project. Value for construction is determined by the RFP applicant. During Design Development, the construction budget should be split into phases and include approximate costs for each phase. However, construction documentation will only be required for Phase 1.**
22. Is the proposed location of the schematic rain garden final?
 - A. **No, only conceptual**
23. Will the infiltration tests be completed after the project is awarded?
 - A. **Township engineer has been asked to complete the tests.**
24. Has the Township already selected the consultant for the sculpture and water feature?
 - A. **The design consultant for the sculpture has not been selected; design concepts are welcome for the sculpture but that is not part of this RFP. However, the water feature**

Addendum – Inquiry Responses

IS the responsibility of the applicant in this RFP, as well as coordination with the sculpture.

25. Could you please provide a template for the Financial Disclosure Statement you'd like submitted as listed on page 10?
 - A. **The Financial Disclosure Statement is not required as the RFP is for a temporary project professional and is not required by law.**
26. Could you please provide a template for the Statement you'd like submitted in compliance with NJSA as listed on page 10? Otherwise, would an EEO certification suffice instead?
 - A. **The township does not provide a template for the EEO certification. EEO certification should be provided by the applicant.**
27. Could you please provide a copy of the terms and conditions we must comply with? If not, is there a template you could provide for the terms and conditions draft that must be submitted as part of our proposal as referenced on page 8?
 - A. **Applicants are to include Terms & Conditions of the firm, if necessary. The Township does not have a template for terms and conditions.**
28. Is there an estimated value for this RFP?
 - A. **See question #21.**
29. Is there a plan holders list available?
 - A. **There is no plan holders list.**