# MINUTES OF A CAUCUS MEETING OF THE BOARD OF COMMISSIONERS OF THE TOWNSHIP OF HADDON, IN THE COUNTY OF CAMDEN, NEW JERSEY, HELD ON SEPTEMBER 16, 2014, IN THE MUNICIPAL BUILDING AT 7:00 PM.

A caucus meeting of the Board of Commissioners of the Township of Haddon was convened in the Municipal Building, 135 Haddon Avenue, Westmont, NJ on Tuesday, September 16, 2014 at 7:00 PM.

Mayor Teague requested all stand for the flag salute

Mayor Teague announced that Chapter 231, Public Law 1975 requires adequate notice of this meeting be provided specifying time, place and agenda. This was done by placing Annual Notice in the Courier-Post and Retrospect Newspapers and by posting on two bulletin boards in the Municipal Building.

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| ROLL CALL: | Mayor Teague | Present |
| | Commissioner Foley | Present |
| | Commissioner Dougherty | Present |

Stuart Platt, Esq., Scott Smith, Mark Cavallo, Jim Stevenson, Ed Toussaint, Martin Blaskey, Lee Palo, Betty Band and Kate Burns were present.

Commissioner Foley moved, seconded by Commissioner Dougherty that the Minutes of the Regular Meeting held on August 26, 2014 be approved, with all members voting in the affirmative.

**ORDINANCES:** (For consideration September 23, 2014)

**RESOLUTION FOR APPROVAL THIS EVENING:**

The following resolution was approved with a motion by Commissioner Foley, seconded by Mayor Teague, with all members affirmatively concurring:

#2014-148 – Authorizing Immediate Emergency Repairs to the 18" Diameter Sanitary Sewer Main on Oneida Avenue

**RESOLUTIONS** (for consideration September 23, 2014)

**OTHER BUSINESS:** (for consideration September 23, 2014)

Authorizing RFQs for the following:

- Various Professional Services
- Banking
- Payroll Services

Authorizing the following Bingo License:

- #01-2014 – Westmont Ladies Auxiliary

**DEPARTMENT REPORTS**

Scott Smith reviewed the Engineer's Report for September 16, 2014.

Public Works, Water/Sewer Department: - Mr. Stevenson reported that the paving of Briarwood Avenue will take place tomorrow and the contractor for the Road Maintenance

Program started last Friday on Clinton and Johnson Avenue. The contractor will be doing the other half of the intersection which belongs to Haddon Township. Mr. Stevenson further reports that the contractor will be moving to East Park Avenue mid-to-late next week. The grading behind the Environmental Center started with the guidance of John Nystedt. Mr. Stevenson also reported that leaf collection will start on October 6th and hydrant flushing will be starting soon and both will be posted on the website. The new Trash Truck should be arriving this Friday or early next week. Finally, Mr. Stevenson reported that Public Works had an EJIF Inspection and out of a possible 100 points, Haddon Township scored 99.

Tax Assessor: Mr. Blaskey reported that the Tax Assessor's Office is finishing up with the Added Assessments and preparing those numbers. For the exempt properties, Further Statements must be filed and the Assessor's Office is working on verifying those properties.

Construction Office: Mr. Toussaint reported the permit has been issued for the Crystal Lake Diner demolition. All 4 foundations and elevators shafts are in for the Albertson Project. They should start building the walls in the next week. August Statistics for the Construction Office: 80 building inspections, 41 plumbing inspections, 30 electrical inspections, 9 fire inspections, 14 resale inspections, 72 building permits, and $19,629.00 collected in permit fees for a year-to-date total of $293,695.00.

BID/Town Events: Ms. Burns reported that the Annual Block Party will be Saturday, September 27th at Crystal Lake and West Park Blvd. from 12 – 6 PM and reminded everyone that Saddlertown Day is Saturday, September 20th hosted by Reverend Cook. For the BID, this Thursday SHOP will be having an open house with a 10% discount on all purchases and on Friday, September 19, 2014 Jalapeno Grill will be opening in conjunction with the Ritz Theatre. Ms. Burns further reported that the landscapers will be out on Monday to do a fall clean-up in both districts, including the Cuthbert entranceway. Other events taking place include on October 11th at Keg and Kitchen, Pumpkins in the Parking Lot, which is a Pumpkin Fall Festival Event and on October 24th at the SoHa Arts Building on White Horse Pike, a Fall Arts Night.

Compliance Officer – Ms. Band reported she sent another e-mail to Mayor Maley for an update on the shared service for abandoned properties and the update would be presented shortly. The following issues have been addressed: the feeding of stray cats, high grass and trees, and trash being put out too early. Ms. Band further reported that a couple properties are still pending in court. On October 1st, Ms. Band will be attending a webinar on abandoned properties.

Commissioner Foley requested that Ms. Band start looking at our part-time employees to ensure that the Township is in compliance with the Patient Protection and Affordable Care Act. He suggested she participate in the webinar on September 25th being promoted by Conner, Strong & Buckelew that talks about the paperwork required with the Affordable Care Act and inform the governing body at next month's meeting of what position the Township is in with compliance with the act.

**DISCUSSION ITEMS:**

- Bill Resolution
- Authorizing the Tax/Utility Collector to Process Posting Corrections and Various Other Adjustments and Deductions
- Multiple Chapter 159 Revenues
- Proclaiming September 2014 as National Recovery Month
- Multiple Refunds for Senior Trip to Annapolis
- Proclaiming Saddlertown Day
- Cooperative Purchasing for Paper Products
- Imposition of Lien on Multiple Properties for Lawn Maintenance

- Appointing Laura Donohue as Deputy Court Administrator
- Approval of Change Order #2 Reconstruction of Briarwood Phase III
- Proclamation for Lance Corporal Glenn Hoopes

**GENERAL DISCUSSION**

Mayor Teague reported that he presented Commissioner Foley and Commissioner Dougherty with the contract between Haddon Township and the Public Works Union and further reported that the clothing allowance will be absorbed into their salary but other then that there are very few changes. The Mayor requested that the Commissioners review the contract so that it can be discussed next week or next month and further requested the Clerk add this to the agenda next week.

Commissioner Foley reported that the police officers' contract has been approved but the document still needs to be signed. Commissioner Foley stated he met with representatives from the PBA this afternoon and the contract was initialed on each page but that Commissioner Dougherty's signature as well as Mayor Teague's signature needed to be secured and those signatures needed to be witnessed by the Township Clerk.

There being no further agenda business, Commissioner Foley moved to open the meeting to the public, seconded by Commissioner Dougherty, with all members voting in the affirmative.

There being no comments from the public, Commissioner Foley moved to close the meeting to the public, seconded by Commissioner Dougherty, with all members voting in the affirmative.

There being no further business to discuss, Commissioner Foley moved, seconded by Commissioner Dougherty that the meeting be adjourned at 7:15 PM, with all members voting in the affirmative.

September 16, 2014

DAWN M. PENNOCK,
TOWNSHIP CLERK

BOARD OF COMMISSIONERS

Randall W. Teague, Mayor

John C. Foley, Commissioner

Paul Dougherty, Commissioner