

**TOWNSHIP OF HADDON  
COUNTY OF CAMDEN**

**NOTES TO FINANCIAL STATEMENTS  
FOR THE YEAR ENDED DECEMBER 31, 2009**

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**TOWNSHIP OF HADDON**  
**NOTES TO FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED DECEMBER 31, 2009**

**Note 1. Summary of Significant Accounting Policies**

**A. Reporting Entity**

The financial statements of the Township of Haddon, County of Camden, New Jersey ("the Township"), include every board, body, office or commission supported and maintained wholly or in part by funds appropriated by the Township as required by *N.J.S.A. 40A:5-5*. The financial statements of the Township do not include the operations of the Board of Education, first aid organization or volunteer fire companies that are subject to separate audits.

**Component Unit** – The financial statements of the component unit of the Township of Haddon are not presented in accordance with Governmental Accounting Standards Board Statement No. 14. If the provisions of GASBS No. 14 had been complied with, the financial statements of the following component unit would have been either blended or discretely presented with the financial statements of the Township, the primary government:

Haddon Township Business Improvement District  
135 Haddon Avenue  
Westmont, New Jersey 08108

**B. Descriptions of Funds**

The accounting policies of the Township conform to the accounting principles applicable to municipalities, which have been prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey, (the "Division"). Such principles and practices are designed primarily for determining compliance with legal provisions and budgetary restrictions and as a means of reporting on the stewardship of public officials with respect to public funds. Under this method of accounting, the Township accounts for its financial transactions through the following separate funds:

**Current Fund** - resources and expenditures for government operations of a general nature, including Federal and State Grant funds.

**Assessment Trust Fund** - used to account for the financing of local improvements deemed to benefit the properties against which assessments are levied.

**Dog Trust Fund** - dog license revenues and expenditures.

**Trust Other Funds** - sundry deposits held for satisfactory completion of specific work; receipts and disbursements for dedicated purposes.

**General Capital Fund** - receipt and disbursement of funds for the acquisition of capital facilities, other than those acquired in the Current Fund.

## TOWNSHIP OF HADDON

### NOTES TO FINANCIAL STATEMENTS FOR THE YEAR ENDED DECEMBER 31, 2009

#### Note 1. Summary of Significant Accounting Policies (continued):

**Water-Sewer Utility Operating Fund** - revenue and expenditures necessary to operate a municipality owned water supply system from user fees.

**Water-Sewer Utility Capital Fund** - resources, including Federal and State Grants in aid of construction, and expenditures for the acquisition of water-sewer capital facilities, other than those acquired through the Water-Sewer Utility Operating Fund, including the status of bonds and notes authorized for said purposes.

**General Fixed Asset Account Group** - to account for fixed assets used in general government operations.

#### C. Basis of Accounting

**Revenues** – are recorded as received in cash except for certain amounts, which may be due from the State of New Jersey or the federal government as grants. The amounts recorded as property taxes receivable and consumer accounts receivable have not been included in revenue. Amounts that are due to the municipality which are susceptible of accrual are recorded as receivables with offsetting reserves.

**Expenditures** – are recorded on the “budgetary” basis of accounting. Generally expenditures are recorded when an amount is encumbered for goods or services through the issuance of a purchase order in conjunction with the Encumbrance Accounting System. Outstanding encumbrances at December 31 are reported as a liability in the financial statements and constitute part of the Township’s statutory Appropriation Reserve balance. Appropriation reserves covering unexpended appropriation balance are automatically created at December 31<sup>st</sup> of each year and recorded as liabilities, except for amounts which may be cancelled by the governing body. Appropriation reserves are available, until lapsed at the close of the succeeding year, to meet specific claims, commitments or contracts incurred during the preceding fiscal year. Lapsed appropriation reserves are recorded as income. Appropriations for principal payments on outstanding general capital and utility bonds and notes are provided on the cash basis; interest on general capital indebtedness is on the cash basis.

**Foreclosed Property** – is recorded in the Current Fund at the assessed valuation when such property was acquired and is fully reserved.

**Interfunds** – receivables in the Current Fund are recorded with offsetting reserves, which are created by charges to operations. Income is recognized in the year the receivables are liquidated. Interfund receivables in the other funds are not offset by reserves.

**Inventories of Supplies** - the costs of inventories of supplies for all funds are recorded as expenditures at the time individual items are purchased. The costs of inventories are not included on the various balance sheets.

**TOWNSHIP OF HADDON**  
**NOTES TO FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED DECEMBER 31, 2009**

**Note 1. Summary of Significant Accounting Policies (continued):**

**General Fixed Assets** - in accordance with the Technical Accounting Directive No. 85-2, Accounting for Governmental Fixed Assets, as promulgated by the Division, the Township has developed a fixed assets accounting and reporting system. Fixed assets acquired prior to January 1, 1987 are based on an inspection and appraisal prepared by an independent firm. All general fixed assets acquired after January 1, 1987 are recorded at cost. Capital leases are not reported in the General Fixed Assets.

Fixed assets used in governmental operations (general fixed assets) are required to be accounted for in the General Fixed Assets Account Group. Public domain ("infrastructure") general fixed assets consisting of certain improvements other than buildings, such as roads, bridges, curbs and gutters, streets and sidewalks and drainage systems are not capitalized.

All fixed assets are valued at historical cost or estimated historical cost if actual historical cost is not available.

No depreciation has been provided for the financial statements.

Expenditures for construction in progress are recorded in the Capital Funds until such time as the construction is completed and put into operation.

Fixed assets acquired through grants-in-aid or contributed capital has not been accounted for separately.

**Utility Fixed Assets** - accounting for utility fund "fixed capital" remains unchanged under the requirements of Technical Accounting Directive No. 85-2.

Property and equipment purchased by the Water-Sewer Utility Fund are recorded in the capital account at cost and are adjusted for disposition and abandonment. The amounts shown do not purport to represent reproduction costs or current value. Contributions in aid of construction are not capitalized. The balance in the Reserve for Amortization and Deferred Reserve for Amortization accounts in the utility capital fund represents charges to operations for the costs of acquisitions of property, equipment and improvements.

Property and equipment of the Water-Sewer Utility Fund are not depreciated. Principal payments for Water-Sewer Utility debt are recorded as expenditures in the Water-Sewer Utility Statement of Operations.

**Comparative Data** - Comparative total data for the prior year have been presented in the accompanying financial statements in order to provide an understanding of changes in the Township's financial position and operations. However, comparative data have not been

## TOWNSHIP OF HADDON

### NOTES TO FINANCIAL STATEMENTS FOR THE YEAR ENDED DECEMBER 31, 2009

#### Note 1. Summary of Significant Accounting Policies (continued):

presented in each of the statements because their inclusion would make the statements unduly complex and difficult to read.

**Budgets** - the Township is required by state law to adopt an annual budget for the Current Fund. Each budget is presented in accordance with accounting principles prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey.

The following steps are taken in establishing the budgetary data reflected in the financial statements:

1. Prior to February 10<sup>th</sup> of the budget year the Township introduces a budget, which includes proposed expenditures and financing methods.
2. A public hearing is held 28 days after introduction, after a public hearing the budget may be adopted by the governing body.

Once a budget is approved it may be amended after November 1, by a resolution adopted by the governing body.

#### Note 2. Cash and Cash Equivalents and Investments

The Township is governed by the deposit and investment limitations of New Jersey state law. The Deposits and investments held at December 31, 2009, and reported at fair value are as follows:

Type	Carrying Value
<b>Deposits:</b>	
Demand Deposits	<u>\$12,540,358</u>
Total Deposits	<u>\$12,540,358</u>
<b>Reconciliation of Statement of Comparative Balance Sheets:</b>	
Current:	
Treasurer	\$ 3,650,945
Dog Trust	5,844
Other Trust	646,818
General Capital	6,043,652
Water/Sewer Operating	466,208
Water/Sewer Capital	<u>1,726,891</u>
Total Reconciliation of Comparative Balance Sheets	<u>\$12,540,358</u>

**TOWNSHIP OF HADDON**  
**NOTES TO FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED DECEMBER 31, 2009**

**Note 2. Cash and Cash Equivalents and Investments (continued):**

**Custodial Credit Risk** – Deposits in financial institutions, reported as components of cash, cash equivalents and investments had a bank balance of \$13,716,018 at December 31, 2009. Of the bank balance \$250,000 was fully insured by the FDIC (Federal Depository Insurance Corporation) and \$13,466,018 was secured by a collateral pool held by the bank, but not in the Township's name, as required by New Jersey's Governmental Unit Deposit Protection Act (GUDPA). The Governmental Unit Deposit Protection Act is more fully described in Note 3 of these financial statements.

**Investment Interest Rate Risk** – The Township has no formal investment policy that limits investment maturities as a means of managing its exposure to fair value losses arising from increasing interest rates. Maturities of investment held at December 31, 2009, are provided in the above schedule.

**Investment Credit Risk** – The Township has no investment policy that limits its investment choices other than the limitation of state law as follows:

- Bonds or other obligations of the United States of America or obligations guaranteed by the United States of America;
- Government money market mutual funds;
- Any obligation that a federal agency or federal instrumentality has issued in accordance with an act of Congress, which security has a maturity date not greater than 397 days from the date of purchase, provided that such obligations bear a fixed rate of interest not dependent on any index or other external factor;
- Bonds or other obligations of the Township or bonds or other obligations of the local unit or units within which the Township is located;
- Bonds or other obligations, having a maturity date of not more than 397 days from the date of purchase, approved by the Division of Investment in the Department of Treasury for investment by the Township;
- Local Governments investment pools;
- Deposits with the State of New Jersey Cash Management Fund established pursuant to section 1 of P.L. 1977, c.281; or
- Agreements for the repurchase of fully collateralized securities with certain limitations.

**Concentration of Investment Credit Risk** – The Township places no limit on the amount it may invest in any one issuer.

## TOWNSHIP OF HADDON

### NOTES TO FINANCIAL STATEMENTS FOR THE YEAR ENDED DECEMBER 31, 2009

#### **Note 3. Governmental Unit Deposit Protection Act (GUDPA)**

The Township has deposited cash in 2009 with an approved public fund depository qualified under the provisions of the Government Unit Deposit Protection Act. In addition to savings and checking accounts the Township invests monies in certificates of deposits.

The Governmental Unit Deposit Protection Act P.L. 1970, Chapter 236, was passed to afford protection against bankruptcy or default by a depository. C.17:9-42 provides that no governmental unit shall deposit funds in a public depository unless such funds are secured in accordance with this act. C.17:9-42 provides that every public depository having public funds on deposit shall, as security for such deposits, maintain eligible collateral having a market value at least equal to either (1) 5% of the average daily balance of collected public funds on deposit during the 6 month period ending on the next preceding valuation date (June 30 or December 31) or (2) at the election of the depository, at least equal to 5% of the average balance of collected public funds on deposit on the first, eighth, fifteenth, and twenty-second days of each month in the 6 month period ending on the next preceding valuation date (June 30 or December 31). No public depository shall be required to maintain any eligible collateral pursuant to this act as security for any deposit or deposits of any governmental unit to the extent such deposits are insured by F.D.I.C. or any other U.S. agency which insures public depository funds.

No public depository shall at any time receive and hold on deposit for any period in excess of 15 days public funds of a governmental unit(s) which, in the aggregate, exceed 75% of the capital funds of the depository, unless such depository shall, in addition to the security required to be maintained under the paragraph above, secure such excess by eligible collateral with a market value at least equal to 100% of such excess.

In the event of a default, the Commissioner of Banking within 20 days after the default occurrence shall ascertain the amount of public funds on deposit in the defaulting depository and the amounts covered by federal deposit insurance and certify the amounts to each affected governmental unit. Within 10 days after receipt of this certification, each unit shall furnish to the Commissioner verified statements of its public deposits. The Commissioner shall ascertain the amount derived or to be derived from the liquidation of the collateral maintained by the defaulting depository and shall distribute such proceeds pro rata among the governmental units to satisfy the net deposit liabilities to such units.

If the proceeds of the sale of the collateral are insufficient to pay in full the liability to all affected governmental units, the Commissioner shall assess the deficiency against all other public depositories having public funds on deposit determined by a formula determined by law. All sums collected by the Commissioner shall be paid to the governmental units having deposits in the defaulting depository in the proportion that the net deposit liability to each such governmental unit bears to the aggregate of the net deposit liabilities to all such governmental units.

All public depositories are required to furnish information and reports dealing with public funds on deposit every six months, June 30th and December 31st, with the Commissioner of Banking. Any public depository which refuses or neglects to give any information so requested may be excluded by the Commissioner from the right to receive public funds for deposit until such time as the Commissioner shall acknowledge that such depository has furnished the information requested.

**TOWNSHIP OF HADDON**  
**NOTES TO FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED DECEMBER 31, 2009**

**Note 3. Governmental Unit Deposit Protection Act (GUDPA) (continued):**

Upon review and approval of the Certification Statement that the public depository complies with statutory requirements, the Commissioner issues forms approving the bank as a municipal depository. The Municipality should request copies of these approval forms semiannually to assure that all depositories are complying with requirements.

**Note 4. Capital Debt**

<b>Summary of Municipal Debt</b>	<b>Year 2009</b>	<b>Year 2008</b>	<b>Year 2007</b>
<b>Issued</b>			
General:			
Bonds & Notes	\$23,723,202.00	\$17,497,409.00	\$15,413,536.04
Water-Sewer Utility:			
Bonds & Notes	7,666,950.00	6,638,400.00	5,314,000.00
Infrastructure Trust Loan	6,305,415.00	6,387,500.00	
Bonds Issued by Another Public Body			
Guaranteed by the Township	415,000.00	450,000.00	484,000.00
Total Issued	<u>38,110,567.00</u>	<u>30,973,309.00</u>	<u>21,211,536.04</u>
<b>Authorized But Not Issued</b>			
General:			
Bonds & Notes	99,113.00	2,203,907.00	2,789,374.32
Water-Sewer Utility:			
Bonds & Notes	<u>211,487.00</u>	<u>822,487.00</u>	<u>1,620,000.00</u>
Total Authorized But Not Issued	<u>310,600.00</u>	<u>3,026,396.00</u>	<u>4,409,374.32</u>
Total Issued & Authorized but not Issued	<u>38,421,167.00</u>	<u>33,999,703.00</u>	<u>25,620,910.36</u>
<b>Deductions:</b>			
Funds Temporarily Held to Pay Notes:			
General	331,745.00	57,473.00	
Bonds Issued by Another Public Body			
Guaranteed by the Township	415,000.00	450,000.00	484,000.00
Self-Liquidating Debt	<u>13,646,032.00</u>	<u>13,848,387.00</u>	<u>6,934,000.00</u>
Total Deductions	<u>14,392,777.00</u>	<u>14,355,860.00</u>	<u>7,418,000.00</u>
Net Debt	<u>\$24,028,390.00</u>	<u>\$19,643,843.00</u>	<u>\$18,202,910.00</u>



# TOWNSHIP OF HADDON

## NOTES TO FINANCIAL STATEMENTS FOR THE YEAR ENDED DECEMBER 31, 2009

### Note 4. Capital Debt (continued):

The Local Bond Law governs the issuance of bonds and notes to finance general municipal capital expenditures. Bonds are retired in serial installments within the statutory period of usefulness. Bonds issued by the Township are general obligation bonds, backed by the full faith and credit of the Township. Bond anticipation notes are issued to temporarily finance capital projects, prior to the issuance of serial bonds. The term of the notes cannot exceed one year but the notes may be renewed from time to time for a period not exceeding one year. All such notes must be paid no later than the tenth anniversary of the date of the original note. The State of New Jersey also prescribes that on or before the third anniversary date of the original note a payment of at least equal to the first legally payable installment of the bonds in anticipation of which such notes were issued be paid. A second legal installment must be paid if the notes are to be renewed beyond the fourth anniversary date of the original issuance and so on. Tax anticipation notes are issued if the cash on hand is not sufficient to carry on normal operations of the municipality at any time during the year. Such notes are authorized by a resolution adopted by the governing body.

### A. Schedule of Annual Debt Service for Principal and Interest for Bonded Debt Issued and Outstanding as follows:

Year	General		Water-Sewer Utility		Total
	Principal	Interest	Principal	Interest	
2010	\$ 689,950	\$ 442,021	\$ 699,317	\$ 401,352	\$ 2,232,640
2011	692,100	417,325	702,014	381,263	2,192,702
2012	656,600	392,625	677,209	360,808	2,087,242
2013	678,000	368,183	690,351	340,856	2,077,390
2014	725,150	342,648	707,591	319,694	2,095,083
2015-2019	3,456,250	1,298,720	3,390,201	1,247,150	9,392,321
2020-2024	2,935,000	635,175	3,259,961	731,069	7,561,205
2025-2028	1,450,000	103,600	2,395,720	178,500	4,127,820
Total	<u>\$11,283,050</u>	<u>\$4,000,297</u>	<u>\$12,522,364</u>	<u>\$3,960,692</u>	<u>\$31,766,403</u>

### B. Schedule of Annual Debt Service for Principal and Interest for Long-Term Loan for Crystal Lake Development as follows:

GENERAL			
Year	Principal	Interest	Total
2010	\$ 4,353	\$ 1,257	\$ 5,610
2011	4,440	1,170	5,610
2012	4,530	1,080	5,610
2013	4,621	989	5,610
2014	4,713	897	5,610
2015-2019	25,027	3,023	28,050
2020-2022	16,256	574	16,830
Total	<u>\$63,940</u>	<u>\$ 8,990</u>	<u>\$72,930</u>

# TOWNSHIP OF HADDON

## NOTES TO FINANCIAL STATEMENTS FOR THE YEAR ENDED DECEMBER 31, 2009

### Note 4. Capital Debt (continued):

#### C. Schedule of Annual Debt Service for Principal and Interest for Long-Term Loan for MacArthur Tract Acquisition as follows:

Year	GENERAL			GRANT TOTAL ALL DEBT
	Principal	Interest	Total	
2010	\$ 28,662	\$ 8,647	\$ 37,309	\$ 2,275,559
2011	29,239	8,071	37,310	2,235,622
2012	29,826	7,483	37,309	2,130,161
2013	30,426	6,884	37,310	2,120,310
2014	31,037	6,273	37,310	2,138,003
2015-2019	164,799	21,751	186,550	9,606,921
2020-2024	125,514	5,071	130,585	7,708,620
2025-2028				4,127,820
Total	<u>\$439,503</u>	<u>\$64,180</u>	<u>\$503,683</u>	<u>\$32,343,016</u>

### Note 5. Lease Obligations

At December 31, 2009, future minimum lease payments under capital lease agreements with the Camden County Improvement Authority (CCIA) for the Westmont Theatre Project (See Note 16):

Year	Amount
2010	\$ 58,787.50
2011	58,845.00
2012	58,797.50
2013	59,645.00
2014	59,335.00
2015-2018	<u>235,982.50</u>
Subtotal	531,392.50
Less: Interest Earnings	<u>116,392.50</u>
Present Value of Lease Payments	<u>\$415,000.00</u>

Payments under capital lease with the CCIA for the year 2009 were \$58,625.00.

### Note 6. Accrued Compensated Absences

The Township has established a Compensated Absences Trust Fund to set aside funds for future payments of compensated absences. At December 31, 2009 the balance of the fund was \$75,756. It is estimated that, at December 31, 2009, accrued benefits for compensated absences are valued at \$1,059,632.

**TOWNSHIP OF HADDON**  
**NOTES TO FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED DECEMBER 31, 2009**

**Note 7. Fund Balances Appropriated**

The municipal budget for 2010 has been introduced and, therefore, the fund balances at December 31, 2009, which are appropriated and included as anticipated revenues in the year ending December 31, 2010 are as follows:

Current Fund	\$1,120,000
Water-Sewer Utility Operating Fund	100,000

**Note 8. Deferred Charges to be Raised in Succeeding Budgets**

Certain expenditures are required to be deferred to budgets of succeeding years. At December 31, 2009, the following deferred charges are shown on the statement of assets, liabilities, reserves and fund balance of the following fund(s):

	Balance Dec. 31, 2009	2010 Budget Appropriation
Current Fund:		
Special Emergency Authorizations	\$584,960	\$140,272
Overexpenditure of Appropriation	4,528	

The appropriations in the 2009 budget as introduced are not less than that required by the statutes.

**Note 9. Joint Insurance Pool**

The Township of Haddon is a member of the Camden County Municipal Joint Insurance Fund. The Fund provides its members with the following coverage:

Workers' Compensation & Employer's Liability  
General & Automobile Liability  
Public Officials Liability  
Casualty & Crime Coverage  
Property – Blanket Building & Grounds

Contributions to the Fund, including a reserve for contingencies, are payable in two installments and are based on actuarial assumptions determined by the fund's actuary. The commissioner of Insurance may order additional assessments to supplement the Fund's claim, loss retention or administrative accounts to assure the payment of the Fund's obligations.

**TOWNSHIP OF HADDON**  
**NOTES TO FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED DECEMBER 31, 2009**

**Note 9. Joint Insurance Pool (continued):**

The Township's agreement with the pool provides that the pool will be self-sustaining through member premiums and will reinsure through commercial insurance for claims in excess of \$500,000 for each insured event.

The Fund publishes its own financial report for the year ended December 31, 2009, which can be obtained from:

Camden County Municipal Joint Insurance Fund  
Park 80 West, Plaza One  
Saddle Brook, New Jersey 07663

**Note 10. New Jersey Unemployment Compensation Insurance**

The Township has elected to fund its New Jersey Unemployment Compensation Insurance under the "Benefit Reimbursement Method". Under this plan, the Township is required to reimburse the New Jersey Unemployment Trust Fund for benefits paid to its former employees and charged to its account with the State. The Township is billed quarterly for amounts due to the State. The following is a summary of Township contributions, reimbursements to the State for benefits paid and the ending balance of the Township's trust fund for the current and previous two years:

<b>Township Year</b>	<b>Township Contributions</b>	<b>Amount Reimbursed</b>	<b>Balance</b>
2009	\$66,066.00	\$96,185.00	\$27,962.00
2008	35,000.00	67,824.00	58,081.00
2007	25,000.00	14,045.14	87,713.34

**Note 11. Pension**

**A. Plan Description**

The Township of Haddon contributes to a cost-sharing multiple-employer defined benefit pension plan, Public Employees' Retirement System (P.E.R.S.) and Police and Fireman's Retirement System (P.F.R.S.), administered by the State of New Jersey, Division of Pensions and Benefits. It provides retirement, disability, medical and death benefits to plan members and beneficiaries. The State of New Jersey P.E.R.S. and P.F.R.S. programs were established as of January 1, 1955 and July 1, 1944, respectively. The programs were established under the provisions of *N.J.S.A.43:15A* and *N.J.S.A.43:16A* which assigns authority to establish and amend benefit provisions to the plan's board of trustees. P.E.R.S. and P.F.R.S. issues a publicly available financial report that includes financial statements and

## **TOWNSHIP OF HADDON**

### **NOTES TO FINANCIAL STATEMENTS FOR THE YEAR ENDED DECEMBER 31, 2009**

#### **Note 11. Pension (continued):**

required supplementary information. That report may be obtained by writing to: State of New Jersey, Department of the Treasury, Division of Pensions and Benefits, P.O. Box 295, Trenton, NJ 08625, or calling (609) 984-1684.

#### **B. Funding Policy**

The System's designated purpose is to provide retirement, death, disability and medical benefits to certain qualified members. Membership in the System is mandatory for substantially all full-time employees of the State of New Jersey or any county, municipality, school district or public agency, provided the employee is not required to be a member of another state-administered retirement system or other state or local jurisdiction. The System's Board of Trustees is primarily responsible for the administration of the System according to the State of New Jersey administrative code, all obligations of the System will be assumed by the State of New Jersey should the System terminate.

Plan members are required to contribute 5.5% of their annual covered salary for P.E.R.S., 8.5% of their annual covered salary for P.F.R.S. and the Township is required to contribute at an actuarially determined rate. The contribution requirements of plan members and the Township are established and may be amended by the plan's board of trustees. The Township of Haddon's contributions to P.E.R.S. for the years ending December 31, 2009, 2008 and 2007 were \$187,303, \$125,219 and \$74,905, respectively, equal to the required contributions for each year and to P.F.R.S. for the years ending December 31, 2009, 2008 and 2007 were \$526,749, \$554,015 and \$309,142, respectively, equal to the required contributions for each year.

#### **Note 12. Deferred Compensation**

The Township offers its employees a Deferred Compensation Plan in accordance with Internal Revenue Code Section 457 which has been approved by the Director of the Division of Local Government Services. The Plan, available to all full time employees at their option, permits employees to defer a portion of their salary to future years. The deferred compensation is not available to participants until termination, retirement, death or unforeseeable emergency.

Amounts deferred under Section 457 plans must be held in trust for the exclusive benefits of participating employees and not be accessible by the Township or its creditors. Since the Township does not have a fiduciary relationship with the Plan, the balances and activities of the Plan are not reported in the Township's financial statements.

**TOWNSHIP OF HADDON**  
**NOTES TO FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED DECEMBER 31, 2009**

**Note 13. Contingent Liabilities**

**State and Federal Financial Assistance**

The Township receives financial assistance from the State of New Jersey and the U. S. Government in the form of grants. Entitlement to the funds is generally conditional upon compliance with terms and conditions of the financial assistance agreements and applicable regulations, including the expenditure of the funds for eligible purposes. Substantially all grants, entitlements and cost reimbursements are subject to financial and compliance audits by grantors.

As a result of these audits, costs previously reimbursed could be disallowed and require repayment to the grantor agency. As of December 31, 2009, the Township estimates that no material liabilities will result from such audits.

**Note 14. Interfunds Receivables and Payables**

The following interfunds remained as of December 31, 2009:

<b>Fund</b>	<b>Debit</b>	<b>Credit</b>
Current Fund	\$ 83,242	\$ 460,749
Federal & State Grant Fund	450,369	
Assessment Fund	450	
Animal Control Fund		14
Trust Other Funds	10,380	
General Capital Fund		83,289
Utility Operating Fund	36,330	389
Utility Capital Fund		<u>36,330</u>
Total	<u>\$580,771</u>	<u>\$580,771</u>

The purpose of these interfunds is short-term borrowings.

**Note 15. Township Debt Guarantee**

**Camden County Improvement Authority – Westmont Theater Project**

The Camden County Improvement Authority is a public body corporate and politic of the State of New Jersey and was created by a resolution of the County Board of Chosen Freeholders. The Camden County Improvement Authority operates under the supervision of a five member Board who are appointed for

## TOWNSHIP OF HADDON

### NOTES TO FINANCIAL STATEMENTS FOR THE YEAR ENDED DECEMBER 31, 2009

#### Note 15. Township Debt Guarantee (continued):

five year staggered terms by the Freeholders. In order to provide within the County, public facilities, the improvement, furtherance and promotion of tourist industries and recreational attractiveness and the planning and carrying out the redevelopment projects, the Authority has issued certain debt bearing its name to lower the cost of borrowing for specific governmental or nongovernmental third parties. Typically, the debt proceeds are used to finance facilities within the Camden County Improvement Authority's jurisdiction that are transferred to a third party by either lease or sale. The underlying lease or mortgage loan agreement, which serves as collateral for the promise of payments by the third party, calls for payments that are essentially the same as those required by the debt. These payments are made directly to an independent trustee, who is appointed to service and administer the arrangement. The Camden County Improvement Authority assumes no responsibility for repayment of this debt beyond the resources provided by the underlying leases or mortgage loans.

#### The Camden County Improvement Authority Outstanding Debt Issued Under A Lease Agreement With The Township As of December 31, 2009

Purpose	Interest Rate	Date of Issue	Final Maturity	Amount Outstanding	Amount Guaranteed By Township
Westmont Theatre Project Lease Revenue Bonds Series 1998	5.25%	11/17/98	11/01/18	\$450,000	\$450,000

#### Note 16. Post-Retirement Health Benefits

Haddon Township provides post-employment medical and prescription drug coverage to eligible retired employees and their spouses. Once Medicare age is attained by either the retired employee or the spouse in the case of spousal coverage, Medicare is primary and the Township provides supplementary medical insurance. For Department of Public Works employees, the spouse of ten years prior to retirement will continue to receive medical benefits until age 62 and Medicare becomes primary insurance. Haddon Township pays 100% of the insurance cost for the retiree.

Haddon Township's annual Other Post-Employment Benefit cost is calculated based on the Annual Required Contribution. The actuarial cost method used to determine the Plan's funding requirements is the "Unit Credit" method. Under this method, an actuarial accrued liability is determined as the present value of the earned benefits, which is allocated to service before the current plan year. The Plan is currently unfunded. The unfunded actuarial liability is amortized over thirty years. The following table shows the changes in Haddon Township's annual Other Post-Employment Benefit cost for the year, the amount actually contributed to the Plan and changes in their net Other Post-Employment Benefit obligation to the plan:

**TOWNSHIP OF HADDON**  
**NOTES TO FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED DECEMBER 31, 2009**

**Note 16. Post-Retirement Health Benefits (continued):**

Annual Required Contribution	\$ 1,342,774
Interest on Net Other Post-Employment Benefit	-
Adjustment to Annual Required Contribution	-
	<u>1,342,774</u>
Annual Other Post-Employment Benefit Contributions Made	-
Increase in Net OPEB Obligation	<u>1,342,774</u>
Net OPEB, Beginning of Year	<u>13,409,246</u>
Net OPEB, End of Year	<u>\$14,750,020</u>

Haddon Township's annual Other Post-Employment Benefit cost, the percentage of annual Other Post Employment Benefit cost contributed to the Plan, and the net Other Post Employment Benefit obligation (OPEB) for the year ending December 31, 2009 is as follows:

YEAR ENDED	ANNUAL OPEB COST	PERCENTAGE CONTRIBUTED	NET OPEB OBLIGATION
12/31/09	<u>\$1,342,774</u>	<u>0%</u>	<u>\$14,750,020</u>

Actuarial assumptions were used to value the post-retirement medical liabilities. Actuarial assumptions were based on the actual experience of the covered group, to the extent that creditable experience data was available, with an emphases on expected long-term future trends rather than giving undue weight to recent past experience. The reasonableness of each actuarial assumption was considered independently based on its own merits, its consistency with each other assumption, and the combined impact of all assumptions.

Two economic assumptions used in the valuation are the discount rate and the health care cost trend rates. The economic assumptions are used to account for changes in the cost of benefits over time and to discount future benefit payments for the time value of money.

The investment return assumption (discount rate) should be the estimated long-term investment yield on the investments that are expected to be used to finance the payments of benefits. The investments expected to be used to finance the payments of benefits would be plan assets for funded plans, assets of the employer for pay-as-you-go plans, or a proportionate combination of the two for plans that being partially funded. We assumed a discount rate of 5.0 percent for purposes of developing the liabilities and Annual Required Contribution on the basis that the Plan would not be funded. We based medical claims on an annual average claims cost of approximately \$18,743 per covered retiree for family coverage and \$7,497 for single coverage prior to age 65. For retirees age 65 and over we have utilized an annual average claims cost of approximately \$11,095 per covered retiree for family coverage and \$4,438 for single coverage. For those retirees without prescription drug coverage, we have utilized an annual average claims cost of approximately \$14,664 per covered retiree for family coverage and \$5,866 for



**TOWNSHIP OF HADDON**

**NOTES TO FINANCIAL STATEMENTS  
FOR THE YEAR ENDED DECEMBER 31, 2009**

**Note 16. Post-Retirement Health Benefits (continued):**

single coverage prior to age 65. For retirees age 65 and over we have utilized an annual average claims cost of approximately \$7,077 per covered retiree for family coverage and \$2,831 for single coverage. We assumed health care costs would increase annually at a rate of 7%.

Haddon Township currently has twenty-eight eligible retired employees receiving retirement benefits. The net Other Post-Employment Benefit obligation to Haddon Township to provide benefits to the retirees for the year ended December 31, 2009, was \$14,750,020.

**SUPPLEMENTARY EXHIBITS**

**CURRENT FUND**

**TOWNSHIP OF HADDON  
CURRENT FUND  
SCHEDULE OF CURRENT CASH - TREASURER  
FOR THE YEAR ENDED DECEMBER 31, 2009**

	<u>CURRENT</u>	<u>STATE &amp; FEDERAL</u>
Balance December 31, 2008	\$3,031,982	
Increased by Receipts:		
Collector	\$40,211,809	
Revenue Accounts Receivable	1,520,297	
Due from Animal Control	15	
Due from General Capital Fund	3,966	
Due from Federal & State Grant Fund	281,183	
Reinsurance Proceed	7,935	
New Jersey State Training Fees	8,106	
Matching Funds for Grants		26,573
Federal & State Grants Unappropriated		69,365
Federal & State Grants Receivable		702,713
Subtotal	<u>42,033,311</u>	<u>798,651</u>
Total	<u>45,065,293</u>	<u>798,651</u>
Decreased by Disbursements:		
2009 Appropriations	10,382,506	
2008 Appropriation Reserves	258,423	7,086
County Taxes	8,956,373	
Due County for Added & Omitted Taxes	25,073	
Fire District Taxes Payable	942,914	
Local District School Tax	20,478,289	
Business Improvement District Taxes	124,017	
New Jersey State Training Fees	7,394	
Due Camden County Municipality		
Utility Authority	92,612	
Tax Overpayments	93,994	
Due from Water-Sewer Utility Operating		
Fund	1,953	
Due Trust - Other Fund	24,227	
Matching Funds for Grants	26,573	
Due Current Fund		281,183
Reserve for Federal & State Grant		
Funds Appropriated		510,382
Total Disbursements	<u>41,414,348</u>	<u>798,651</u>
Balance December 31, 2009	<u><u>\$3,650,945</u></u>	<u><u>-</u></u>

EXHIBIT A-5

**TOWNSHIP OF HADDON  
CURRENT FUND  
SCHEDULE OF CURRENT CASH - COLLECTOR  
FOR THE YEAR ENDED DECEMBER 31, 2009**

Balance December 31, 2008		\$ -
Increased by:		
Taxes Receivable	\$37,631,518	
Interest & Costs on Taxes	138,096	
2010 Prepaid Taxes	236,603	
Tax Overpayments	72,723	
Due from State of New Jersey Senior Citizen & Veteran Deductions	218,244	
Due Camden County Municipality Utility Authority	92,612	
Consolidated Municipal Property Relief Aid	450,691	
Energy Receipts Tax	1,136,002	
Miscellaneous Revenue not Anticipated	235,320	40,211,809
		<hr/>
Subtotal		40,211,809
Decreased by:		
Payments to Treasurer		40,211,809
		<hr/>
Balance December 31, 2009		<u><u>\$ -</u></u>

The Collector maintains no bank account. All funds are deposited directly to the Treasurer's bank account.

EXHIBIT A-6

**SCHEDULE OF CHANGE FUNDS  
FOR THE YEAR ENDED DECEMBER 31, 2009**

Office:	
Municipal Court	\$75
Crystal Lake Pool Operations	125
Township Clerk (Central Cashiering)	75
Tax Collector (Central Cashiering)	300
	<hr/>
Total	<u><u>\$575</u></u>

**TOWNSHIP OF HADDON  
CURRENT FUND  
SCHEDULE OF TAXES RECEIVABLE AND ANALYSIS OF PROPERTY TAX LEVY  
FOR THE YEAR ENDED DECEMBER 31, 2009**

YEAR	BALANCE DECEMBER 31, 2008	2009 LEVY	ADDED TAXES	COLLECTED 2008	2009	DUE FROM STATE OF NEW JERSEY	CANCELLED	TRANSFER TO TAX TITLE LIENS	BALANCE DECEMBER 31, 2009
2007	\$216						216		
2008	563,130			543,766		(5,506)	8,420	8,257	8,193
Total	563,346								
2009		38,274,149		176,947	543,766	(5,506)	8,636	8,257	8,193
					37,087,752	220,761	28,149	16,057	744,483
Total	\$563,346	38,274,149		176,947	37,631,518	215,255	36,785	24,314	752,676

**ANALYSIS OF 2009 PROPERTY TAX LEVY**

General Purpose Tax \$36,822,097  
 Fire District Taxes 1,252,798  
 Special District Taxes 124,017  
 Added & Omitted Taxes 75,237

Total

\$38,274,149

**TAX LEVY:**

Local District School Tax  
 County Taxes:

\$20,478,289

General County Tax  
 County Library Tax  
 County Open Space

\$8,082,810  
 584,225  
 289,338

Due County for Added & Omitted Taxes  
 Fire District Taxes:

8,972,824

Fire District No. 1  
 Fire District No. 2  
 Fire District No. 3  
 Fire District No. 4

1,040,499  
 25,820  
 38,939  
 147,540

Special District Taxes:

1,252,798

Haddon Township Business Improvement  
 Local Tax for Municipal Purposes  
 Add: Addition Tax Levied

124,017  
 7,382,953  
 63,268

Total

\$38,274,149

**TOWNSHIP OF HADDON  
CURRENT FUND  
SCHEDULE OF TAX TITLE LIENS  
FOR THE YEAR ENDED DECEMBER 31, 2009**

EXHIBIT A-8

Balance December 31, 2008			\$7,549
Increased by:			
Transfers from Taxes Receivable	\$24,314		
Interest & Costs on Taxes	1,511	25,825	
			<u>25,825</u>
Balance December 31, 2009			<u><u>\$33,374</u></u>

**SCHEDULE OF DUE FROM STATE OF NJ VETERAN AND SENIOR CITIZEN DEDUCTIONS  
FOR THE YEAR ENDED DECEMBER 31, 2009**

EXHIBIT A-9

Balance December 31, 2008			\$60,026
Increased by:			
Senior Citizen Deductions Per Tax Billings	\$58,250		
Veteran Deductions Per Tax Billings	163,500		
Deductions Allowed by Tax Collector - 2009 Taxes	7,000		
Deductions Disallowed by Tax Collector - 2009 Taxes	(7,989)		
Deductions Disallowed by Tax Collector - 2008 Taxes	(5,506)	215,255	
			<u>215,255</u>
Subtotal			275,281
Decreased by:			
Receipts - Collector		218,244	
			<u>218,244</u>
Balance December 31, 2009			<u><u>\$57,037</u></u>

**TOWNSHIP OF HADDON  
CURRENT FUND  
SCHEDULE OF REVENUE ACCOUNTS RECEIVABLE  
FOR THE YEAR ENDED DECEMBER 31, 2009**

	BALANCE DECEMBER 31, 2008	ACCRUED IN 2009	REALIZED	BALANCE DECEMBER 31, 2009
Clerk:				
Licenses:				
Alcoholic Beverages		24,700	24,700	
Other		19,558	19,558	
Fees & Permits		127,720	127,720	
Municipal Court:				
Fines & Costs	\$23,532	313,129	316,322	20,339
Operation of Crystal Lake		240,799	240,799	
Uniform Construction Code Fees & Permits		119,089	119,089	
Redeveloper Contribution for Interest Debt Service		149,085	149,085	
Interest on Deposits		174,695	174,695	
Uniform Fire Safety Act		36,578	36,578	
Borough of Audubon Park - Police Protection Services		126,668	126,668	
Haddon Township Board of Education - School Resource Officer		37,537	37,537	
Reserve for Payment of Bonds		32,000	32,000	
Repayment of Fire District Taxes		39,059	39,059	
Payment in Lieu of Taxes		46,487	46,487	
Patco Proceeds Payment in Lieu of Taxes		30,000	30,000	
Total	\$23,532	1,517,104	1,520,297	20,339



**TOWNSHIP OF HADDON  
CURRENT FUND  
ANALYSIS OF FORECLOSED PROPERTY  
FOR THE YEAR ENDED DECEMBER 31, 2009**

EXHIBIT A-11

Balance December 31, 2009 & 2008

\$1,894,100

**SCHEDULE OF DEFERRED CHARGES  
FOR THE YEAR ENDED DECEMBER 31, 2009**

EXHIBIT A-12

	BALANCE DECEMBER 31, 2008	ADDED IN 2009	RAISED IN 2009 BUDGET	BALANCE DECEMBER 31, 2009
Overexpenditure of Appropriations	\$4,307			4,307
Special Emergency	42,000		8,400	33,600
Emergency Authorization - Revaluation		551,360		551,360
Overexpenditure Of Appropriation Reserves		221		221
Total	<u>\$46,307</u>	<u>551,581</u>	<u>8,400</u>	<u>589,488</u>

**TOWNSHIP OF HADDON  
CURRENT FUND  
SCHEDULE OF 2008 APPROPRIATION RESERVES  
FOR THE YEAR ENDED DECEMBER 31, 2009**

OPERATIONS	BALANCE DECEMBER 31, 2008		BUDGET AFTER MODIFICATION	PAID OR CHARGED	BALANCE LAPSED
	ENCUMBERED	RESERVED			
<b>General Government Functions:</b>					
General Administration:					
Salaries and Wages		182	182		182
Other Expenses	\$507	74	581	556	25
Human Resources:					
Salaries and Wages		387	32		32
Other Expenses			105	105	
Mayor & Commissioners:					
Other Expenses		2,400	2,400	596	1,804
Municipal Clerk:					
Salaries and Wages		58	58		58
Other Expenses	308	1,721	1,376	575	801
Registrar of Vital Statistics:					
Salaries and Wages		347			
Other Expenses		700	700	50	650
Financial Administration:					
Salaries and Wages		2,841	2,841		2,841
Other Expenses	443	1,426	1,869	624	1,245
Revenue Administration (Tax Collector):					
Other Expenses	308	143	730	610	120
Tax Assessor:					
Other Expenses	97	47	144	97	47
Legal Services:					
Salaries and Wages		221	221		221
Other Expenses		9,760	35,620	29,906	5,714
Municipal Court:					
Salaries and Wages		1,902	1,902		1,902
Other Expenses	1,394	1,710	3,104	1,169	1,935
Public Defender:					
Salaries and Wages		4,086	4,086		4,086
Engineering Services & Costs:					
Other Expenses		40	40		40
Economic Development:					
Other Expenses		30	30		30
<b>Land Use Administration:</b>					
Planning Board:					
Other Expenses	1,030	12	1,042	919	123
<b>Code Enforcement &amp; Administration:</b>					
Rent Control Commission:					
Salaries and Wages		87	87		87
Other Expenses		21	21		21
<b>Insurance:</b>					
General Liability		298	298		298
Surety Bond Premiums		1,000	1,000		1,000
Disability Insurance		551	551		551
Worker's Compensation		112	112		112
Employee Group Health		1,114	1,114	(3,971)	5,085

**TOWNSHIP OF HADDON  
CURRENT FUND  
SCHEDULE OF 2008 APPROPRIATION RESERVES  
FOR THE YEAR ENDED DECEMBER 31, 2009**

OPERATIONS	BALANCE DECEMBER 31, 2008		BUDGET AFTER MODIFICATION	PAID OR CHARGED	BALANCE LAPSED
	ENCUMBERED	RESERVED			
<b>Public Safety Functions:</b>					
Police:					
Salaries and Wages		1,289	1,289		1,289
Other Expenses	4,159	7,454	8,113	5,336	2,777
Uniform Fire Safety Act:					
Salaries and Wages		209	209		209
Other Expenses		275	275		275
<b>Public Works Functions:</b>					
Streets & Roads Maintenance:					
Salaries and Wages		4,723	1,223		1,223
Other Expenses	10,078	10,806	18,277	14,721	3,556
Maintenance of Traffic Lights:					
Other Expenses		1,670	1,670		1,670
Shade Tree Program:					
Other Expenses		2,716	2,716		2,716
Solid Waste Collection:					
Other Expenses	11,507	46,632	69,597	66,487	3,110
Building & Grounds:					
Salaries and Wages		5	5		5
Other Expenses	2,271	1,396	5,267	4,700	567
Vehicle Maintenance:					
Other Expenses	4,234	10,003	9,237	1,157	8,080
Community Services Act:					
Other Expenses		76,756	73,256	37,426	35,830
<b>Health &amp; Human Services:</b>					
Animal Control Program:					
Salaries and Wages		35	35		35
Other Expenses		480	480	119	361
Environmental Commission:					
Other Expenses	90	851	941	941	
<b>Park &amp; Recreation Functions:</b>					
Crystal Lake Pool:					
Salaries and Wages		4,445	135	127	8
Other Expenses	843	2,777	3,620	565	3,055
Concession Stand:					
Other Expenses		375	375		375
<b>Utility Expense &amp; Bulk Purchases:</b>					
Electricity		24,781	35,686	35,686	
Street Lighting		1,150	1,150	1,150	
Telephone & Telegraph		3,299	3,299	1,177	2,122
Natural Gas		1,731	5,886	5,884	2
Gasoline		5,353	5,353	1,203	4,150
Copier	498	441	939	280	659
Landfill/Solid Waste Disposal Costs	70,546	20,957	60,503	36,071	24,432
<b>State Uniform Construction Code:</b>					
Construction Code Official:					
Salaries and Wages		5	5		5
Other Expenses	505	4,765	5,270	4,996	274

**TOWNSHIP OF HADDON  
CURRENT FUND  
SCHEDULE OF 2008 APPROPRIATION RESERVES  
FOR THE YEAR ENDED DECEMBER 31, 2009**

OPERATIONS	BALANCE DECEMBER 31, 2008		BUDGET AFTER MODIFICATION	PAID OR CHARGED	BALANCE LAPSED
	ENCUMBERED	RESERVED			
<b>Celebration of Public Events, Anniversary or Holiday:</b>					
Other Expenses		1,067	1,387	1,284	103
Senior Citizen Coordinator:					
Salaries and Wages		86	86	(12,843)	12,929
Other Expenses		2,305	2,395	2,395	
Community Communications:					
Other Expenses	1,500	1,124	2,624	(3,407)	6,031
Total General Appropriations for Municipal Purposes Within "CAPS"	110,318	271,231	381,549	236,691	144,858
<b>Deferred Charges &amp; Statutory Expenditures Municipal Within "CAPS":</b>					
<b>Statutory Expenditures:</b>					
Contributions to:					
Social Security System (O.A.S.I.)		5,401	5,401	(1,786)	7,187
Police & Firemen's Retirement Pension Fund		1	1		1
Total Deferred Charges & Statutory Expenditures Within "CAPS"		5,402	5,402	(1,786)	7,188
<b>Operations Excluded From "CAPS":</b>					
Public Employees Retirement System		2	2		2
Stormwater Regulations:					
Salaries and Wages		864	864		864
Other Expenses		20,704	20,704	120	20,584
SFSP Fire District Payment		345	345		345
Total Operations Excluded from "CAPS"		21,915	21,915	120	21,795
Transferred to Board of Education for Use of Local Schools		23,398	23,398	23,398	
Grand Total All Appropriations	\$110,318	321,946	432,264	258,423	173,841

EXHIBIT A-14

**TOWNSHIP OF HADDON  
CURRENT FUND  
SCHEDULE OF RESERVE FOR ENCUMBRANCES  
FOR THE YEAR ENDED DECEMBER 31, 2009**

Balance December 31, 2008	\$110,318
Increased by:	
2009 Appropriations	<u>145,996</u>
Subtotal	256,314
Decreased by:	
Transferred to 2008 Appropriations Reserves	<u>110,318</u>
Balance December 31, 2009	<u><u>\$145,996</u></u>

EXHIBIT A-15

**SCHEDULE OF PREPAID TAXES  
FOR THE YEAR ENDED DECEMBER 31, 2009**

Balance December 31, 2008 (2009 Taxes)	\$176,947
Increased by:	
Collections - 2009 Taxes	<u>236,603</u>
Subtotal	413,550
Decreased by:	
Application to 2009 Taxes Receivable	<u>176,947</u>
Balance December 31, 2009 (2010 Taxes)	<u><u>\$236,603</u></u>

EXHIBIT A-16

**SCHEDULE OF TAX OVERPAYMENTS  
FOR THE YEAR ENDED DECEMBER 31, 2009**

Balance December 31, 2008	\$23,523
Increased by:	
Overpayments in 2009	<u>52,452</u>
Subtotal	75,975
Decreased by:	
Refunds	\$71,696
Applied to Prepaid Taxes	<u>2,027</u>
Balance December 31, 2009	<u><u>\$2,252</u></u>

EXHIBIT A-17

**TOWNSHIP OF HADDON  
CURRENT FUND  
SCHEDULE OF DUE TO STATE OF NJ UNIFORM CONSTRUCTION CODE - TRAINING FEES  
FOR THE YEAR ENDED DECEMBER 31, 2009**

Balance December 31, 2008	\$1,373
Increased by:	
Receipts - Collector	<u>8,106</u>
Subtotal	9,479
Decreased by:	
Disbursements	<u>7,394</u>
Balance December 31, 2009	<u><u>\$2,085</u></u>

EXHIBIT A-18

**SCHEDULE OF LOCAL SCHOOL DISTRICT TAX  
FOR THE YEAR ENDED DECEMBER 31, 2009**

Balance December 31, 2008	\$ -
Increased by:	
Levy - Calendar Year 2009	<u>20,478,289</u>
Subtotal	20,478,289
Decreased by:	
Disbursements	<u>20,478,289</u>
Balance December 31, 2009	<u><u>\$ -</u></u>

**SCHEDULE OF FIRE DISTRICT TAXES PAYABLE  
FOR THE YEAR ENDED DECEMBER 31, 2009**

	BALANCE DECEMBER 31, 2008	2009 LEVY	DISBURSEMENTS	CANCEL PRIOR YEAR RECEIVABLE
Fire District No. 1	(\$39,059)	1,040,499	780,375	39,059
Fire District No. 2	(1,920)	25,820	24,000	
Fire District No. 3	(961)	38,939	33,539	
Fire District No. 4	(5,400)	147,540	105,000	
Total	<u><u>(\$47,340)</u></u>	<u>1,252,798</u>	<u>942,914</u>	<u>39,059</u>

**TOWNSHIP OF HADDON  
CURRENT FUND  
SCHEDULE OF COUNTY TAXES PAYABLE  
FOR THE YEAR ENDED DECEMBER 31, 2009**

Balance December 31, 2008		\$ -
Increased by:		
County Tax	\$8,082,810	
County Library Tax	584,225	
County Open Space	289,338	8,956,373
		<hr/>
Subtotal		8,956,373
Decreased by:		
Disbursements		8,956,373
		<hr/>
Balance December 31, 2009		<u><u>\$ -</u></u>

**SCHEDULE OF DUE COUNTY FOR ADDED AND OMITTED TAXES  
FOR THE YEAR ENDED DECEMBER 31, 2009**

Balance December 31, 2008:		
Added Taxes	\$24,924	
Omitted Taxes	149	\$25,073
		<hr/>
Increased by:		
County Share of 2009 Added Taxes		16,451
		<hr/>
Subtotal		41,524
Decreased by:		
Disbursements		25,073
		<hr/>
Balance December 31, 2009:		<u><u>\$16,451</u></u>

**SCHEDULE OF BUSINESS IMPROVEMENT DISTRICT TAXES PAYABLE  
FOR THE YEAR ENDED DECEMBER 31, 2009**

Balance December 31, 2008		(\$4,043)
Increased by:		
Receipts - Collector		124,017
		<hr/>
Subtotal		119,974
Decreased by:		
Transfer to Business Improvement District		124,017
		<hr/>
Balance December 31, 2009		<u><u>(\$4,043)</u></u>

**TOWNSHIP OF HADDON  
CURRENT FUND  
SCHEDULE OF DUE TO CAMDEN COUNTY MUNICIPAL UTILITY AUTHORITY  
FOR THE YEAR ENDED DECEMBER 31, 2009**

Balance December 31, 2008	\$1,813
Increased by:	
Receipts - Collector	<u>92,612</u>
Subtotal	94,425
Decreased by:	
Disbursements	<u>92,612</u>
Balance December 31, 2009	<u><u>\$1,813</u></u>



**TOWNSHIP OF HADDON  
FEDERAL AND STATE GRANTS FUND  
SCHEDULE OF FEDERAL, STATE AND OTHER GRANTS RECEIVABLE  
FOR THE YEAR ENDED DECEMBER 31, 2009**

	BALANCE DECEMBER 31, 2008	ACCRUED	RECEIVED	BALANCE DECEMBER 31, 2009
Federal Grants:				
Child Passenger Safety Grant	\$7,134			7,134
Occupant Protection Project	3,693			3,693
Pedestrian Safety Grant	2,014			2,014
U.S. Department of Justice:				
COPS Secure Our Schools Grant	4,000			4,000
COPS In Schools Grant	41,668			41,668
Total Federal Grants	58,509			58,509
State Grants:				
Seatbelt Enforcement Grant		4,000	3,600	400
Clean Communities Grant		18,457	18,457	
Recycling Tonnage Grant		34,001	34,001	
Body Armor Fund		2,818	2,818	
Drunk Driving Enforcement Grant		10,921	10,921	
Drug Awareness & Resistance Education:				
Municipal Alliance Program	8,060	16,913	14,487	10,486
Safe & Secure Communities Grant	54,448	57,881	54,448	57,881
Aggressive Driver Enforcement Grant	7,200			7,200
JAG Grant Police Equipment		16,713	16,713	
Delaware Valley Estuary Grant	25,000			25,000
Alcohol Education & Rehabilitation Fund		2,738	2,738	
Environmental Commissioner - DEP Grant	210			210
Economic Development Authority Grant		756,694	582,477	174,217
Municipal Stormwater Regulation Program	15,310			15,310
Statewide Local Domestic Preparedness Equipment Grant	1,647			1,647
CSIP Shade Tree Program		25,000	21,250	3,750
Total State Grants	111,875	946,136	761,910	296,101
Other Grants:				
Camden County Regionalized DWI Sobriety Checkpoint	500	2,000	2,000	500
Camden County Open Space Grant:				
Saddler Woods Project	7,003		4,999	2,004
Camden County Open Space Grant: MacArthur Tract	25,000			25,000
Total Other Grants	32,503	2,000	6,999	27,504
Total All Grant	\$202,887	948,136	768,909	382,114

Cash Receipts	\$702,713
Unappropriated Reserves	66,196
Total	<u>\$768,909</u>

**TOWNSHIP OF HADDON  
FEDERAL AND STATE GRANTS FUND  
SCHEDULE OF RESERVES FOR GRANTS - UNAPPROPRIATED  
FOR THE YEAR ENDED DECEMBER 31, 2009**

STATE GRANTS	BALANCE DECEMBER 31, 2008	CASH RECEIPTS	REALIZED AS MISCELLANEOUS REVENUE IN 2009 BUDGET	BALANCE DECEMBER 31, 2009
Drunk Driving Enforcement Grant	\$10,921		10,921	
Clean Communities Grant	18,457	23,689	18,457	23,689
Body Armor Fund	2,817		2,817	
Recycling Tonnage Grant	34,001	45,676	34,001	45,676
Total All Grant	\$66,196	69,365	66,196	69,365

**TOWNSHIP OF HADDON  
FEDERAL AND STATE GRANTS FUND  
SCHEDULE OF RESERVES FOR GRANTS - APPROPRIATED  
FOR THE YEAR ENDED DECEMBER 31, 2009**

	BALANCE DECEMBER 31, 2008	TRANSFER FROM 2009 BUDGET APPROPRIATION	EXPENDED	ENCUMBERED	BALANCE DECEMBER 31, 2009
<b>Federal Grants:</b>					
Child Passenger Safety Grant	7,334				7,334
Occupant Protection Project	892				892
Pedestrian Safety Grant	2,014				2,014
U.S. Department of Justice: COPS Secure Our Schools Grant	31,000				31,000
<b>Total Federal Grants</b>	<b>41,240</b>				<b>41,240</b>
<b>State Grants:</b>					
Recycling Tonnage Grant	40,427	34,674	21,036	200	53,865
Seatbelt Enforcement Grant		4,000	3,600		400
Smart Future Planning Grant	13,137				13,137
Environmental Commissioner - DEP Grant	620				620
Drunk Driving Enforcement Grant	5,272	10,921			16,193
Clean Communities Grant	1,073	18,457	3,963	229	15,338
Safe & Secure Communities Grant		72,351	72,351		
Aggressive Driver Enforcement Grant	7,700				7,700
Buckle Up South Jersey Grant	2,000				2,000
Green Communities Challenge Grant	200				200
Delaware Valley Estuary Grant	25,000				25,000
Municipal Court - Alcohol Education & Rehabilitation Fund	5,166	2,738	2,738		5,166
Body Armor Fund	3,848	2,818	2,499		4,167
Economic Development Authority Grant -2008	141,592				141,592
Economic Development Authority Grant -2009		756,694	358,697		397,997
JAG Grant Police Equipment		16,713	16,713		
CSIP Tree Commission		25,000	7,989	450	16,561
Supplemental Fire Safety		7,202	1,643		5,559
Drug Awareness & Resistance Education	5,657	21,141	17,153		9,645
County Regional Sober Act		2,000	2,000		
<b>Total State Grants</b>	<b>251,692</b>	<b>974,709</b>	<b>510,382</b>	<b>879</b>	<b>715,140</b>
<b>Other Grants:</b>					
Recreation & Sports Equipment Star Mini Grant	1,956				1,956
Comcast Cable Tech Grant	3,008				3,008
Camden County Regionalized DWI Sobriety Checkpoint	500				500
Camden County Open Space Grant: Saddler Woods Project	391				391
Camden County Open Space Grant: MacArthur Tract	3				3
<b>Total Other Grants</b>	<b>5,858</b>				<b>5,858</b>
<b>Total All Grant</b>	<b>298,790</b>	<b>974,709</b>	<b>510,382</b>	<b>879</b>	<b>762,238</b>

**TOWNSHIP OF HADDON  
FEDERAL AND STATE GRANTS FUND  
SCHEDULE OF RESERVE FOR ENCUMBRANCES  
FOR THE YEAR ENDED DECEMBER 31, 2009**

EXHIBIT A-27

Balance December 31, 2008	\$7,086
Increased by:	
2009 Encumbrances	<u>879</u>
Subtotal	7,965
Decreased by:	
Encumbrances Paid	<u>7,086</u>
Balance December 31, 2009	<u><u>\$879</u></u>

**TRUST FUND**

**TOWNSHIP OF HADDON  
TRUST FUND  
SCHEDULE OF CASH - TREASURER  
FOR THE YEAR ENDED DECEMBER 31, 2009**

	<u>OTHER</u>	<u>ANIMAL CONTROL FUND</u>
Balance December 31, 2008	\$605,969	5,424
Increased by Receipts:		
Dog License Fees		10,746
Cat License Fees		2,373
Miscellaneous Other Fees		911
Dog Registration Fees - Due State of New Jersey		1,234
Due Current Fund	\$167,595	
Net Payroll	3,633,373	
Reserve for Payroll Deductions	2,012,585	
Marriage License Fees - Due State of New Jersey	1,326	
Reserve for Public Defender	5,735	
Reserve for Parking Offenses Adjudication Act	294	
Reserve for New Jersey Unemployment Compensation Insurance - Interest Earned	1,385	
Budget Appropriations - Unemployment Trust	50,000	
Other Receipts - Unemployment Trust	14,681	
Community Development Block Grant Receivable	10,738	
Reserve for Disposal of Forfeited Property	3,148	
Reserve for Tax Title Lien Redemption Fund	402,272	
Premiums Received at Tax Sale	172,616	
Reserve for Municipal Drug Alliance Donations	2,415	
Reserve for Snow Removal Escrow	20,500	
Reserve for Funds Held in Escrow	146,834	
Reserve for Employment of Off Duty Police	114,939	
Reserve for Recreation	8,753	
Reserve for Donations - Civic Celebrations	5,840	
Reserve for Election Expense	350	
Reserve for Accumulated Leave Compensation	55,000	
Total Increases	<u>6,830,379</u>	<u>15,264</u>
Total Increases & Balances	<u>7,436,348</u>	<u>20,688</u>
Decreased by Disbursements:		
Expenditures Under R.S.4:19-15.11		13,610
Due Current Fund	138,657	
Dog Registration Fees - Due State of New Jersey		1,234
Net Payroll	3,633,373	
Reserve for Payroll Deductions	1,969,711	
Marriage License Fees - Due State of New Jersey	2,805	
Due to Bank	1,005	
Reserve for New Jersey Unemployment Compensation Insurance - Claims Paid	96,185	
Reserve Community Development Block Grant	9,888	
Reserve for Disposal of Forfeited Property	4,077	
Reserve for Tax Title Lien Redemption Fund	398,804	
Premiums Received at Tax Sale	223,016	
Reserve for Municipal Drug Alliance Donations	1,696	
Reserve for Funds Held in Escrow	123,806	
Reserve for Employment of Off Duty Police	113,340	
Reserve for Accumulated Leave Compensation	58,688	
Reserve for Donations - Civic Celebrations	5,066	
Reserve for Election Expense	720	
Reserve for Recreation	8,693	
Total Disbursements	<u>6,789,530</u>	<u>14,844</u>
Balance December 31, 2009	<u>\$646,818</u>	<u>5,844</u>

**TOWNSHIP OF HADDON  
TRUST ASSESSMENT FUND  
SCHEDULE OF DEPOSITS ON FUTURE ASSESSMENTS  
FOR THE YEAR ENDED DECEMBER 31, 2009**

EXHIBIT B-2

NAME	BLOCK	LOT	AMOUNT
Alan J. Curtin	248	20	\$300
Hamilton Builders, Inc. (D&G Albanese Paving)	20	8	<u>150</u>
Total			<u><u>\$450</u></u>

**TRUST FUND - ANIMAL CONTROL FUND  
SCHEDULE OF RESERVE FOR ANIMAL CONTROL FUND EXPENDITURES  
FOR THE YEAR ENDED DECEMBER 31, 2009**

EXHIBIT B-3

Balance December 31, 2008		\$5,429
Increased by:		
Receipts:		
Dog License Fees	\$10,746	
Cat License Fees	2,373	
Late Fees & Duplicate Tag Fees	<u>912</u>	<u>14,031</u>
Subtotal		19,460
Decreased by:		
Disbursements - Expenditures Under R.S. 4:19-15.11 Cash		<u>13,610</u>
Balance/(Deficit) December 31, 2009		<u><u>\$5,850</u></u>

**LICENSE FEES COLLECTED**

YEAR	AMOUNT
2008	\$10,716
2007	<u>10,691</u>
Total	<u><u>\$21,407</u></u>

**SCHEDULE OF DUE TO/FROM CURRENT FUND  
FOR THE YEAR ENDED DECEMBER 31, 2009**

EXHIBIT B-4

Balance December 31, 2008	\$15
Increased by:	
Interest Earned on Investments & Deposits	<u>273</u>
Subtotal	288
Decreased by:	
Disbursements	<u>274</u>
Balance December 31, 2009	<u><u>\$14</u></u>

**TOWNSHIP OF HADDON  
TRUST OTHER FUND  
SCHEDULE OF COMMUNITY DEVELOPMENT BLOCK GRANT RECEIVABLE  
FOR THE YEAR ENDED DECEMBER 31, 2009**

EXHIBIT B-5

Balance December 31, 2009 & 2008	<u><u>\$103,068</u></u>
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**TRUST FUND - ANIMAL CONTROL FUND  
SCHEDULE OF DUE TO STATE OF NEW JERSEY  
FOR THE YEAR ENDED DECEMBER 31, 2009**

EXHIBIT B-6

Balance December 31, 2008	\$10
Increased by:	
Registration Fees Collected	<u>1,234</u>
Subtotal	1,244
Decreased by:	
Disbursements	<u>1,234</u>
Balance December 31, 2009	<u><u>\$10</u></u>

**SCHEDULE OF PAYROLL DEDUCTIONS PAYABLE  
FOR THE YEAR ENDED DECEMBER 31, 2009**

EXHIBIT B-7

Balance December 31, 2008	\$454
Increased by:	
Receipts	<u>2,012,585</u>
Subtotal	2,013,039
Decreased by:	
Disbursements	<u>1,969,711</u>
Balance December 31, 2009	<u><u>\$43,328</u></u>



## EXHIBIT B-8

**TOWNSHIP OF HADDON  
TRUST FUND OTHER FUND  
SCHEDULE OF DUE TO/FROM CURRENT FUND  
FOR THE YEAR ENDED DECEMBER 31, 2009**

Balance December 31, 2008 (Due to)	\$39,318
Increased by:	
Transfer to Current Fund	<u>138,657</u>
Subtotal	177,975
Decreased by:	
Transfer From Current Fund	<u>167,595</u>
Balance December 31, 2009 (Due from)	<u><u>\$10,380</u></u>

**ANALYSIS OF BALANCE DECEMBER 31, 2009**

ACCOUNT	AMOUNT
Other	\$10,624
Tax Title Lien Redemption	(899)
Payroll Trust	<u>655</u>
Total	<u><u>\$10,380</u></u>

## EXHIBIT B-9

**SCHEDULE OF DUE TO STATE OF NEW JERSEY - MARRIAGE & BURIAL LICENSE FEES  
FOR THE YEAR ENDED DECEMBER 31, 2009**

Balance December 31, 2008	\$3,842
Increased by:	
Receipts	<u>1,326</u>
Subtotal	5,168
Decreased by:	
Disbursements	<u>2,805</u>
Balance December 31, 2009	<u><u>\$2,363</u></u>

## EXHIBIT B-10

**SCHEDULE OF RESERVE FOR PUBLIC DEFENDER  
FOR THE YEAR ENDED DECEMBER 31, 2009**

Balance December 31, 2008	\$ -
Increased by:	
Deposits	<u>5,735</u>
Balance December 31, 2009	<u><u>\$5,735</u></u>

EXHIBIT B-11

**TOWNSHIP OF HADDON  
TRUST OTHER JUND  
SCHEDULE OF RESERVE FOR PARKING OFFENSES ADJUDICATION ACT  
FOR THE YEAR ENDED DECEMBER 31, 2009**

Balance December 31, 2008	\$266
Increased by:	
Receipts	<u>294</u>
Balance December 31, 2009	<u><u>\$560</u></u>

EXHIBIT B-12

**SCHEDULE OF RESERVE FOR NEW JERSEY UNEMPLOYMENT COMPENSATION INSURANCE  
FOR THE YEAR ENDED DECEMBER 31, 2009**

Balance December 31, 2008		\$58,081
Increased by:		
Receipts:		
Interest Earned on Investments	\$1,385	
Due From State of New Jersey	13,650	
Due From Payroll	1,031	
Budget Appropriations	<u>50,000</u>	<u>66,066</u>
Subtotal		124,147
Decreased by:		
Claims Paid		<u>96,185</u>
Balance December 31, 2009		<u><u>\$27,962</u></u>

EXHIBIT B-13

**SCHEDULE OF RESERVE FOR COMMUNITY DEVELOPMENT BLOCK GRANT  
FOR THE YEAR ENDED DECEMBER 31, 2009**

Balance December 31, 2008	\$93,720
Increased by:	
Entitlement Grant	<u>10,738</u>
Subtotal	104,458
Decreased by:	
Disbursements	<u>9,888</u>
Balance December 31, 2009	<u><u>\$94,570</u></u>

**TOWNSHIP OF HADDON  
TRUST OTHER FUND  
SCHEDULE OF PREMIUMS RECEIVED AT TAX SALE  
FOR THE YEAR ENDED DECEMBER 31, 2009**

Balance December 31, 2008	\$400,500
Increased by:	
Receipts	<u>172,616</u>
Subtotal	573,116
Decreased by:	
Refunds	<u>223,016</u>
Balance December 31, 2009	<u><u>\$350,100</u></u>

**SCHEDULE OF RESERVE FOR DISPOSAL OF FORFEITED PROPERTY  
FOR THE YEAR ENDED DECEMBER 31, 2009**

Balance December 31, 2008	\$11,023
Increased by:	
Receipts	<u>3,148</u>
Subtotal	14,171
Decreased by:	
Disbursements	<u>4,077</u>
Balance December 31, 2009	<u><u>\$10,094</u></u>

**SCHEDULE OF RESERVE FOR TAX TITLE LIEN REDEMPTION  
FOR THE YEAR ENDED DECEMBER 31, 2009**

Balance December 31, 2008	\$13,353
Increased by:	
Receipts	<u>402,272</u>
Subtotal	415,625
Decreased by:	
Disbursements	<u>398,804</u>
Balance December 31, 2009	<u><u>\$16,821</u></u>

**TOWNSHIP OF HADDON  
TRUST OTHER FUND  
SCHEDULE OF RESERVE FOR MUNICIPAL DRUG ALLIANCE DONATIONS  
FOR THE YEAR ENDED DECEMBER 31, 2009**

Balance December 31, 2008			\$7,678
Increased by:			
Receipts		\$2,243	
Interest Earned		172	2,415
Subtotal			10,093
Decreased by:			
Disbursements			1,696
Balance December 31, 2009			<u><u>\$8,397</u></u>

**SCHEDULE OF RESERVE FOR FUNDS HELD IN ESCROW  
FOR THE YEAR ENDED DECEMBER 31, 2009**

	TOTAL	VACATE STREET ESCROW	SHADE TREE ESCROW	PLANNING/ ZONING BOARD ESCROW	REDEVELOPER ESCROW
Balance December 31, 2008	\$35,598	3,000	3,163	27,629	1,806
Increased by:					
Receipts	146,834			50,320	96,514
Subtotal	182,432	3,000	3,163	77,949	98,320
Decreased by:					
Disbursements	123,806			26,273	97,533
Balance December 31, 2009	<u><u>\$58,626</u></u>	<u><u>3,000</u></u>	<u><u>3,163</u></u>	<u><u>51,676</u></u>	<u><u>787</u></u>

**TOWNSHIP OF HADDON  
TRUST OTHER FUND  
SCHEDULE OF RESERVE FOR EMPLOYMENT OF OFF-DUTY POLICE OFFICERS  
FOR THE YEAR ENDED DECEMBER 31, 2009**

Balance December 31, 2008	\$5,614
Increased by:	
Receipts	<u>114,939</u>
Subtotal	120,553
Decreased by:	
Disbursements	<u>113,340</u>
Balance December 31, 2009	<u><u>\$7,213</u></u>

**SCHEDULE OF RESERVE FOR RECREATION TRUST FUND  
FOR THE YEAR ENDED DECEMBER 31, 2009**

Balance December 31, 2008	\$2,446
Increased by:	
Receipts	<u>8,753</u>
Subtotal	11,199
Decreased by:	
Disbursements	<u>8,693</u>
Balance December 31, 2009	<u><u>\$2,506</u></u>

**SCHEDULE OF RESERVE FOR ACCUMULATED LEAVE COMPENSATION  
FOR THE YEAR ENDED DECEMBER 31, 2009**

Balance December 31, 2008	\$79,444
Increased by:	
Receipts	<u>55,000</u>
Subtotal	134,444
Decreased by:	
Disbursements	<u>58,688</u>
Balance December 31, 2009	<u><u>\$75,756</u></u>

**TOWNSHIP OF HADDON  
TRUST OTHER FUND  
SCHEDULE OF RESERVE FOR LIBRARY  
FOR THE YEAR ENDED DECEMBER 31, 2009**

EXHIBIT B-22

Balance December 31, 2009 & 2008

\$2,403

**SCHEDULE OF RESERVE FOR MAINTENANCE - BUILDING SIGNS  
FOR THE YEAR ENDED DECEMBER 31, 2009**

EXHIBIT B-23

Balance December 31, 2009 & 2008

\$4,000

**SCHEDULE OF RESERVE FOR SNOW REMOVAL  
FOR THE YEAR ENDED DECEMBER 31, 2009**

EXHIBIT B-24

Balance December 31, 2008

\$19,500

Increased by:  
Receipts

20,500

Balance December 31, 2009

\$40,000