

Formally adopted on September 28, 2010:

**MINUTES OF A CAUCUS MEETING OF THE BOARD OF  
COMMISSIONERS OF THE TOWNSHIP OF HADDON, IN THE  
COUNTY OF CAMDEN, NEW JERSEY, HELD ON SEPTEMBER 21, 2010,  
IN THE MUNICIPAL BUILDING AT 7:00 PM.**

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A caucus meeting of the Board of Commissioners of the Township of Haddon was convened in the Municipal Building, 135 Haddon Avenue, Westmont, NJ on Tuesday, September 21, 2010 at 7:00 PM.

Mayor Teague requested all stand for the flag salute

Mayor Teague announced that Chapter 231, Public Law 1975 requires adequate notice of this meeting be provided specifying time, place and agenda. This was done by placing Annual Notice in the Courier-Post and Retrospect Newspapers and by posting on two bulletin boards in the Municipal Building.

ROLL CALL:	Mayor Teague	Present
	Commissioner Foley	Present
	Commissioner Dougherty	Arrived at 7:05 PM

Stuart Platt, Esq., Greg Fusco, PE, Chief Cavallo, Jim Stevenson, Jennifer DellaValle, Lee Palo, Martin Blaskey, Ed Toussaint, Kate Burns and Denise P. Adams were also present.

Raffle License #17-2010 – for the Haddon Township High School Alumni Association was presented and approved with a motion by Commissioner Foley, seconded by Mayor Teague, both members affirmatively concurring.

The Clerk presented the following Resolutions memorializing prior actions of the Governing Body for signature:

#2010-109A – Approving the Township of Haddon to Enter Into an Agreement with the United States Department of the Interior to Install a Shallow Groundwater Observation Well

#2010-141A – Authorizing the Township of Haddon to Enter Into an Agreement with Sponsor It Media LLC for the Outsourcing of Operations of Channel 19

**ORDINANCES** (for consideration on September 28<sup>th</sup>)

#1267 – Amending Chapter 26, “Fees” – Reintroduce with State fee schedule. (1<sup>st</sup> Reading)

#1270 – Authorizing the Acquisition by Gift of Certain Property from George and Betty Band (2<sup>nd</sup> Reading)

**RESOLUTIONS** (for consideration on September 28<sup>th</sup>)

#2010-142 – Bill Resolution

#2010-143 -- Authorizing the Tax/Utility Collector to Process Posting Corrections and Various Other Adjustments and Deductions

**OTHER BUSINESS**

Raffle License #RA:16-2010 for the Santa Maria Council #1443, Knights of Columbus

Raffle License #RA:18-2010 and #19-2010 for Strawbridge School PTA

Bingo License #BA:1-2010 for Strawbridge School PTA

Raffle License #RA:20-2010 for the Ministry with the Deaf of South Jersey, Chapter 138 of ICDA

Raffle License #RA:21-2010 for the South Jersey Chapter of the Arthritis Foundation

## **DEPARTMENT REPORTS**

Greg Fusco, PE reviewed the Engineer's Report dated September 21, 2010.

He reported that the paving of E. Oakland and E. Ormond Avenues was completed and the contractor was moving along quickly on the Bettewood Sanitary Sewer project and he noted that they anticipated a late September, early October completion. Mayor Teague requested a status report on the Ivywood Avenue project. Mr. Fusco reported that the contractor had started work and the residents had been notified.

Public Works, Water/Sewer Department: Jim Stevenson reported that the Water and Sewer Department had begun work on the South Park Drive Pumping Station and advised that the Township would be hiring temporary help for leaf season. He indicated that leaf pickup schedules would be posted on the Township's website and in the neighborhoods as well. He noted that maintaining the schedule would be dependent on weather. Mayor Teague reported that he still receives complaints from residents about the trash contractor leaving cans in the street and requested that they be notified of the problem. He queried if Mr. Stevenson had received the letter from Mike Thomson recommending a number of improvements for the pool. Jim acknowledged receipt of the letter and suggested that the Township consider purchasing a cover for the Splash Pool. He indicated that a cover should extend the life of the improvements undertaken by the Township this year and anticipated the cost at approximately \$10,000. Mayor Teague suggested he move forward to solicit quotes for a cover. Mayor Teague reported that a letter had been directed to the County relative to the condition of several County Roads in the Township and noted that Park Boulevard was being considered for improvements.

Tax Assessor/Revaluation: Martin Blaskey reported that the reval company's field work continues to move along with in excess of 3,000 inspections completed. He indicated that they were sending out letters in a third attempt to gain entry and noted residents were being very cooperative.

## **DISCUSSION ITEMS:**

- Proposed Revisions to the Traffic Ordinance – Glenwood Avenue One-Way
- Cooperative Pricing System – Purchase of Copy, Computer Paper and Envelopes
- Renewal of the 2010/2011 Liquor License for Santa Fe Bar & Grill, LLC
- 2011 Municipal Alliance Grant Application
- Totally Disabled Veteran's Deduction
- Reissue Uncashed Bail Refund Check
- Refund Construction Permit Fee for Handicapped Ramp
- Appointment of Seasonal Leafers
- Authorize Execution of Year XXXII CDBG Grant Agreement
- Place to Place Transfer of Santa Fe Bar & Grill Liquor License
- Recognition of the Westmont United Methodist Church on their 100<sup>th</sup> Anniversary

Stuart Platt reviewed his recommendations relative to the Lease Extension Proposal from Wireless Capital Partners. He noted that an extension beyond 30 years was in violation of State Statute; however, the 30 year proposal was acceptable and there would be no requirement to re-bid the lease purchase. The Commissioners suggested that Mr. Platt prepare a Resolution to accept the lease extension proposal for 30 years for consideration at Tuesday evening's meeting.

Mr. Platt reviewed his recommendations relative to the Solid Waste Reimbursement Agreements. Mayor Teague explained that the Township was compelled to provide reimbursement to multi-family apartment complexes for trash removal costs. He further noted that this may be an item on the State's checklist. The Solicitor was authorized to work with the Recycling Coordinator to secure newly-negotiated agreements with the property owners to ensure that the Township was only paying for those services required under the law.

The Clerk reported that a recommendation had been made by Mayor Teague last year to solicit Requests for Proposals for the Municipal Auditor earlier in the season due to the nature of the service being provided. She indicated that the 2-year contract with USA Payroll, the Township's third-party payroll vendor, and 1<sup>st</sup> Colonial National Bank were due to expire and suggested proposals for these services be solicited as well. The Commissioners instructed the Clerk to place a Resolution authorizing the Requests for Proposals on the meeting agenda for approval.

Mayor Teague requested a status report on the HTAA Clubhouse. Ed Toussaint reported that there was more initiative being shown as his office had been contacted by several contractors relative to the elevator; however, no permit has been issued.

Mayor Teague opened the floor for any questions or concerns to be brought before the Board.

Tom Cassel, 1017 Belmont Avenue, requested clarification on the State's checklist being discussed and offered support for shared services, suggesting that Police Departments should be combined. He suggested the Township consider passing along costs for maintenance of the towers as part of the wireless lease extensions. Mayor Teague reported that the State had instituted a checklist that must be completed by each municipality, which would be reviewed for favorable responses to determine final State Aid payments. Mr. Cassel discussed the availability of minutes and suggested that minutes be passed at each subsequent meeting. He requested the caucus agenda be published on the website several days in advance of the meeting. He queried if the Township regulated coin drops and if the remains of the Newton Diner would be demolished in the near future. Mayor Teague indicated that the caucus agenda was a work in progress up to the last minute and suggested that posting to the website in advance could mislead residents, when discussions items were ever-changing. It was noted that there was a permit process for roadway solicitation with applications being reviewed by the Police Department. Kate Burns reported that the Fire Marshall had completed their investigation of the Newton Diner fire; however, they were waiting on the owner's insurance company before the building could be razed. Mr. Cassel suggested that future job openings be posted prominently on the Township's home page. He discussed the Township's recent purchase of a wheel loader and queried if it replaced a current piece of equipment. Jim Stevenson reported that the Township's 1994 backhoe was utilized daily at the yard for various tasks and explained that the new wheel loader was better capable of traveling throughout various areas of the Township and would be an important piece of equipment for in-house projects. Mr. Cassel discussed the proposed refund of an old bail check and queried if the Township had an escheat policy and suggested the Municipal Auditor be contacted to determine if the escheat laws apply to municipalities. He queried where the Santa Fe Bar & Grill liquor license was sited before the proposed transfer. Kate Burns reported that the license had been transferred to the old Brown's Stop In location last year, but had never been activated for unknown reasons. She reported that the place to place transfer application proposed moving the license to the old Cabana Water Ice building where they would occupy the entire premises. She explained that the building's owner appeared to prefer to lease the entire facility as opposed to a seasonal business operation. She indicated that the new business would be required to make application before the Planning Board to address seating capacity, parking, signage and other issues.

Mr. Robert McCarthy, 40 E. Greenwood Avenue, queried why fire coverage had changed from the Oaklyn Fire Department to the Westmont Fire Department for the Bettewood section of the Township. Mayor Teague reported that the Board of Fire Commissioners were responsible for securing service and coverage for their area and suggested that Mr. McCarthy reach out to Chief Medes at the Westmont Fire Company to discuss any concerns with fire and EMS coverage.

There being no further business to discuss, Commissioner Foley moved, seconded by Commissioner Dougherty that the meeting be adjourned at 7:50 PM with all members voting in the affirmative.

September 21, 2010

BOARD OF COMMISSIONERS

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Denise P. Adams, Municipal Clerk

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Randall W. Teague, Mayor

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John C. Foley, Commissioner

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Paul Dougherty, Commissioner